

# LAW OFFICE OF JEANNE FUGATE, PLLC

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## PROSPECTIVE CLIENT PROBATE INFORMATION WORKSHEET

Please fill out this form completely and bring it with you to your scheduled appointment. You may also fax this form in to (832)533-9831 or e-mail it to [jeannefugate7121@gmail.com](mailto:jeannefugate7121@gmail.com). Please note that the receipt of this form does not mean that I have agreed to represent you. I do not represent you until you have signed, delivered, and I have accepted of a copy of my written fee agreement. **Please see the attached Agreement for Legal Services document, execute and include it in the packet.**

Please attach any documents as required

## **AGREEMENT FOR LEGAL SERVICES**

**JEANNE FUGATE** ("attorney") agrees to provide legal services in the Probate legal matter discussed with \_\_\_\_\_, client(s). Client agrees to pay a retainer fee of \_\_\_\_\_.

In the event the total value of attorney's time at \$250.00 per hour exceeds the stated fee, client agrees to pay the total value plus expenses.

**Responsibility to provide legal services will be accepted and work will begin when attorney receives \$\_\_\_\_\_ for the attorney's fees, filing fees, and expenses. All fees once paid are non-refundable and compensate the attorney for lost employment opportunities as a result accepting the case. Client agrees to make additional payments for attorney's fees, filing fees and expenses when requested by attorney. Billings will incur a 1.5% monthly interest fee if unpaid.**

Attorney is authorized to employ other persons or firms deemed necessary for the proper handling of this matter, at client's expense, but attorney will not obligate client for any expenses in excess of \$50.00 without client's prior approval.

Attorney has the right to cease legal work and keep all funds received for legal services and expenses if client does not make payments as requested by attorney. This agreement does not include legal services for an appeal or adversary proceedings in this matter.

All sums collected from client's opposing party will be credited against client's obligation, but only when actually received by attorney.

This agreement is performable in any county in Texas.

The undersigned have read this agreement and agree to each of the terms and conditions stated in it.

SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
**Client Signature**

\_\_\_\_\_  
**Client Signature**

\_\_\_\_\_  
**Client Signature**

\_\_\_\_\_  
**Attorney Signature**  
**JEANNE FUGATE**  
**4606 FM 1960 W.**  
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