

**RIVENHALL PARISH COUNCIL  
MINUTES OF THE ANNUAL COUNCIL MEETING 3 MAY 2016**

**Present:** Cllrs. Abbott, Wright, Anderson, Bills, Prime, Clark and Turner.

**Also present:** Parish Clerk, BDC Cllr. Bowers and 2 members of the public.

**1261. Election of Chairman.**

**Proposed by Cllr. Wright, seconded by Cllr. Bills that Cllr. Abbott be re-elected as Chairman.** There were no other nominations. **It was unanimously agreed** that Cllr. Abbott be re-elected as Chairman. Cllr. Abbott accepted, signed the Chairman's Acceptance of Office and took the Chair.

**1262. Members to review their Register of Interests Forms.**

Members reviewed their Register of Interest Forms, there were no amendments required.

**1263. Election of Vice-Chairman.**

**Proposed by Cllr. Bills, seconded by Cllr. Abbott that Cllr. Wright be re-elected as Vice-Chairman.** There were no other nominations. **It was unanimously agreed** that Cllr. Wright be elected as Vice-Chairman, Cllr. Wright acceded.

**1264. To receive any apologies for absence.**

There were no apologies received at this meeting.

**1265. To approve and sign the Minutes of the meeting held on 5 April 2016.**

The minutes were **unanimously approved** and then signed by the Chairman.

**1266. Public Forum for 10 minutes.**

The following matters were brought to the attention of Members:

- Parking of vehicles on the Village Green - BDC own the land and have powers to take action. The Chairman will enquire as to what action, if any, BDC are prepared to take for the removal of these vehicles.

**1267.. To appoint Council representatives to outside bodies:**

It was **unanimously agreed** to make the following appointments:

RPFA; Cllr. Bills

BALC; Cllr. Prime

EALC; Cllr. Prime

BDLHP; Cllr. Abbott

Tree Warden; Cllr. Clark

Emergency Contact; Cllr. Wright

Footpath liaison including ECC P3; Cllr.. Abbott

HDH Charity; Cllr. Clark

Essex Police liaison; Cllr. Anderson

Passenger Transport Liaison. Cllr. Prime

Primary School: Cllr. Anderson

**1268. Matters for Discussion.**

- i. Tarecroft Wood.  
Nothing much definite came out of the site meeting with ECC, other than some worrying indications that they may do the same as previously - all work to be at a net nil cost by contractors selling wood - or by volunteers. ECC say no work for 2 years and they will send the Parish Council a management plan.  
Report the litter problem at this woodland to BDC with a clearance request.
- ii. The use of Tusser Close garages for business purposes.  
The Chairman has requested a site meeting with Greenfields regarding this use and the fly-tipping behind the garages, including along the ditch, a problem that was raised at a previous meeting by a resident.
- iii. To adopt Revised Financial Regulations.  
**Proposed by Cllr. Bills, seconded by Cllr. Wright and unanimously agreed** that the revised Financial regulations, prepared by the Clerk as recommended by the NBALC, be adopted.

**1269. Planning Matters:****New Applications:**

**16/00295/FUL:** 41 St. Mary's Road - Erection of single storey side extension and replacement detached garage revised plans.

**Cllr. Turner** declared a Pecuniary Interest relating to this item and left the meeting during the discussion.

Members raised no objection to these revised plans.

**16/00228/FUL:** Hoo Hall Lodge - removal of existing timber stable and erection of cart lodge garage/store revised plans.

Members raised no objection to these revised plans.

**Planning Results:****Planning Appeals:**

**15/00762/FUL:** Erection of dwelling - land adjacent to Glebe farm, Rectory Lane.

Appeal dismissed.

**15/00015/COUPA:** Prior notification for change of use of agricultural building to dwelling house - Burghey Brook Farm, London Road, Rivenhall End.

Appeal dismissed.

**1270. Ongoing Planning Issues:**

- i. BDC Local Plan.  
Two sites have been allocated in the draft Plan and these are both for employment, which would extend the Eastways industrial estate to Burghey Brook Farm.  
All of the proposed housing sites were not allocated.  
However there are 2 provisos -  
1. At the conclusion of the current sifting process in May, if less than the sites for approx 10,000 houses net need is not attained, BDC will go back to look at sites not previously allocated;

2. The future development of the A120 and A12 could influence site allocations, but BDC does not expect to have any steer on this until after the draft Plan is published in June.

- ii. Rivenhall Airfield - Bradwell Quarry.  
ECC granted permission for amendments which include for a large spoil heap on the site.
- iii. Rivenhall Airfield - Waste Incinerator.  
A decision regarding the environmental permit(s) is expected later this summer.
- iv. ECC Replacement Waste Local Plan.  
There was nothing to report this month.
- v. Proposed Colemans Farm Quarry.  
There was nothing to report this month.
- vi. Braintree District Local Highways Panel.
  - a. 7.5T weight restriction, Oak Road - New advance signage installation has commenced.
  - b. Extended 30mph limit along Church Road. Public consultation underway. **The Police have objected.** ECC officers are asking the Cabinet Member if he will override the objection or not. Implementation by Autumn 2016 if he does..
  - c. Grass verge outside 51-53 Oak Road - ECC confirm that grasscrete had been installed and the Chairman agreed to request that it be made good.
  - d. Rectory Lane - Quiet Lane status approved, but ECC refuse to stop up the Witham end of the lane to vehicles whilst keeping it open for pedestrians and cyclists.

**1271. Correspondence received since the date of this Agenda.**

- \* Due to the E. U. referendum purdah period, Highways England have to postpone the meeting, scheduled for 13 May, re the A12.

**1272. Reports from PC Representatives.**

There were no reports brought to this meeting.

**1273. Finance Matters;**

- i. To agree accounts for payment.  
**Proposed by Cllr. Bills, seconded by Cllr. Wright and unanimously agreed** that the following accounts be paid. Cheques were then drawn accordingly.
 

1089	A. Clarke	£60.00	Internal Audit fee
1090	E.A.L.C.	£204.27	Subscription 2016/17
1091	K. P. Taylor	£323.20	Salary/expenses April '16
1092	P. G. Groundcare Ltd.	£347.70	Maintenance April '16
1093	A. Walsh	£90.00	Litter picking April '16
- ii. To agree and sign the Internal Audited Annual Report.  
**It was unanimously agreed** that the Chairman sign the internally audited Annual Return for 2015/16.

**1274. Information exchange and items for the June Agenda.**

- \* Another car accident occurred at Church Road, demolishing the warning sign - Essex Police say the car was out of control possibly due to a medical emergency. There was a further speeding RTA along Park Road.
- \* Cllr. Prime reported the Village Green and Playing Field grasscutting for March and April.
- \* The broken pavement in St.. Mary's Road and the dysfunctional zebra crossing beacon have been re-reported to ECC.
- \* The pump under the A12 in Henry Dixon Road has been repaired.
- \* Public Liability Insurance and risk assessments by the Maintenance Contractor must be inspected and a copy retained.

**1275. 10 Minutes Public Feedback - if necessary.**

- \* Mr. Walsh volunteered to litter pick in Tarecroft Wood if BDC do not take action.

**1276. Dates of future meetings:**

Tuesdays 7 June 2016, in The Henry Dixon Hall, and 5 July, in Rivenhall Village Hall, both commencing promptly at 20.00 hours.

Items for the June meeting to the Clerk by 31 May at the latest.

**1277. Closure.**

The Chairman closed the meeting at 21.07 hours.

Signed: .....

Date: .....

CHAIRMAN