

# CLERK'S GENERAL REPORT FROM 26 FEBRUARY TO 27 MARCH 2018.

## Finance/Administration.

Accounts and administration are all up to date.

2017/2018 accounts balanced and ready for internal audit during April and external audit when called.

Work undertaken to complete a draft Annual Report for the April meeting..

Street Cleaning Grant for 2018/19, in the sum of £1877.42, submitted to BDC.

## General Maintenance.

Pruning the war memorial rose bushes and repairing/replacing the broken post at the recycling centre both referred for action to the maintenance contractor. Also included a request to prune roses near the wooden bus shelter on Rickstones Road and clear the footway at the same time.

New fly tipping signs placed at the recycling site on Oak Road.

Three fly tips removed by BDC from Rectory Lane, as reported by the litter picker.

A collection of used 'dog-poo' bags removed by BDC from the hedgerow along the boundary of the playing field down towards Rivenhall Brook; BDC has provided two additional metal signs which can be erected at the end of the tennis court.

## Village Sign - Insurance Claim.

Continuing to arrange for the repair of the damaged village sign by obtaining quotes for the repairs for submission to the council's insurers. This is proving to be a very protracted process, but, hopefully, we'll get there in the end. There may well be some elements of the repairs which, if required, will not be covered by the insurance claim such as the repainting of the sign detail which has badly faded over the years.

## Rectory Lane - Quiet lane status.

Consultation notices have been published by ECC, representations regarding the proposal should be made in writing by 13 April 2018.

## Colemans Quarry.

Construction of the footway/cycleway along Little Braxted Lane was due to commence during week commencing 19 March, work expected to last for 3-4 weeks.

## Potters Level Crossing.

The level crossing Public Inquiry is scheduled to resume on Tuesday 25 September 2018, individual dates and locations have been sent to all Parish Councillors.

## RCCE 2018 Essex Village of the Year Competition.

Cllr. Anderson has agreed to submit the entry for Rivenhall again this year.

## Planning Applications.

All applications, including Bradwell Quarry Site A5, dealt with as per the March minutes.

Comments conveyed to BDC re the Draft Planning Enforcement Strategy as per the decision agreed at the March meeting.

## Allocation of S.106 monies.

Discussions continue with BDC officers regarding the lack of any S.106 monies being allocated to facilities within Rivenhall, despite the current planned new developments within the Parish.

## Highways Maintenance.

Essex Highways Stakeholder Survey completed and returned as per the decisions agreed at the March meeting.

HDR/Oak Road bollard replacement has been delayed due to severe weather; also need to wait for new utility stats - no new installation date available.

Damaged give way signs at the Oak Junction are scheduled for repair within this current month. ECC confirm that repairs to the footway at St. Mary's Road have now been passed to Essex Highways so that a permanent repair can be considered.

**Braintree District Local Highways Liaison Panel.**

The next meeting is scheduled for 29 March 2018, in Causeway House.

**Liaison with Chairman.**

Liaison with the Chairman upon various items of correspondence, the agenda for the next meeting and planning application documents as necessary.

Keith Taylor (Parish Clerk)  
27 March 2018