

**RIVENHALL PARISH COUNCIL  
MINUTES OF THE MEETING HELD ON 2<sup>ND</sup> OCTOBER 2012.**

**Present:** Cllrs. Abbott, Bills, Wright, Prime, Turner and Clark.

**In the Chair:** Cllr. Abbott.

**Also present:** Parish Clerk and 5 members of the public.

**665.. To receive apologies for absence.**

An apology for absence was received from Cllr. Brailey.

**666.. Disclosure of Pecuniary Interests relating to matters on the Agenda.**

Cllr. Prime made a Non-Pecuniary disclosure relative to item 669(i); Cllr. Abbott made Non-Pecuniary declarations relative to items 669(i), 669(ii) and 670 and Cllr. Wright made a Non-Pecuniary declaration relative to item 669(i).

**667.. To approve and sign the Minutes of the meeting held on 4<sup>th</sup> September 2012.**

The minutes were **unanimously approved** and signed by the Chairman.

**668.. Public Forum for 10 minutes.**

The following matters were brought to the attention of Members:

- Thanks to the Council for keeping the parish in good order and congratulations on winning once again the Best Kept Village competition.

**669.. Matters for Discussion.**

i. Invitation from the RPFA to appoint a Trustee to be named in the new lease with BDC.

Cllrs. Bills and Turner were both nominated as the Trustee; upon there being a tied vote Cllr. Turner withdrew his nomination leaving Cllr. Bills to act as the Trustee.

ii. To consider the installation of a bus stop either side of West Ford Farm, Church Road.

**It was unanimously agreed** that, in principle, the Council is in favour of this installation subject to a safety survey being undertaken by ECC Highways.

iii. Winter salt bag scheme - equipment.

Cllr. Bills reported that a grant is to be made available by GreenfieldsCH so that the Council could purchase snow scoops and hi-vis for use by the volunteers. **It was unanimously agreed** that when the grant is paid Cllr. Bills purchase the necessary equipment and subsequently be reimbursed upon the production of appropriate invoices.

iv. Composition of the half-yearly newsletter.

The layout and content was approved subject to minor amendments and the requisite number of copies will be produced and circulated.

v. ECC public consultation on the Statement of Community Involvement (SCI) - First Review.

It was unanimously agreed that the following objections be notified to ECC:

- Although electronic communications is the ECC preferred method for consultation hard copy provision must be available upon request, especially for use by parish councils.
- There should be no reduction in the length of any consultation period.
- Table 2, page 7 and paragraph 5.27 all refer to the D&R Committee and to the members of the public being able to make comments but there is no mention of the very limited number permitted to speak.

vi. BDC: Localism Act, Neighbourhood Planning and Town and Parish Liaison.

The comments made by BDC were duly noted by Members.

- vii. Purchase and presentation of the Remembrance Day wreath.  
Proposed by Cllr. Prime, seconded by Cllr. Bills and unanimously agreed that an amount of £40.00 be paid to the RBL.
- viii. ECC Parish Transport Meetings - Invitation to attend.  
Cllr. Prime will attend this meeting. Members are requested to forward any relevant items to him before the November meeting.
- ix. Training/Courses:  
RCCE Introduction to Community Led Planning - 15<sup>th</sup> October 2012 - Cllr. Clark agreed to attend this presentation evening.

#### 670.. Planning Matters:

##### New Applications:

**12/01298/FUL:** Erection of single storey front extension and erection of car port to the east elevation - Barley Croft, Oak Road, Rivenhall End.

Members raised no objections to this application.

**12/01268/FUL:** Vehicular access - 76 Church Road.

Members raised no objections to this application.

##### Planning Results:

**12/00976/FUL:** E. H. Smith Builders Merchants - Erection of storage building.

Application granted.

##### Planning Enforcement:

Nothing known at the date of this agenda.

The Chairman will make some enquiries at BDC with regard to the lack of redevelopment at The Fox as per the agreed consent.

#### 671.. Ongoing Issues:

- i. Local Development Framework.  
BDC comment that the Conrad Road site is "...unlikely to be included".
- ii. Rivenhall Airfield.  
Non-Material Minor Amendment following a Grant of Planning Permission Application No. ESS/37/08/BTE/NMA/2.  
Having closely examined the documents the Chairman recommended that Members raise objections to this amendment. **This was unanimously agreed.**
- iii. ECC Waste Development.  
There was nothing further to report at this stage.
- iv. ECC Minerals Development.  
There was nothing further to report at this stage.
- v. Braintree District Local Highways Panel.  
The Chairman reported that all the council's proposals continue to be appraised and that the Rivenhall End weight restriction proposal has been agreed subject to costings (RPC has agreed a £5,000 contribution toward the costs involved).  
The Church Road parking restrictions is due to be considered by the North Essex Parking Partnership at its next meeting in 2013 (February/March).  
**Proposed by Cllr Prime, seconded by Cllr. Bills and unanimously agreed that,** following the recent accident and damage to the property at the junction of Oak Road and the A12, the Highways Agency be requested to install additional warning signs and chevrons at both the north and south A12 slips (warning drivers of the sharp turns and safe cornering speed).
- vi. Tarecroft Wood.  
There was nothing further to report at this stage.

**672.. Correspondence received since the date of the agenda.**

No additional correspondence had been received.

**673.. Finance matters:**

To agree accounts for payment.

**Proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed** that the following accounts be paid. Cheques were then drawn accordingly.

851	RPFA	£45.00	Hall hiring fees - Oct/Nov 2012
852	Audit Commission	£162.00	Audit fees for 2011/12
853	BALC	£18.00	Subscription for 2012/13
854	Henry Dixon Hall Charity	£6.25	Balance of hall hiring fee Sept
855	HMRC	£163.80	PAYE 2 <sup>nd</sup> Quarter 2012/13
856	KP Taylor	£383.62	Salary/expenses September
857	A. Walsh	£398.94	Maintenance September

**674.. Information exchange and items for the next agenda.**

- Footpath inspections had been undertaken and notified to ECC.
- The purchase of additional trees within the parish - next agenda.
- The possible revision to the Parish Plan - next agenda.
- Lights in Braxted Road to be inspected again.
- The Chairman reported yet another RTA along Park Road.
- Further damage to Appleford Bridge was reported.

**675.. Dates of future meetings:**

Tuesday 6<sup>th</sup> November in Rivenhall Village Hall and Tuesday 4<sup>th</sup> December in The Henry Dixon Hall, both commencing promptly at 20.00 hours.

Items for the November meeting to the Clerk by 26<sup>th</sup> October at the latest.

***Members are reminded that the Precept Meeting is now scheduled for Tuesday 27<sup>th</sup> November 2012 in Rivenhall Village Hall.***

**676.. Closure.**

The Chairman closed the meeting at 21.10hours.

Signed: .....

CHAIRMAN

Date: .....