



Driver Schedules

Each driver will be given a schedule based on his/her requests and availability of the requested days and times. Your district manager will post **monthly schedules** by site at www.sandhillsdel.wordpress.com which can be reviewed by all drivers either on a Computer or using their smartphone and downloading the appropriate schedule to their smartphone. You can also get to this site by going through www.sandhillsdelivery.com/contractor.html. If you are unable to download or look at the schedule online, the schedule is also posted at the airport, but for the most up to date schedule, please look online. It is the drivers responsibility to know his/her schedule and to insure he/she is available to work the scheduled times. If a change is necessary, it's the drivers responsibility to find another driver to work for him/her and to communicate this to the district manager immediately. If you can't find another driver, contact the district manager and he/she will attempt to find another driver. Each site operates slightly different in terms of the weekly schedule. This is based on volume of deliveries and flight schedules at each airport. Some airports operate on a beginning and ending time for each driver. In these cases, the schedule driver is responsible for all luggage that arrives at the airport during his/her scheduled times. He/she should monitor the WMS App and make every attempt to deliver all bags in as timely a manner as possible within the contracted delivery windows by zone. Where there are "sweep times" every 3 hours, each driver is assigned either a 1st out or 2nd out for each sweep time of the day. If your initials are in "**Black**", you are required to be at the airport at the scheduled sweep time. If your initials are in "**Red**", you are on call and must be available to come in within 30 minutes of being called during that sweep time. During the summer months and again over the holidays, both drivers for every sweep will be in "**Black**" and required to be at the airport for their sweep schedules. The 1st out will have priority over choosing which deliveries he/she wants to take while the 2nd out should do what is left while managing his/her time so that he/she can be back at the next scheduled sweep time (if assigned). Between the 1st and 2nd out, all deliveries should be made in as timely a manner as possible, but no later than the contracted delivery window(s). Leaving luggage for the next sweep should only occur when absolutely necessary and the district manager should be made aware of your reason for doing so. If after reading this, you have questions about scheduling or the 1st/2nd out concept, please contact your district manager and he/she will be able to answer any questions you may have. You are strongly encouraged to print the schedule from a home computer and have it available at all times so you are aware of your scheduled times at the airport.

Please review graphics below for requesting time off for some sites

Verizon LTE 1:39 PM sandhillsdel.wordpress.com 86%

Rental Listings Sandhills... *Jessa Place... Need Legal H... plantation bli... French Door... Port... NetBags - Lo...

Home About

Sandhills Schedule

schedule

REMINDER
**

February 26, 2015 // 0

MANAGEMENT RECEIVES ALOT OF SCHEDULE CHANGES FROM ALL THE SITES (IE: TIME OFF, CHANGE OF DAYS/SHIFTS, VACATIONS...) THE PREFERRED METHOD IS BY MAKING A POST ON THIS SITE. WE WILL BE CREATING A TUTORIAL TO HELP, BUT ALWAYS FOLLOW UP ON YOUR REQUESTED TIME OFF, ESPECIALLY IF YOU STILL SEE YOUR NAME ON THE SCHEDULE. SENDING EMAILS AND TEXTS ARE GREAT, BUT WHEN MANAGEMENT RECEIVES 40+PHONE CALLS, 100+TEXTS, AND 75+EMAILS DAILY, UNFORTUNATELY YOUR REQUEST CAN GET LOST IN THE SHUFFLE, PLEASE VERIFY THE WEEK BEFORE. THANK YOU, MANAGEMENT

Categories Uncategorized

AVL Schedule

February 4, 2015 // 0

AVL Schedule 3.08.15
AVL Schedule 3.15.15

**Please remember, once the schedule is here, it is your responsibility to find someone to take your shift if you are unavailable and then let Paul know of the change, thank you.*

Follow

For your schedule pull up any browser on phone/computer/tablet, and type sandhillsdel.wordpress.com or you can go to sandhillsdelivery.com/contractor.html and click on the schedule button.

Verizon 4:52 PM sandhillsdel.wordpress.com 34%

AVL Schedule

February 4, 2015 // 0

AVL Schedule 2.22.15
AVL Schedule 3.01.15

**Please remember, once the schedule is here, it is your responsibility to find someone to take your shift if you are unavailable and then let Paul know of the change, thank you.*

Categories Schedules

GSO Schedule

February 4, 2015 // 0

GSO Schedule 2.22.15

WE HAVE HAD SEVERAL DRIVERS MOVE ON, SO AS WE ARE INTERVIEWING PLEASE LET PAUL OR CURT KNOW IF YOU WOULD LIKE TO ADD SOME SHIFTS OR LOOK AT CHANGING YOUR SCHEDULE SOME. PLEASE CALL EITHER FOR DAYS AND SHIFTS AVAILABLE!

**Please remember, once the schedule is here, it is your responsibility to find someone to take your shift if you are unavailable and then let Paul know of the change, thank you.*

Categories Schedules

ILM Schedule

February 4, 2015 // 0

ILM Schedule 2.22.15
ILM Schedule 3.1.15

**Please remember, once the schedule is here, it is your responsibility to find someone to take your shift if you are unavailable and then let Paul know of the change, thank you.*

Follow

Once you are on the page find your airport and the weeks schedule to find when you work

When you click the highlighted date you will come to this pdf page where you can print it, or pull it up for reference on your device

Find the day/date and check the times

Then find your initials/name to know date and time of when you work

Also be aware all drivers and managements numbers are on the schedule, we do recommend putting them in your phone, and if your name/initials are in a color other than black please make note of the difference, and act accordingly.

Sandhills DELIVERY SERVICE

Pick up Times	Sunday-22	Monday-23	Tuesday-24	Wednesday-25	Thursday-26	Friday-27	Saturday-28
9:15-10:00	AA/JA	JA/RD	RD/JS	JS/PT	PT/PT	AA/PT	JS/CN
12:15-13:00	JA/PT	RD/PT	PT/MO	MO/PT	PT/MO	PT/MO	CN/MO
15:15-16:00	PT/PT	PT/MF	MO/MF	KM/CN	MO/CN	MO/KM	MO/AA
18:15-19:00	PT/PT	MF/PT	MF/KM	CN/TT	CN/PT	KM/TW	AA/CN
21:15-22:00	PT/JR	PT/KM	KM/TW	TT/CN	JR/KM	TT/KM	CN/BB
All Last Flights	JR/KM	KM/JR	TW/KM	KM/JR	JR/KM	TT/KM	JR/KM

Management

Curt Noack	919-455-6789	Operations Manager
Mary Noack	919-457-6109	Office Manager
Paul Trogon	910-632-0825	Manager/Dispatcher

Any questions or concerns; Please call PAUL

Drivers

Anthony Armenio	508-298-9268
Jack Shirley	336-817-9574
Jim Almon	336-669-0957
Joe Rollins	919-698-6010
Kevin Madejczyk	919-630-6385
Matthew Forde	336-340-1629
Mrwan Othman	336-202-0274
Ray Dail	336-254-4485/336-324-0868
Timmons	336-402-4475
Tom White	215-219-7645

Above is standard schedule. For a complete up to date schedule please visit sandhillsdel.wordpress.com

BLUE notes shift change

RED notes on call (do not have to show, please call in)

GREEN notes open shift that needs to be filled

When asking for time off, you need to click on the comment button, depending on device it might look a little different, but once you click on the button it will take you to the next page

ILM Schedule

February 4, 2015 // 0

ROA Schedule

February 4, 2015 // 0

AVAILABLE!

*Please remember, once the schedule is here, it is your responsibility to find someone to take your shift if you are unavailable and then let Paul know of the change, thank you.

Categories Schedules

ILM Schedule 3.1.15

ROA Schedule 2.22.15

ROA Schedule 3.1.15

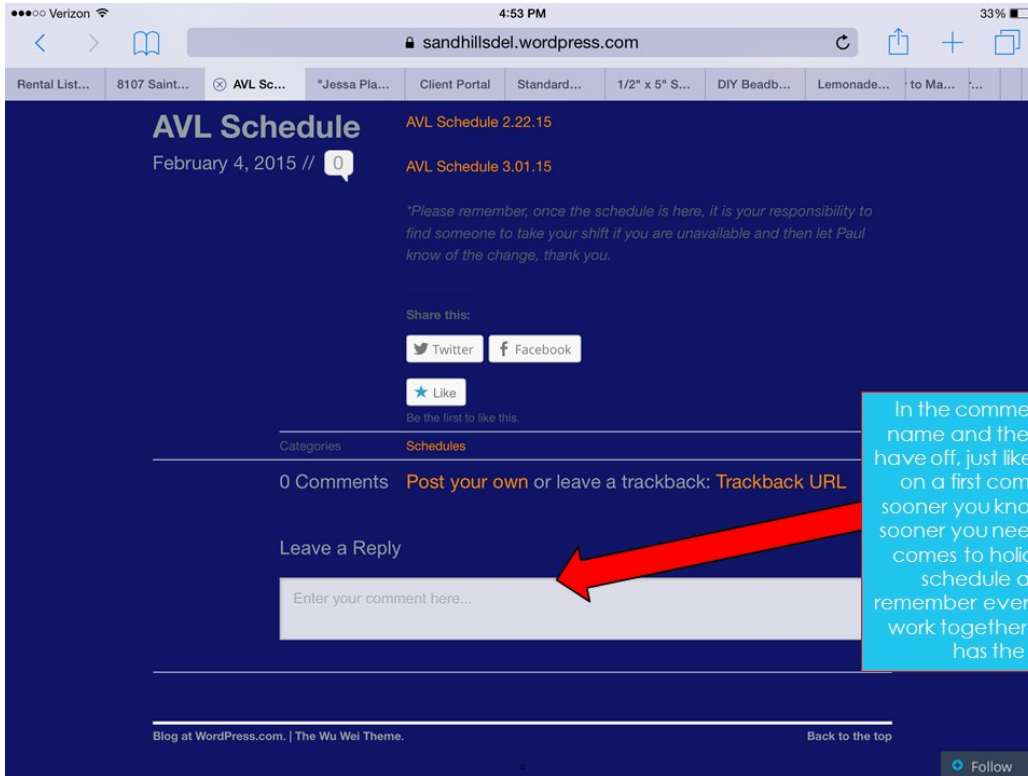
ROA Schedule 3.8.15

*Please remember, once the schedule is here, it is your responsibility to find someone to take your shift if you are unavailable and then let Paul know of the change, thank you.

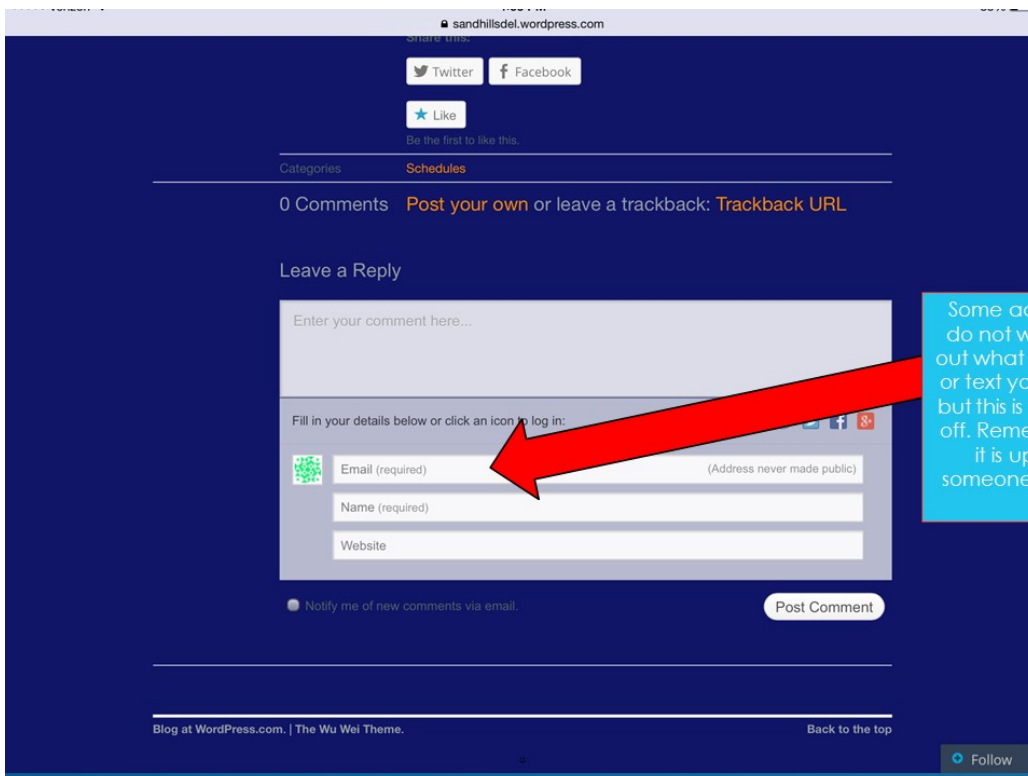
Categories Schedules

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Follow



In the comment box please put your name and the dates that you need to have off, just like any company, we work on a first come first off policy, so the sooner you know you need time off the sooner you need to let us know. When it comes to holidays, we try to work the schedule as regular as possible, remember everyone has families and we work together to insure that everyone has the time off needed.



Some additional info may be needed, do not worry about website...please fill out what is required. You may call, email, or text your district manager for time off, but this is the proper way to request time off. Remember once the schedule is up, it is up to you as the driver to find someone to cover your shift, and inform management.