



# APPLICATION FOR RENT

TENANT  
 GUARANTOR

\$25.00 Processing Fee is Required Per Application  
 Individual Applications Required From Each Occupant 18 Years of Age or Older

ALL SECTIONS MUST BE COMPLETED

FIRST NAME		MIDDLE NAME		LAST NAME		MARITAL STATUS	MAIDEN NAME
ADDRESS						CITY / STATE / ZIP	
WORK PHONE NUMBER						( )	
HOME PHONE NUMBER ( )	CELL PHONE NUMBER ( )	DATE OF BIRTH	DRIVER'S LICENSE #	STATE	SOCIAL SECURITY # OR ITIN		
EMAIL ADDRESS							

**CURRENT ADDRESS INFORMATION**

MONTHS AT THIS ADDRESS	MONTHLY RENT/MORTGAGE PAYMENTS	OWNER/AGENT PHONE NUMBER ( )
REASON FOR MOVING		
APARTMENT COMMUNITY	OWNER/AGENT NAME	WAS 30 DAY NOTICE GIVEN?

PREVIOUS ADDRESS	CITY	STATE	ZIP CODE
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MONTHS AT THIS ADDRESS	MONTHLY RENT/MORTGAGE PAYMENTS	OWNER/AGENT PHONE NUMBER ( )
REASON FOR MOVING		
APARTMENT COMMUNITY	OWNER/AGENT NAME	WAS 30 DAY NOTICE GIVEN?

PROPOSED OCCUPANTS: LIST ALL IN ADDITION TO YOURSELF	NAME (AGE, IF MINOR)		NAME (AGE, IF MINOR)		NAME (AGE, IF MINOR)			
	NAME (AGE, IF MINOR)		NAME (AGE, IF MINOR)		NAME (AGE, IF MINOR)			
PETS: __YES __NO	TYPE	WEIGHT	AGE	COLOR	NAME	BREED	GENDER	SPAYED/NEUTERED? __YES __NO

CURRENT EMPLOYER NAME	JOB TITLE OR POSITION	START DATE
EMPLOYER ADDRESS	CITY	STATE ZIP CODE
EMPLOYER PHONE	SUPERVISOR'S NAME	
PREVIOUS EMPLOYER NAME	JOB TITLE OR POSITION	DATES OF EMPLOYMENT
EMPLOYER ADDRESS	CITY	STATE ZIP CODE
EMPLOYER PHONE	SUPERVISOR'S NAME	
CURRENT GROSS MONTHLY INCOME \$	ADDITIONAL INCOME \$	SOURCE ADDITIONAL INCOME

NAME OF BANK	BRANCH ADDRESS	CITY/STATE/ZIP CODE	ACCOUNT NUMBER:	
EMERGENCY CONTACT	ADDRESS	CITY/STATE/ZIP CODE	RELATIONSHIP	PHONE NUMBER ( )
1) PERSONAL REFERENCE	ADDRESS	CITY/STATE/ZIP CODE	LENGTH OF ACQUAINTANCE	PHONE NUMBER ( )
2) PERSONAL REFERENCE	ADDRESS	CITY/STATE/ZIP CODE	LENGTH OF ACQUAINTANCE	PHONE NUMBER ( )
1 AUTOMOBILE MAKE	MODEL	COLOR	YEAR	LICENSE / STATE
2 AUTOMOBILE MAKE	MODEL	COLOR	YEAR	LICENSE / STATE
3 AUTOMOBILE MAKE	MODEL	COLOR	YEAR	LICENSE / STATE

**\* MOVE-IN MONIES MUST BE IN CERTIFIED FUNDS (MONEY ORDER OR CASHIER'S CHECK)**

\* HAVE YOU EVER BEEN EVICTED OR ASKED TO MOVE?  
 \* HAVE YOU EVER FILED FOR BANKRUPTCY?

YES:	NO:
YES:	NO:



IF YES, PLEASE EXPLAIN \_\_\_\_\_

**NOTICE REGARDING CALIFORNIA INVESTIGATIVE CONSUMER REPORTING AGENCIES ACT**

The Owner/Agent intends to request an investigative consumer report regarding the Applicant's character, general reputation, personal characteristics, and mode of living. Under Section 1786.22 of the California Civil Code, the files maintained on you by the investigative consumer agency shall be made available to you during business hours and on reasonable notice, provided you furnish property identification, as follows: (1) You may appear at the investigative consumer reporting agency identified below in person, (2) you may make a written request for copies to be sent by certified mail to a specified addressee, or (3) you may make a written request for a summary of the file to be provided over the telephone. The agency may charge a fee, not to exceed the actual duplication costs, if you request a copy of your file. The agency is required to have personnel available to explain your file to you and the agency must explain to you any coded information appearing in your file. If you appear in person, a person of your choice may accompany you, provided that this person furnishes proper identification. If you are accompanied by a person of your choosing, the agency may require you to furnish a written statement granting permission to the investigative consumer reporting agency to discuss your file in the other person's presence. The agency that will prepare the report(s) identified in this section is:

**National Tenant Network (NTN); PO Box 6245; Concord, CA 94524; 1.800.800.5602; [www.ntnonline.com](http://www.ntnonline.com)**

If you would like a copy of the report(s) that is/are prepared, please check the box below:

I would like to receive a copy of the report(s) that is/are prepared.

If the box above is checked, Owner/Agent agrees to send the report to Applicant within three (3) business days of the date the report is provided to Owner/Agent. Owner/Agent may contract with another entity to send a copy of the report.

**Applicant represents that all statements on *Application for Rent* are true and correct and hereby authorizes verification of those items and agrees to furnish additional credit references upon request. Applicant authorizes the Owner/Agent to obtain reports that may include credit reports, unlawful detainer (eviction) reports, bad check searches, social security number verification, fraud warnings, previous tenant history and employment history. Applicant consents to allow Owner/Agent to disclose tenancy information to previous or subsequent Owners/Agents.**

**Owner/Agent will require a payment of \$ 25.00, which is to be used to screen Applicant.**

- 1. Actual cost of credit report, unlawful detainer (eviction) search, and/or other screening reports: \$12.00
- 2. Cost to obtain, process and verify screening information (may include staff time and other soft costs): \$13.00
- 3. **Total fee charged: \$25.00**

The undersigned is applying to rent the premises designated as:

Unit # \_\_\_\_\_ Located at \_\_\_\_\_

The rent is: \$ \_\_\_\_\_ per month. Upon approval of this application, and execution of a rental/lease agreement, the applicant shall pay all sums due, including required security deposit of \$ \_\_\_\_\_, before occupancy.

RENTAL UNIT AVAILABILITY: The undersigned specifically waives any right to claims of damages if Owner/Agent cannot deliver the unit on the date requested. Resident's damages will be limited to a return of the security deposit, any holding or other deposits and any advance payment of rent.

\_\_\_\_\_  
**DATE** **APPLICANT (SIGNATURE REQUIRED)**

Detach receipt below and give to applicant.

Form Date 10/15/2018

**RECEIPT FOR TENANT SCREENING AND/OR CREDIT CHECKING FEES**

On \_\_\_\_\_, Owner/Agent received \$ \_\_\_\_\_ from the undersigned, hereinafter called "Applicant," who offers to rent from  
(Date)

Owner/Agent the premises located at:

\_\_\_\_\_, Unit # (if applicable) \_\_\_\_\_

(Street Address)

\_\_\_\_\_, CA \_\_\_\_\_

(City)

(Zip Code)

Applicant represents that all statements on the *Application For Rent* are true and correct and authorizes verification of those items and agrees to furnish additional credit references upon request. Applicant authorizes the Owner/Agent to obtain reports that may include credit reports, unlawful detainer (eviction) reports, bad check searches, social security number verification, fraud warnings, previous tenant history and employment history.

Payment is to be used to screen "Applicant". The amount charged is itemized as follows:

- 1. Actual cost of credit report, unlawful detainer (eviction) search, and/or other screening reports: \$12.00
- 2. Cost to obtain, process and verify screening information (may include staff time and other soft costs): \$13.00
- 3. **Total fee charged: \$25.00**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner/Agent

