

BOD meeting

Date: 10/27/11

Attendees: Dave, Tiffany, Donna, Steve, Kathy, Brad, Jason.

Old Officer Reports:

Tiffany:

- 3rd notice is having trouble delivering the mail. 390+25 discussion about what we could do, but old b
- TrueHomes Signs
- Fully incorporated, and now nonprofit.
- Need to change bank cards. Need SSN, and sign the cards, Donna would prefer not to be on the signature card.
- EIN Paperwork will need to be modified, for Federal ID numbers because of being on the Board.
- Tax prep, Donna knows how to do it. She did it last year.
- Steve has the sprinkler head and the old board approved money to replace it.

Dave:

- Handed ARC paperwork to Brad
- Original paperwork for Incorporation to Donna
- Lawyer has a copy of the paperwork that they filled out. A copy should be with the attorney's office. Mack Brice
- Checking acct
- Web site emails
- Web site domain
- Contact for the Church
- EID number information
- Original forms
- Lien paperwork to put on and to remove
- Attorney will reach out about Addmenment changes Also may need to talk to Gram and Stephanie

Donna:

- Gave account new information
- Spoke about builds and how much

Any things that we need to mind/keep track of items:

- House visits, and hand delivery liens.
- One person that was holding out has admitted they were part of the Board.
- One person wanted to work in kind, but the old board decided that they didn't want to do that.
- 1st part of November we will need to place the lien total due: 5360
- Determined that the names should not go into the minutes until they become a lien.
- Email correspondence by email is acceptable

New Discussions:

- Donna has new lien paperwork that needs to be signed and dated
- For HOA fees do bill then 30/60/90 then lien paperwork.
- Dave to provide us with Brenda Love Contact information
- Road maintenance has been done on Applewood (by TreHome by the new construction)
- ARC pay attention to Easement rules everything is in Bylaws
- Officers, Treasure, ARC, President, Secretary, Alternative, and President shouldn't hold more than 1 role.
- They were meeting 1x a month (almost every month) meetings usually last 1 hour
- Must have an agenda posted 3 days before hand and then minutes w/out 2 weeks.
- Dave will send us a receipt for the fee of Domain Name, \$8.95.
- Website is on Windows Live.
- Tiffiny talk about Code Enforcement maybe able to help with some of the violations so we may not have to have fees. This was in a different county so it maybe something we should look into.
- How to fill out ARC is on the Web Side.
- Generic emails should be on the Web Site. Website will support emails addresses if we need/want to do that.
- Contact informatin is on the web site and needs to be change.
- Officers chosen:
 - President - Jason
 - Secretary - Kathy
 - ARC - Brad
 - Treasure – Donna
 - Alternative – Elaine
- Next Meeting: Monday December 12th 7:00 pm Host: Brad 820 Chipmeadow