

RIVENHALL PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD 1st October 2013.

Present: Cllrs. Abbott, Bills, Wright, Prime, Brailey and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 3 members of the public.

808.. To receive apologies for absence.

There were no apologies for absence, but Cllr. Turner was absent.

809.. Disclosure of Pecuniary Interests relating to matters on the Agenda.

Cllr. Abbott declared a non-pecuniary interest in items 812(i) as a Member of Essex County Council.

810.. To approve and sign the Minutes of the meeting held on 3rd September 2013.

The minutes were **unanimously approved** then signed by the Chairman.

811.. Public Forum for 10 minutes.

The following matters were brought to the attention of members:

- Thanks to the Council for arranging the parking revisions along Church Road.
- The Remembrance Wreath - Next Agenda.
- Tarecroft Wood car park - Drug users - will be reported again to Essex police.
- Pot holes at bottom of Rickstones Road still not reinstated.

812.. Matters for Discussion.

- i. Tarecroft Wood - possible freehold transfer.
 Members perused the business case document produced by the Chairman and the Clerk reported the agreement of End-to-End Nature Care, The Woodland Trust and Essex Wildlife Trust to eventually share in the joint management of this woodland with the PC. **Proposed by Cllr. Bills, seconded by Cllr. Wright and unanimously agreed** to proceed, subject to an amendment to include, under section 5, the continued use of the car park, with the transfer application from ECC.
- ii. Parking revisions along Church Road.
 The kerbside lining has been introduced by NEPP and the signs are awaited in due course. Cllr. Bills reported that more parents are choosing to park in the local free car parks than previously.
- iii. BDC Open Spaces Action Plan.
 At the request of the Chairman this item was deferred until the November meeting.
- iv. Half-yearly report - compilation.
 It **was agreed** that the Chairman and the Clerk liaise regarding the compilation of this report in the same format as last year. Members with any contribution should contact the Clerk before the end of October.
- v. ECC Passenger Transport Meetings - Autumn 2013.
 The next Braintree District meeting will be held on 22nd October 2013 in the Council Chamber at Braintree Town Hall, commencing at 10.30hours. Cllr. Prime will attend. The minutes of the previous meeting, 25th June 2013 are included in the circulation box for Members' perusal.
- vi. Review of the ECC Local Bus Strategy.
 Notices have been displayed on the PC notice boards, as requested by ECC. Members were sent a copy of the latest ECC Transport and Travel update via email. Full consideration of this item was deferred until the November meeting.

- vii. County Highway maintenance.
Carriageway patch repairs along Church Road should have been completed by the end of September 2013, following which all road markings, including the zebra crossing will be renewed. The missing beacon/post has been reported to Street Lighting. This work was still outstanding and the Chairman will contact ECC Highways accordingly.
- viii. General maintenance.
(a) Repair to shed roof.
Proposed by the Chairman seconded by Cllr. Brailey and unanimously agreed that a new shed roof be erected as soon as possible by the Maintenance Contractor at an estimated materials cost of £165.00 plus labour
(b) The maintenance contractor will be requested to undertake the following:
 - To weatherproof the seats around the parish
 - To clear good visibility to signs on the Oak Triangle
 - Continue with the flower bulb planting.
- ix. Grant - Essex Air Ambulance (Section 137).
Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that a grant of £25.00 be made to the Essex Air Ambulance and included in the accounts for payment at the next meeting.

813.. Planning Matters:

New Applications:

13/01073/FUL: Erection of outbuilding for workshop/storage use - 45 St. Mary's Road. Members raised no objection to this application.

88/02381/P: Erection of office buildings with associated car parking and related groundworks and highway improvements - Matchyns Farm, London Road, Rivenhall End. (This appears to relate to the original planning application of 1989 and to the Section 106 agreement regarding the A12 slip roads.)

The Clerk will seek clarification concerning this application from BDC.

Planning Results:

There were no planning results to report at his meeting.

Planning Appeals:

There was nothing to report at this meeting.

814.. Ongoing Planning Issues:

- i. Local Development Framework.
Following approval by BDC there will follow a Period of Engagement (Consultation), yet to be determined, when the Parish Council will continue to advocate the inclusion of Little Braxted Land as a protected lane.
- ii. Rivenhall Airfield.
Nothing further to report.
- iii. ECC Waste Development.
Nothing further to report.
- iv. ECC Minerals Local Plan
(a) Scoping Consultation, Colemans Farm.
It was agreed that the Chairman and Clerk liaise regarding the submission of the Councils objections to ECC and informing BDC that this application does not conform to the details of the site included within the Replacement Minerals Local Plan, which is before the Planning Inspector.
A copy of the plan included in the Scoping Consultation is to be produced for delivery to residents in Rivenhall End.

(b) ECC Replacement Minerals Local Plan Examination

Proposed by Cllr. Wright, seconded by Cllr. Prime and unanimously agreed that the Council join with BDC in their representation at the Inquiry with the Chairman and possibly the Clerk being in attendance on the relevant day for the inclusion of Colemans Farm.

v. Braintree District Local Highways Panel.

(a) Unofficial lay-by next to Church.

It was agreed to submit a bid for the provision of a lay-by outside the Parish Church in Church Road.

(b) Further information supplied by the PC Chairman.

A plan for the repair to both verges and drains in Rickstones Road has been estimated to cost £131k.

The bid for an extended 30mph limit along Church Road is in the process of being submitted to the Panel.

815.. Correspondence received since the date of the agenda.

- * Request for spending £45-£50 for spring planting at Rivenhall End
Agreed unanimously.
- * ECC report that Appleford Bridge will be closed to traffic for rebuilding works, from 21st October for 2 weeks.

816.. Reports from PC Representatives.

Cllr. Prime reported that at the EALC AGM information was imparted to Councils that local police should now represent their Parishes for at least 2 years before any transfer.

817.. Finance matters:i. To agree accounts for payment.

Proposed by Cllr. Wright, seconded by Cllr. Bills and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

921	HM Revenues & Customs	£172.60	PAYE
922	Kempco Ltd	£2.52	Copying service
923	PKF Littlejohn LLP	£120.00	External audit fee
924	RPFA	£45.00	Hall Hire
925	K. P. Taylor	£412.01	Salary/expenses Sept. '13
926	D. Clark	£39.96	Flower bulbs
927	A. Walsh	£264.50	Maintenance Sept. '13

ii. Conclusion of the external audit for 31st March 2013.

The Clerk/RFO reported upon the successful conclusion of the external audit for year ending 31st March 2013. Notices have been displayed as required.

818.. Information exchange and items for the next agenda.

- Known instances of SatNav revisions can be reported to the PC Webmaster (Stephanie Bills)
- Breaches of vehicle weight restrictions are being monitored and will be reported to the police.
- It appears The Fox is now up for auction.
- A new electronics firm has moved on to the Commodity Centre complex.
- A reply from Railtrack is required to the letter regarding parking at the Railway Bridge in Oak Road.
- Roadside litter along Rickstones Road - the Chairman has raised the general issue of litter with BDC.
- Vehicle damage to the Village Green was reported.

- Corillion have constructed a compound on land near South Ford Farm, Church Road for use during their work to renew power cables in the area. BDC planning were approached about the works and stated that the works did not require a planning consent and should be completed within about 4 months with the land reinstated to farmland.

819.. Dates of future meetings:

5th November in Rivenhall Village Hall and 3rd December in The Henry Dixon Hall, both meetings commence promptly at 20.00 hours.

Items for the November meeting to the Clerk by 25th October at the latest.

The Precept Meeting will be held on Monday 16th December in Rivenhall Village Hall, commencing at 20.00 hours.

820.. Closure.

The Chairman closed the meeting at 21.58 hours.

Signed:

CHAIRMAN

Date: