

CLERK'S REPORT SINCE THE FEBRUARY MEETING.

Tarecroft Wood.

Sent email to ECC requesting removal or tidying of the brushwood and registering the Council's interest in obtaining the freehold on this woodland subject to further investigation.

Contacted the Council's insurers who've replied as follows: "... your current liability policy provides cover for your legal responsibilities...without any adjustment to the premium." The Council would be expected to undertake a weekly inspection and for these to be recorded, also initially for a proper tree inspection to be undertaken to ensure the good health of the trees.

Contacted Sible Hedingham PC, who are also travelling this same route with ECC, and obtained further useful information and the offer to work together to further both aims.

Recent inspections of this woodland indicate further tree felling even though ECC confirm that no further felling would be undertaken since the first clearance took place.

Play Area, Henry Dixon Road.

After further consultation with the Chairman the letter surrendering the lease of this land was forwarded to Mr. S. Brice. The question of fence repairs was also raised in this letter; since Mr. Shearman hasn't yet commenced the work the PC may well have to cancel the contract with him. Reply received from Mr. Brice that he required the notices removed together with the seat but that the fence can be left as it is for the time being. I have requested the Council's maintenance contractor to remove the notices and the seat as soon as possible; also written to Mr. Shearman cancelling the order to repair the fence and an email to BDC informing them that the PC will not require maintenance of the grass next year.

Essex County Fire & Rescue at Durwards Hall/Kelvedon Park.

Nothing to report.

Braintree District Local Highways Panel.

The minutes of the BDLHP meeting of the 2nd February have been received and forwarded via email to all Members. There will be a copy at the March meeting to be included in the circulation box.

Casual Vacancy.

Compiling details of action to be taken in the event of a casual vacancy occurring on the Council. Copy included with the March agenda.

HGVs in Oak Road.

Further exchange of emails with local resident in Oak Road.

Annual Parish Assembly.

Invitations to attend the APA were sent to both BDC and ECC Highways on 8th February Collating information for inclusion in both the Annual Report and the Community Information leaflet.

Reminder to members to let me have their reports for inclusion in the Annual Report by the end of March.

Maintenance matters.

Salt was spread in accordance with Minute 564(viii)(b) of the February meeting.

Two half barrels purchased for former salt bin site; barrels placed in PC shed awaiting installation.

BDC MiCommunity Fund.

Received rejection notice from BDC and replying, in liaison with the Chairman, countering their observations and requesting further consideration of our application. BDC acknowledge and say they will reply in due course.

Training Courses.

Clr. Clark is booked in to the Law & Procedures Training Course on Thursday 15th March 2012. Informing Members of the proposed First Aid Training Courses to be run by BDC during 2012/2013. Included on the March agenda.

RCCE Best Kept Village Competition.

Receiving initial documentation from RCCE for Rivenhall and requesting further copy for Rivenhall End. Included on the March agenda.

Parish Council Website.

A copy of the Council's Equal Opportunities Policy has been included on the website. It is intended to include details of a number of local Footpath Walks on the website and these are in the process of being documented. All other information is up to date and relevant.

Planning Matters.

Communication to BDC re applications detailed at Minute 565 of the February meeting. Receiving details of new planning applications and details of those granted or refused.

ECC & SBC Joint Waste Development Document.

No further comments at this stage.

BDC's 'Allocations Development Plan Document'.

Exchanging correspondence with BDC as per the January minutes. All matters appear to be satisfactory. Chairman reports that at their meeting on 24th January, BDC agreed all the PC's requests for the Allocations Document, except that which refers to the Polish Camp site, although it still has to go to full Council. The matter of the Polish Camp site is included on the BDC agenda for their February meeting.

Finance.

Accounts are up to date and reconciled to the Bank Statements.

Meetings.

Meeting dates have been arranged up to and including January 2014 - details are with the March agenda.

Coffee Morning PC 'Surgery'.

Attending this on a fairly regular basis along with Councillors.

Liaison with Chairman.

Liaison with the Chairman upon various items of correspondence, and the photocopying of planning applications.

Keith Taylor (Parish Clerk)
28th February 2012.