

C.E. ANKIEWICZ CONSTRUCTION & EXCAVATION

Pre-Employment Questionnaire - Equal Opportunity Employer

APPLICANT INFORMATION			
Last Name		First	M.I. Date
Street Address			Apartment/Unit #
City		State	ZIP
Phone		E-mail Address	
Date Available		Social Security No.	Desired Salary
Position Applied for			
Are you a citizen of the United States?		YES <input type="checkbox"/> NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?		YES <input type="checkbox"/> NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a felony?		YES <input type="checkbox"/> NO <input type="checkbox"/>	If yes, explain

EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	

EMPLOYMENT OBJECTIVE		
Date Available:		Will you accept any of these types of positions?:
Are you collecting Unemployment Compensation?:	YES <input type="checkbox"/> NO <input type="checkbox"/> \$ /WK	PERMANENT: YES <input type="checkbox"/> NO <input type="checkbox"/>
Which days are you available for work:	M T W Th Fr Sa Su ALL	TEMP-PERM: YES <input type="checkbox"/> NO <input type="checkbox"/>
What shift can you work?	1st 2nd 3rd ANY	TEMP-ONLY: YES <input type="checkbox"/> NO <input type="checkbox"/>
What shift do you prefer to work?	1st 2nd 3rd ANY	PART-TIME: YES <input type="checkbox"/> NO <input type="checkbox"/>
Are you available on short notice?	YES <input type="checkbox"/> NO <input type="checkbox"/>	SUMMER: YES <input type="checkbox"/> NO <input type="checkbox"/>
How far will you travel to work?	MILES MIN.	ON-CALL: YES <input type="checkbox"/> NO <input type="checkbox"/>
At what starting pay range do you wish us to contact you for work?		
What type of work do you prefer?		
What type of work do you not want to do?		

EXPERIENCE (PLEASE INDICATE NUMBER OF YEARS OF EXPERENCE):									
TRUCKING	MAINT.		MACHINE OP.	CONSTR.					
DELIVERY	JANITORIAL		BACKHOE	HELPER					
STRAIGHT	LANDSCAPE		MINI-EXCAV.	FRAMER					
SEMI	MECHANIC		PAVER	CARPENTER					
CDL CLASS:	ELECTRICAL		ROLLER	PAINTER					
	PLUMBING		BULLDOZER	DRY WALL					
	HVAC			FINISH					
	PAINTING			ROUGH					
				ROOF					
OTHER:									

EQUIPMENT OWNED:											
STEEL TOED SHOES:		HARD HAT:		SAFETY GLASSES:		GLOVES:		EARPLUGS:		HAND TOOLS:	

PREVIOUS EMPLOYMENT

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	Date
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