

**RIVENHALL PARISH COUNCIL.
MINUTES OF THE MEETING HELD ON 7TH DECEMBER 2010.**

Present: Cllrs. Abbott, Bills, Clark, Brailey, Wright and Prime.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk, plus 2 members of the public.

386.. To receive apologies for absence.

Apologies were received from Cllr. Salmon and Lydia Howat (Village Agents) both were unwell.

387.. Declarations of Interest relating to Agenda items.

Cllr. Brailey declared a Personal Interest in item 392 - planning application re Rivenhall School.

388.. To approve and sign the Minutes of the meeting held on 2nd November 2010.

The Minutes were **unanimously approved** and then signed by the Chairman.

389.. To approve and sign the Minutes of the Precept meeting held on 18th November 2010.

The Minutes were **unanimously approved** and then signed by the Chairman.

390.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Extended parking restrictions along Church Road - see item 391(viii).
- Basketball posts and nets - see item 391(iii)
- Illegal tipping at the recycling site. Chairman will contact BDC regarding this.

391.. Matters for Discussion:

- i. Grass maintenance by Greenfields within the Parish.
Greenfields have indicated that, if the Parish Council took over the grass cutting next season, they would be prepared to make a contribution of £782.98 towards the cost. This would be subject to a formal agreement.
Proposed by Cllr. Bills, seconded by Cllr. Wright and unanimously agreed that the Parish Council approach BDC for a quotation to cut the grassed areas.
- ii. Possible provision of an entry gate to play equipment area in the Albert Moss Playing Field.
It was unanimously agreed that a gate was unnecessary and that no further action be taken regarding this at this time.
Cllr. Wright has indicated that, according to statutory guidelines, there is insufficient space under the roundabout. He will liaise further with the Clerk so that this anomaly can be reported to BDC.
- iii. Northern boundary fence & basketball post and net in Albert Moss Playing Field.
BDC have agreed to place an order for the basketball posts and nets, which will be funded from their existing maintenance budget for 2010/2011.
There is no funding available for the fencing in 2010/2011 but it has been included together with the contribution from the Parish Council as part of the capital bid for 2011/2012.
- iv. Ongoing provision of Parish Council Website.
The website address is now confirmed as www.rivenhallparishcouncil.net - the site is live but will continue to be uploaded over the next few weeks.

The general email address is councillors@rivenhallparishcouncil.net - any email sent to this address will be forwarded to all Members.

Any matters for inclusion on the website to be forwarded to the Clerk.

- v. The abortive heavy domestic rubbish collection by BDC.
It would appear that no "Works Order" was ever issued by BDC for this, therefore, no collection was made. Any future facility will be referred to in the Parish Council's Annual Report and at the Annual Parish Assembly in April 2011.
- vi. Possible new footpath from entrance to Tusser Close garages to bus stop on Rickstones Road.
Some elderly parishioners have mentioned the need for a footway across the grass to the bus stop thereby avoiding the necessity of walking in the road.
Proposed by Cllr. Bills, seconded by Cllr. Prime and unanimously agreed that Greenfields be requested to provide an extension to the existing footway from the garage hill to Rickstones Road, such that a continuous path alongside Beech Road links to the footway alongside Rickstones Road, close to the junction of Beech and Rickstones Roads.
- vii. General maintenance required within the Parish.
Greenfields be requested to reinstate the area of the small Village Green, which has suffered vehicle damage. Also that a reply be requested to the previous enquiry, regarding the future maintenance of the fence posts and chains.
The maintenance contractor will continue to plant the daffodil bulbs provided by BDC.
- viii. Extended parking restrictions along Church Road.
A reply has been received from the PCC raising some issues regarding the possible extension of the parking restrictions along to the church entrance.
Proposed by Cllr. Prime, seconded by Cllr. Brailey and unanimously agreed that the parking restrictions be extended from the War Memorial along to the entrance to the Albert Moss Playing Field.
The Clerk will indicate this to the Parochial Church Council together with the recommendation that they obtain and display a "Polite Notice" for no parking during their specifically required times at the church gateway, and that they put out traffic cones along the unrestricted roadside adjoining the churchyard when there are services arranged, in order to prevent school visitors parking there at such times.
- ix. Various Public Footpath matters.
Cllr. Brailey is to continue monitoring the footpaths within the Parish.

392.. Planning Matters:

Applications:

10/01643/ECC: Erection of covered entrance and secure access - Rivenhall School.

Proposed by Cllr. Wright, seconded by Cllr. Bills and agreed with voting of 3 to 1 with 2 abstentions that the Council recommends to ECC that the application represents an over development of the site. Also that, should the application be approved, preservation of any existing flintwork be maintained either inside or outside the building and not be rendered over.

Planning Results:

10/01378/FUL: Installation of solar panels - Rivenhall Oaks.

Application granted.

Ongoing Planning Matters:

- i. Local Development Framework.

The Chairman reported that the LDF documents have been signed off by BDC in readiness for any further consultation. The LDF Inquiry is scheduled for April

2011 and Witham Town Council have suggested setting a date in January 2011 for a joint meeting with the Parish Council at which Cllr. Wright and the Chairman will represent the Parish Council.

- ii. Rivenhall Airfield.
There was nothing further to report on this matter.
- iii. ECC Minerals & Waste Development Framework.
The Parish Council's response was submitted to ECC within time and a receipt has been requested.
- iv. New Rickstones Academy.
There was nothing further to report on this matter.

Cllr. Clark left the meeting at this stage.

393.. Correspondence received since the date of the Agenda.

- The footway outside 16 St. Mary's Road has been repaired by ECC Highways.
- A framed Training Certificate has been received from E.A.L.C.
- The BDC Local Strategic Partnership Assembly was cancelled but with insufficient notice of cancellation.

394.. Finance Matters:

To agree accounts for payment.

Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed that the following accounts be paid; cheques were then drawn accordingly.

730	Rivenhall & Silver End PCC	£350.00	Grant re Parish Magazine
731	Essex County Council	£498.83	Install VAS post Henry Dixon Road
732	K. P. Taylor	£271.91	Salary/expenses November
733	Stephanie Bills	£81.87	Hosting PC website 2010/2011
734	A. Walsh	£146.33	Maintenance November

To formally agree the Budget and Precept amount for 2011/2012.

Proposed by Cllr. Bills, seconded by Cllr. Brailey and unanimously agreed that the Parish Council Precept upon BDC in the sum of £9309.00 for the year 2011/2012. The Chairman and the Clerk duly signed the appropriate form, which the Clerk will return to BDC.

395.. Information exchange and items for the next Agenda.

- Antisocial behaviour of local youths.
- Police non-attendance at Council meetings due to staff shortages.

396.. Dates of future Meetings:

Tuesdays 4th January and 1st February 2011 in Rivenhall Village Hall, both meetings commence promptly at 20.00 hours.

Items for the January meeting to the Clerk by 23rd December 2010 at the latest.

397.. Closure.

The Chairman closed the meeting at 21.35 hours.

Signed: Date:

CHAIRMAN