

BLACKFALDS AG SOCIETY
Minutes of March 18, 2014 Meeting
BLACKFALDS MULTIPLEX
<http://www.blackfaldsagsociety.com>
admin@blackfaldsagsociety.com

Attendance:

Wayne Tutty	Leona Levins	Dena Thomas	Kylie Sjare
Sherri Klam	Victor Schweiger	Stacey Roberts	Brian Roberts
Kevin Baughman	Tristina Branconnier	Mat Reijnders	

1.1 Attendees in total

1.0 Call to order at 7:04 pm

2.0 Introduction of Guest(s) & New Members:

Not Applicable

3.0 Reading and Amendments of Minutes and Agenda

3.1 The Minutes were circulated via email to the membership and hand-outs were made available at the start of the meeting. Stacey makes a motion to accept the minutes as circulated. **CARRIED**

3.2 The Agenda was made available at the start of the meeting. Wayne moved to approve the agenda. **CARRIED**

4.0 Delegations

4.1 Maria Pais-Martin – Blackfalds Farmers' Market

4.1.1 Results from Questionnaire

The questionnaire was an overwhelming success. People showed a lot of interest and took time to fill out the survey. Everybody appeared to be happy to see the market back.

4.1.2 New time, day and location, start up and finish dates

Vendors didn't like the Monday and seem to give preference to the Thursday. The Arena isn't available on Thursday so eventually Maria was able to secure the Community Hall for this day, free of charge! A big thank you goes out to Kurt Jensen also. The location is perfect and will fit 40 tables inside while there is plenty of space outside for food vendors as well. The first Market will be on May 15 and the season will last until September 25. The end date is subject to change. Maria indicated that she would like to take a holiday during the July 31st market. She is willing to train somebody to take over this Market for her. Maria also informed the membership she won't participate as a vendor during the Blackfalds Farmers' Market but will strictly manage the market. The Community Hall is available from 2 pm till 8:30 pm to give vendors time to set up and take down their stalls. Dena mentioned she would like to publish the ad for the Market as soon as possible.

4.1.3 Table Fees/Electronic Money Transfer (EMT)

The option of renting space instead of tables was discussed. Maria indicated that most vendors are ok using their own tables. One space has the following dimensions: 6 ft in length with 4 ft to the front and 4 ft to the back. Maria suggests the following prices: \$12 to \$15 per inside space and \$10 per outside space. Maria said she will measure the Hall to see how many spaces are available. She also asked the Fire Department and Health Inspector to make sure the venue is safe and secure. After a short discussion it was decided that EMT won't be implemented since some banks don't have this possibility.

4.1.4 20% Commercial Vendors

To be eligible as a Farmers' Market 80% of vendors must be selling homemade products and 20% can be commercial vendors. The person who sells homemade products has to be a registered Farmers' Market vendor. No one is allowed to sell products on behalf of this vendor since that person has to be able to attest to when and where to product was made. For the commercial vendors we could use a rotation schedule but the focus must be on securing the 80% of vendors selling homemade products.

4.1.5 Spring/Summer 2014 Program Guide

Miranda (Town of Blackfalds) is anxiously waiting to hear the date and time of the Farmers' Market so it can be included in the new Spring/Summer Program Guide.

4.1.6 Insurance our own and Vendor Insurance vote

The Ag Society Insurance policy needs to be amended. Also the membership wants to make it mandatory for all vendors to have Vendor Insurance.

4.1.7 Food Handling/Food Permit

Maria indicated that the Health Inspector will visit the first couple of Markets to see if there are any issues.

4.1.8 Priority – Sandwich Boards

The current sandwich boards are heavy and weathered and basically in rough shape. We have currently 13 wooden signs; 4 small ones and 9 larger ones. Maria brought with her and presented the membership a new sandwich board to be used at the start of this upcoming Market season. They are available in 2 sizes. The costs are as follows: for the small sign (18" x 24") \$150 each or \$125 each with an order for 3 or more; for the large sign (24" x 32") \$165 each with an order for 3 or more. The new sandwich boards are by Sideline Printing.

4.1.9 Financial

Maria asks the membership to pay the costs she has incurred so far. See also Item 11.0 Payables.

4.1.10 Things to do

Maria will revise the current Vendor Application and Vendor Rules for Board Approval. The Ag Society website needs to be updated by Dena and/or Trish.

Wayne makes a motion for the Blackfalds Farmers' Market to be held at the Community Hall on Thursdays from 4 pm till 7:30 pm starting on May 15 with a tentative end date of September 25 with the following rates: \$15 for an indoor space and \$10 for an outdoor space. **CARRIED**

Tristina makes a motion to not include commercial vendors except out of province vendors and to not accept any 20% homebased commercial vendors. **CARRIED**

Also the membership decides to purchase the following order of sandwich boards:

3 large boards at \$165 each → 3 x \$165 =	\$495
3 small boards at \$125 each → 3 x \$125 =	<u>\$375</u>
Total cost:	\$870 plus G.S.T.

This purchase will also be included in item 11.0 Payables.

5.0 Addresses and Reports of Officers

5.1 Financial Report

Tristina presented the latest Financial Report to the membership.
Brian makes a motion to approve the Financial Report. **CARRIED**

Wayne makes a motion to transfer \$1,000 from the General Account to the Farmers' Market Account and to approve the purchase of 3 large signs and 3 small signs with Sideline Printing. **CARRIED**

Maria will prepare a 2014 budget for the Farmers' Market to be presented at the next meeting on April 15, 2014.

6.0 Reports of Committees

Not Applicable

7.0 Unfinished Business

7.1 Bleacher Rentals – Drag Racing Association & D. Olfert

Last year we rented the bleachers to the Drag Racing Association and Darryl Olfert. The Association indicated that they had issued a cheque for \$250. Tristina checked her records but she never received the cheque. Trish has contacted the Drag Racing Association by email to ask them to issue a new cheque. She has not received a reply as of yet. Tristina will check again to see if we ever received the cheque.

Darryl paid the rental fee in cash to Trish who in turn handed Tristina a cheque for \$250 to be

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deposited in the Ag Society bank account.

7.2 Payables February 2014

Tristina will check if the February 2014 Payables regarding the invoices for Foster Park Basket and McGill & Company have been paid.

8.0 New Business

8.1 Blackfalds Figure Skating Club

A voicemail message was received by Trish from the Blackfalds Figure Skating Club in which they asked for a donation for their year end event. The event will take place before the membership will be able to vote on their request.

Stacey makes a motion to decline their request.

CARRIED

Dena will call them back with our decision.

8.2 Update Construction Amphitheater

Trish emailed Sean Barnes (Town of Blackfalds) to ask what the latest news is regarding the construction of the Amphitheater. He replied that construction is scheduled to take place in May.

9.0 Addresses and Discussions

9.1 Correspondence

9.1.1 AAAS Letter – 2014 Board of Directors (email)

The AAAS just recently had a meeting and in their email they announced the members of the 2014 Board of Directors.

9.1.2 Matt Dulmage – “The Convertables”

This is a promotion for a band. Unfortunately we don't have any events planned at this time.

9.1.3 AGLC – Volunteer Credits

Wayne called the AGLC for some information about the Volunteer Credits. Due to holidays nobody was available at this time to provide him with more details regarding this subject.

9.1.4 Town of Blackfalds – Volunteer Nomination

On April 11th, 2014 the yearly Volunteer Appreciation Gala is held in Blackfalds.

9.1.5 4H Light Horse Club

The Ag Society received a card to say thanks for the donation.

9.1.6 ACCA Youth Camp Brochures

Just a reminder that the application forms for the ACCA Youth Camp need to be in before the Ag Society meeting on April 15, 2014.

10.0 Upcoming Events

No upcoming events scheduled at this time.

11.0 Payables

	Payable to:	For:	Amount:
1	Maria Pais-Martin	Farmers' Market Manager Training plus mileage	\$199.09
2	Maria Pais-Martin	Program Guide Ad	\$83
3	Maria Pais-Martin	Questionnaires Sideline Printing	\$99.75
4	Maria Pais-Martin	Conducting Survey	\$270
5	Sideline Printing	Sandwich boards (3 large & 3 small)	\$913.50

Tristina makes a motion to approve all abovementioned payments.

CARRIED

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12.0 Next Meeting/Adjournment

Next meeting will be on April 15, 2014 at 7:00 pm.

Motion to adjourn by Kylie at 9:11 pm.

CARRIED

END OF MEETING