**WESTON ON THE GREEN NEIGHBOURHOOD PLAN**

**STEERING GROUP**

**Action list from 10th March 2016 meeting**

**Attendees:**

Diane Bohm

Eric Bohm

Roger Evans

Mike Finbow

Bob Hessian

Yasemin Olcay

Alex Reid

**Apologies**

Susan Daenke

Norman Machin

Patsy Parsons and Ruth Pangu were in attendance.

1. Matters arising

* AR asked when the door-to-door discussions re the questionnaire would be happening and it was agreed this would be in due course.
* RE noted that one of his neighbours complained about being overwhelmed by leaflets and door knocking.

1. Financial Report

* A decision needs to be made as to whether we will require a third village meeting. This has to be decided soon because it would impact on whether EB applies for the CDC grant.
  + Action: DB to talk to EB and RE

1. Feedback from meeting with David Peckford (DP)

* David Peckford is happy to comment on the exhibition material and draft report once written.
  + Action: RE to send both to DP
* DP said sustainability statements were needed. It was recommended checking Dr Ricki Therivel’s, of Brookes University, writings on sustainability
  + Action: RE
* RE had asked to see the how the categorisation of the village was worked out. Although the criteria won’t change CDC did say they would be understanding of villages who were on the edge of a category, eg Weston. DP will send a link to the CDC website where this is located
  + Action: RE to chase if hasn’t received it

1. Review of data from the questionnaires

* Work still needs to be done to help people to understand the idea of the café/ nursery/home zone which can be done via door-to-door conversations
  + Action: DB to decide when this would be appropriate
* MF asked if the bar charts could be made clearer, ie have the percentage on the axis
  + Action: EB to look at various ways of displaying the data
* YO asked who owned which part of the Village Hall car park: the VH owns the bit by their wall and Highways own the rest.
  + Action: DB to talk to Andrew Wilson concerning the parking issues in the car park

1. Work on draft Report

* RE went through the draft.
  + Actions:
    - AR to write a summary of the Community Engagement work
    - BH to ask Paula Hessian to help write the Historical Context section
    - BH to send DB the list of recommended consultees
    - ALL: RE to receive all text by 20th March
    - RE & AR to get quotes for DTP once the draft is near completion

1. Cherwell Local Plan Part II

* BH and DB have gone through this and explained that comments need to be back by 11th March though the deadline had been extended until 14th March.
  + Actions:
    - DB to highlight questions for RE to go through
    - BH to circulate the notes from the workshop he attended

1. Lobby Groups

* DB explained she was in contact with the local officer from CPRE who recommended reading the Need not Greed website
  + Action : ALL to go to the Need not Greed website [http://www.neednotgreedoxon.org.uk](http://www.neednotgreedoxon.org.uk/)

***Next Steering Group meeting is on 14th April***

12th March 2016