

**ROUND MOUNTAIN TOWN  
BOARD MEETING  
DONALD L. SIMPSON COMMUNITY CENTER  
650 CIVIC DRIVE, HADLEY SUBDIVISION  
ROUND MOUNTAIN, NEVADA  
TUESDAY, JANUARY 22, 2019 – 4:30 P.M.**

**MINUTES**

Members Present: James Swigart, Chair  
Heather Enzi, Member  
Kayla Musselman, Member

Members Absent: Craig Barber, Vice Chair  
Robert Spivey, Jr., Clerk

Also Present: Pearl Olmedo, Town Manager  
Rebecca Hansen, Administrative Supervisor

Citizens Present: Emily Hendrickson



**CALL MEETING TO ORDER/ROLL CALL**

James Swigart called the meeting to order at approximately 4:30 p.m. Swigart – Chair, Heather Enzi – Member, and Kayla Musselman – Member were in attendance.

Olmedo stated Craig Barber and Robert Spivey, Jr. notified they would not be in attendance this evening.

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**GENERAL PUBLIC COMMENT (FIRST)**

Emily Hendrickson mentioned Neil Jensen is the General Manager, as Dave Hendriks was transferred to Mauritania. Hendrickson and Jensen will be switching attendance at town board meetings.

**APPROVAL OF THE JANUARY 22, 2019 AGENDA**

Olmedo requested to table agenda items 6, 8, and 9.

Enzi motioned to approved the agenda as revised. Musselman seconded the motion; motion passed 3-0.

**APPROVAL OF JANUARY 8, 2019 MEETING MINUTES**

Enzi motioned to approve the minutes. Musselman seconded the motion; motion passed 3-0.

**DANIEL C. MCARTHUR TO PRESENT FINANCIAL AUDIT FOR YEAR ENDING JUNE 30, 2018**

Item tabled.

**DISCUSSION AND DECISION TO APPROVE ADMINISTRATION – CAPITAL OUTLAY EXPENDITURES FOR TOWN HALL REMODEL**

Olmedo explains that the budgeted amount for capital outlay is \$15,000. Maintenance will be doing remodel. Will be closing window to reception to create a conference room, TM office will be right next door, tearing down wall to current TM office to create a more open reception area. Access between admin supervisor office and reception in the event there is help needed. Will be putting in an access to the Northwest side of the building for safety purposes.

Swigart mentions that this was budgeted for, that it should go forward.

Musselman motioned to approve. Enzi seconded the motion; motion passed 3-0.

**DISCUSSION, DELIBERATION, AND POSSIBLE DECISION TO APPROVE, AMEND AND APPROVE DRAFT RESOLUTION TO RETURN FUEL TAX MONIES TO NYE COUNTY HELD IN TOWN OF ROUND MOUNTAIN'S GENERAL FUND**

Item tabled.

**UPDATE ON STATUS OF SMOKY VALLEY AMBULANCE SERVICE**

Item tabled.

**CORRESPONDENCE, AWARDS, DEPARTMENT UPDATES, AND ANNOUNCEMENTS**

1. Tonopah Town Board Meeting Agenda for 1/23/19.
2. Tonopah Library Board of Trustees Meeting Agenda for 1/23/19.

Olmedo updated that administration will be contracting Clark County Collections to try to receive any kind of revenue from closed accounts. After speaking with them we can only recoup some of the costs up to four years. Next board meeting will be asking to write off any closed account with RMPU over four years and currently that amount sits at \$2.1 million. Clark County will be collecting a 35% flat fee on any revenue. Point and Pay performed and confirmed our bank deposit, still have to configure our webpage, and do some file exchanges to ensure we're talking to each other without issues, then training with Point and Pay and then we go live. At the end of the week Transaction Warehouse will be installing their system once the installation is complete the staff will be trained. Emily from RMGC submitted the taxable fuel from 2011-2018. Those figures are looking at 375,000 gallons of gasoline and roughly 1.6 million gallons in diesel. They're exempt from reporting on off-road fuel. Started getting quotes for fireworks, have two so far. Advertised for sponsorships for the second time. Met with Paul Miller, Nye Regional Coalition and local business owners to brainstorm on how to get attraction on businesses and revenues. Meeting every other Friday at 7am.

Enzi asked if there was a monthly payment for the transaction.

Olmedo explained that there will be a fee per transaction passed on to the customer. Been in touch with Nye County Finance department, forwarded the resolution regarding fuel tax monies to them. Sent some information back on how to move forward. Recommended we speak to Tim, public works director getting him involved and taking a look at the resolution and see if that's something his department would be interested in. Currently we are the only town that keep the fuel tax monies.

**SET DATES AND TIMES FOR FISCAL YEAR 2019 – 2020 BUDGET WORKSHOPS**

Olmedo recommended to hold budget workshops at every scheduled board meeting.

Musselman asked what a budget workshop includes.

Olmedo explains that we present every departments expenditures and budget for next fiscal year and do a comparison on what we budgeted last year and what has been this year.

Enzi motioned to approve Budget Workshops during regularly scheduled board meetings. Musselman seconded the motion; motion passed 3-0.

**REVIEW AND APPROVE INVOICES FOR THE TOWN OF ROUND MOUNTAIN**

Enzi motioned to approve the invoices. Musselman seconded the motion; motion passed 3-0.

**GENERAL PUBLIC COMMENT (SECOND)**

Olmedo noted Dan Sweeney's property was recorded and a quit claim deed will be a future agenda item to finalize the transfer to property.

Swigart welcomed the two newest members – Enzi and Musselman.

**ADJOURN MEETING**

Enzi motioned to adjourn the meeting. Musselman seconded the motion; motion passed 3-0. Meeting adjourned at 4:58 p.m.