**EDUCATION**

|  |  |  |
| --- | --- | --- |
| HAVE YOU OBTAINED A HIGH SCHOOL DIPLOMA OR GED? | HIGH SCHOOL/CITY/STATE | DIPLOMA/HONORS |
| DO YOU HAVE ADVANCED EDUCATION? | COLLEGE/UNIVERSITY/INSTITUTE | DEGREE/HONORS |

**CLERICAL SKILLS**

|  |  |  |
| --- | --- | --- |
| TYPING WPM | LIST ANY EXTRA COMPUTER SKILLS | ARE YOU A NOTARY PUBLIC? |

**GENERAL INFORMATION**

|  |
| --- |
| SPECIAL STUDIES/RESEARCH/SPECIAL TRAINING OR SKILLS |

**REFERENCES**

|  |  |  |  |
| --- | --- | --- | --- |
| NAME | ADDRESS | BUSINESS/HOW KNOWN? | YEARS KNOWN? |
|  |  |  |  |
|  |  |  |  |

**AUTHORIZATION**

 **“I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND I UNDERSTAND THAT IF STATEMENTS OR INFORMATION PROVIDED ARE FOUND TO BE FALSIFIED, IT SHALL BE GROUNDS FOR DISMISSAL.**

 **NO REPRESENTATIONS OR CONTRACTS HAVE BEEN MADE WITH REGARD TO EMPLOYMENT.**

 **I AUTHORIZE MAYFIELD HTS. - GOLDEN GATE LICENSE BUREAU, INC. TO REVIEW AND RESEARCH INFORMATION CONTAINED IN THE APPLICATION TO VERIFY IT’S ACCURACY AND COMPLETENESS, INCLUDING, BUT NOT LIMITED TO, CONTACTING PREVIOUS EMPLOYERS AND REFERENCES.”**

**SIGNATURE\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_**

***ANY POSITION OF EMPLOYMENT OFFERED***

***IS CONTINGENT ON A CLEAR CONVICTION RECORD RESULT FROM THE REQUIRED***

***STATE BUREAU OF CRIMINAL INVESTIGATION***

***BACKGROUND CHECK***