

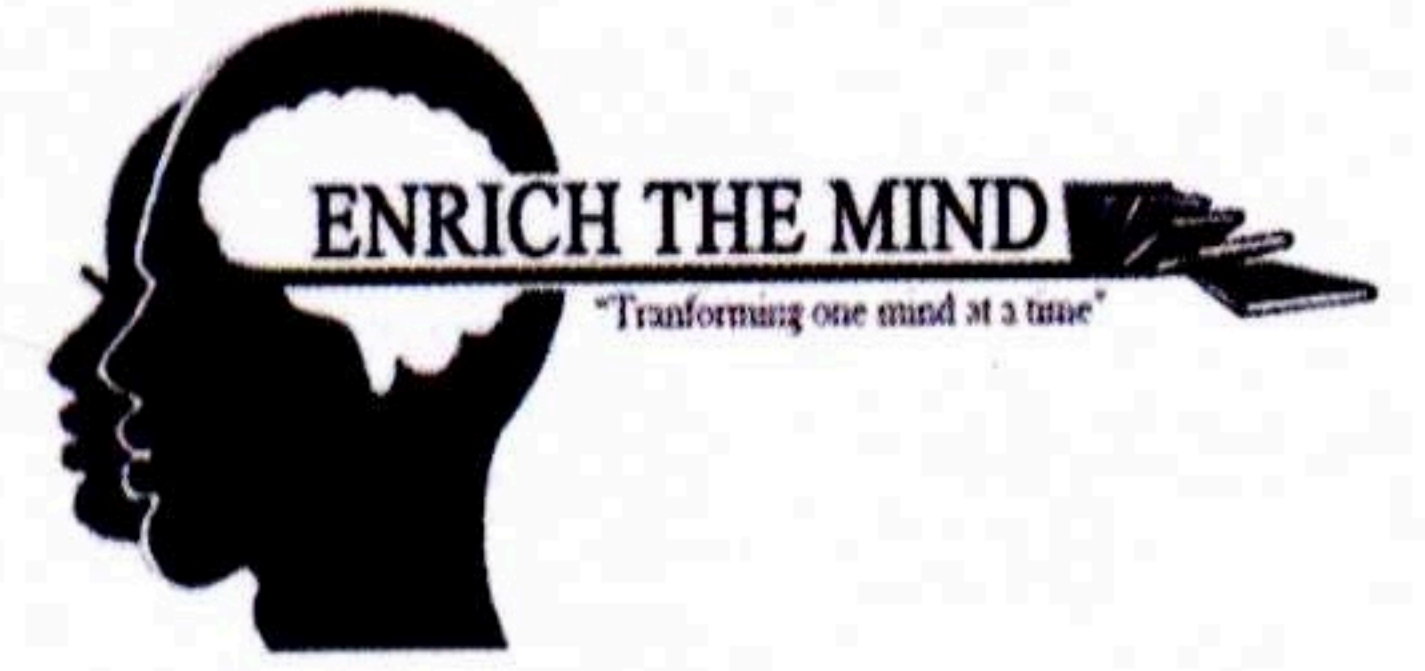
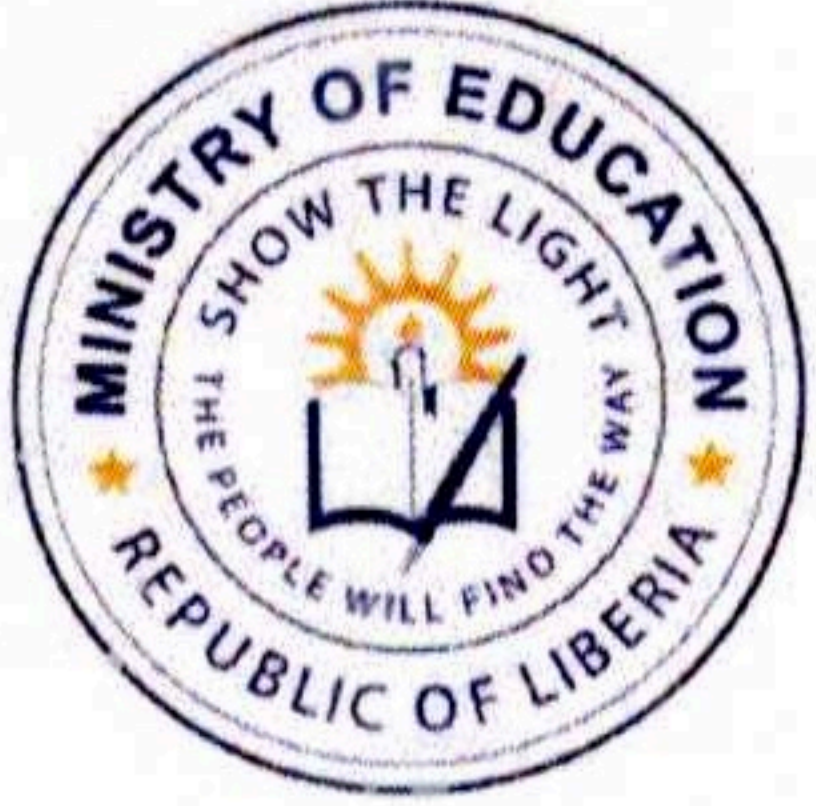
Memorandum of Understanding

Between

The Ministry of Education of the Republic of Liberia

And

Enrich the Mind Foundation



1. Purpose of the Memorandum of Understanding

This Memorandum of Understanding is intended to articulate the roles and expectations of the parties and provide the terms of the collaboration between Enrich the Mind Foundation, the Ministry of Education, Matilda Newport Junior High School, to support the national education goals through the Adopt-a-School program.

2. Background - Adopt-a-School Program

The Ministry of Education (MOE) in its commitment to the provision of quality Basic and Secondary Education, seeks innovative programs that gives private and business institutions and individuals the opportunity to become partners in education by providing assistance in the upgrading and modernization of its public schools. The Adopt-a-School Model of partnership will generate investments and support to education outside the mainstream funding and the national budget.

3. Background – Enrich the Mind Foundation (ETM)

Enrich the Mind, a 501 (c) (3) nonprofit organization, registered in the U.S. and in Liberia. It was established to improve the educational outcomes of students in Liberia. This organization was born from the belief that education is the best remedy for poverty, and other social ills that plague the country; and our passion to help ensure that the youth of Liberia get the best education possible. Our vision is to unlock the full potential of our youth - one mind at a time - by championing literacy and equity in education.

Our Mission: Enrich the Mind partners with the Government of Liberia, local communities and schools, and partner organizations to develop sustainable solutions to the challenges faced by Liberia's education sector and improve learning outcomes. To help achieve this goal we focus on bridging the resource gap to improve literacy and the conditions for teaching and learning in schools across the country

Goal: To increase the youth literacy rate in Liberia and ensure that the youth of Liberia are better prepared to succeed academically, enter the workforce, and become productive citizens.

The **Ministry of Education** and **ETM** have agreed to the following terms and conditions:

4. Obligations of ETM

ETM's model of support constitutes a multi-year, holistic school development approach that will address multiple areas of intervention.

- a. Infrastructure
- b. Instructional and Learning Supports
- c. Staff capacity building
- d. Parent/Community engagement

Along these lines ETM is committed to implementing the following activities (in phases) to improve literacy and the conditions for teaching and learning at Newport Jr. High School:

4.1 Infrastructure (*Physical Environment Support*)

- Renovate the school library
- Create a computer lab
- Create a science/learning lab
- Provide electricity to the school
- Provide appropriate sanitation facilities



- Conduct an assessment to determine the feasibility of expanding the school to a senior high school
- 4.2 Academic Enrichment and Learning Supports (*Educational Materials, Technological Support, Academic Enrichment*)
- Provide supplemental instructional materials that are aligned with the curriculum
 - Provide teachers with supplies and resources to promote effective teaching
 - Integrate ICT into core content areas
 - Implement data-driven processes including conducting diagnostic and ongoing assessment of student learning to inform instruction and track learning gains
- 4.3 Staff Professional Development (*Teaching Skills and Development*)
- Provide teacher training in identified areas of need
- 4.4 Family/Community Engagement
- Establish PTA (if one does not already exist)
 - Hold family/community engagement activities at the school
- 4.5 Monitor and evaluate all ETM activities at the school, to assess impact on student learning and support continuous quality improvement
- 4.6 Provide quarterly reports to the Ministry of Education, that describe progress, challenges, and planned activities
- 4.7 Participate in periodic update meetings with the Ministry of Education to discuss progress and findings of the MOE monitoring team



5. Obligations of the Ministry of Education

- 5.1 The adopted school will remain under government control and the government will continue to provide funds for regular teacher and administrator salaries, school maintenance and repair, and any other provisions that they would normally allocate for any Liberian public school.
- 5.2 Facilitate the relationship between ETM and Matilda Newport Junior High School
- 5.3 Monitor implementation of the partnership and the activities implemented by ETM at Matilda Newport Junior High School.
- 5.4 Provide ETM with a copy of the updated national curriculum.
- 5.5 Provide ETM with national and school data related to national exams, attendance rates and other indicators that will aid their efforts to support the school and track progress.
- 5.6 Work with the appropriate entities to ensure that ETM receives tax incentives and duty-free privileges.

6. Amendments

- 6.1 The terms of this MOU may be modified at any time, with the mutual written consent of the parties, and signed by a duly authorized representative of each party. Amendments will come into effect on the date mutually determined by the parties.

7. Additional Terms of Agreement

- 7.1 This MOU will come into effect upon the date of signature by all parties. It will remain in effect for a period of three (3) years. At the end of the given period, parties should have the option to extend the MOU in writing based on mutual agreement.
- 7.2 All proposed activities of ETM, under this MOU, are contingent on the availability of funds.
- 7.3 In the event of a disagreement, dispute or conflict pertaining to any provision of this MOU, or interpretation thereof, each party shall make maximum efforts to resolve it through constructive dialogue and consultation in a spirit of collaboration. However, either party may terminate this MOU without further obligations to the other party by providing the other party 60 days written notice.

On Behalf of the Ministry of Education of the Republic of Liberia

SIGN HERE

[Signature]
Prof. Dr. Ansu D. Sonni, Sr.
Minister of Education
Ministry of Education -Republic of Liberia

Date: 23-04-19

HEBE ZICH

[Signature]
Hon. Adolphus Benjamin Jacobs
Superintendent Deputy Minister for Administration
Monrovia Consolidated School System

Date: 23/04/19

HEBE ZICH

[Signature]
Hon. Solomon George
Representative District #7
Monsterrado County

Date: 23-04-2019

Witness

[Signature]
Signature
TUNDE C. FON
Print Name

Date: 23-04-2019

Project Coordinator
Role

On Behalf of Enrich the Mind Foundation

[Signature]
Jeremiah Bropleh
President
Enrich the Mind Foundation

March 20th 2019
Date



CERTIFICATE OF ACKNOWLEDGEMENT

State of North Carolina
Mecklenburg County

On March 20, 2019 before me, Marcus Brent, Notary Public personally appeared Jeremiah N. Bropleh, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person acted, executed the instrument.

Notary Public: [Signature]
My commission expires: 04/19/2023





REPUBLIC OF LIBERIA)
MONTSERRADO COUNTY)

Office of the Notary Public
Monrovia, Liberia
Cell #: 0886-254-151/0777-026-619



NOTARY CERTIFICATE

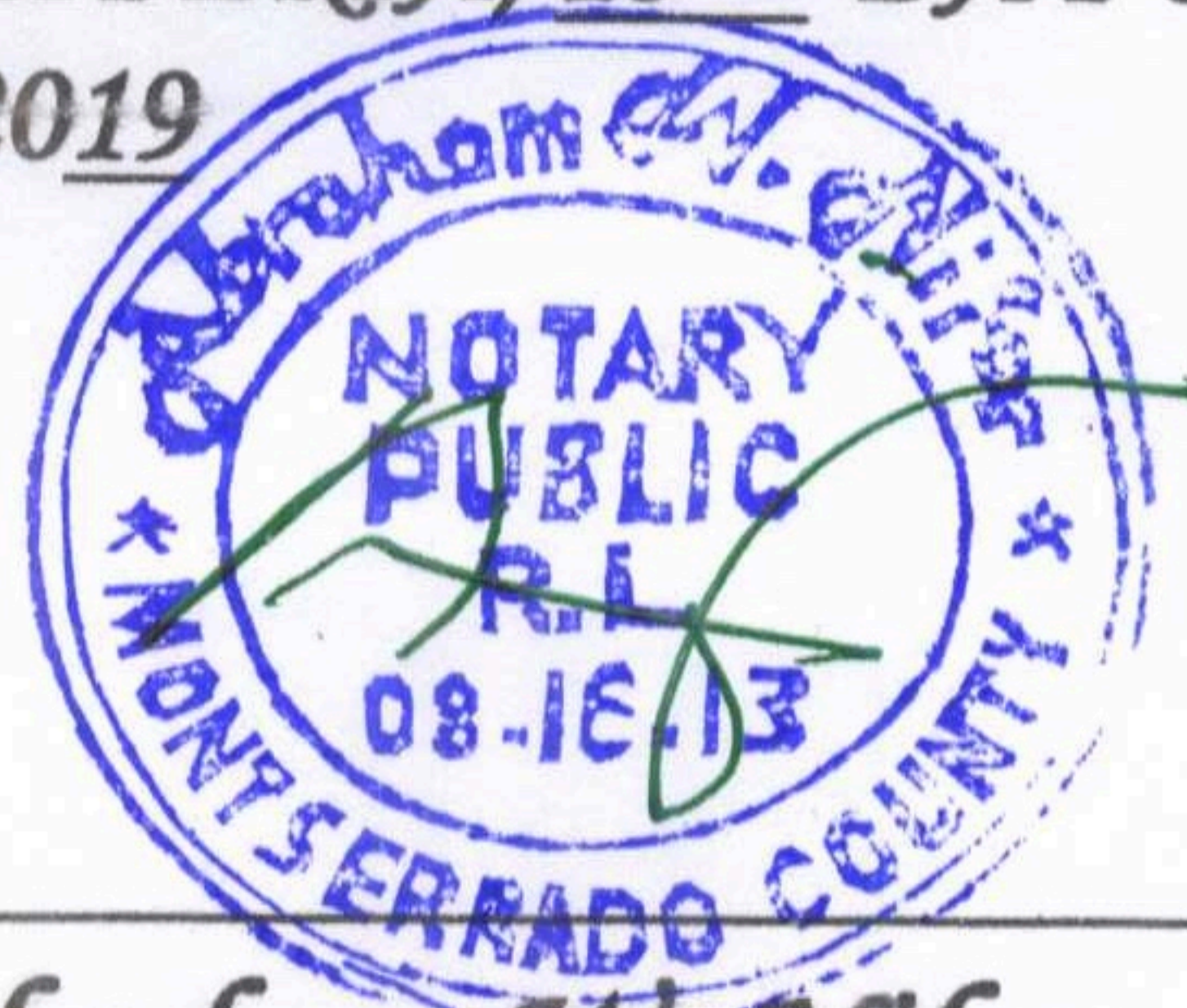
PERSONALLY APPEARED BEFORE ME, a duly qualified and commissioned Notary Public for and in Montserrado County, Republic of Liberia, at my Office in the City of Monrovia, Liberia this 23RD day of APRIL, A.D.2019 the Party (ies) to the attached Document(s)

MEMORANDUM OF UNDERSTANDING MADE AND ENTERED INTO BY AND BETWEEN MINISTRY OF EDUCATION OF THE REPUBLIC OF LIBERIA, REPRESENTED BY ITS MINISTER, PROF. DR. ANSU D. SONII, SR, SUPERINTENDENT DEPUTY MINISTER FOR ADMINISTRATION (MCSS), HON. ADOLPHUS BENJAMIN JACOBS AND REPRESENTATIVE DISTRICT #7, HON. SOLOMON GEORGE AND ENRICH THE MIND FOUNDATION, REPRESENTED BY ITS PRESIDENT, JEREMIAH BROPLEH.

And did in my presence and in the presence of others execute and sign his/her genuine signature on the said Instrument(s) to be the person(s) he/she represents and that the same was made in my presence and declared by him/her to be his/her voluntary acts and in his/her own handwriting.

THEREFORE, I ABRAHAM W. NIFOR, NOTARY PUBLIC aforesaid have attached my Official Signature and Notary Seal to avail when and where Necessary.

SWORN AND SUBSCRIBED TO BEFORE
ME AT MY OFFICE IN THE CITY OF
MONROVIA, LIBERIA, 23RD DAY OF
APRIL, A.D. 2019



Abraham W. Nifor
Notary Public, Montserrado County, R.L.



\$5.00 Revenue Stamps Affixed on the Original Copy.

