

# Meeting Minutes

## RNAO Essex Chapter Executive Meeting Monday January 16th, 2012 7:00pm to 8:45pm

Location: Armando's Restaurant on Cabana - Meeting over Dinner

Attendees: Jen, Kelly, Pat, Veronika, Kim, Crystal, Amanda Mercedes

Regrets: Lynda

Welcome

**Budget Update:** Veronika reported that there is a balance of \$3540.48 in our account. She circulated a copy of our proposed budget for 2012 & also reported that Nancy Campbell from head office did not need a copy of it.

**WFCU Opportunities:** Lynda had talked with Jen prior to this meeting & wanted to make the Executive aware of the benefits of belonging to the WFCU and the potential benefits to RNAO Essex Chapter Members. A discussion ensued as to whether it would make sense to also switch our account to the WFCU. Veronika stated that we only pay \$2.25 per month for our account at TD Canada Trust & that the location & TD's hours are more convenient than other banks. Also discussed was the fact that we would also need to purchase new cheques. The general consensus was that we would remain with TD Canada Trust at this time.

**Status Update: Stock Photos of Essex Chapter Members:** Jen has emailed Rod Dennis, who was recommended by Lynda, as he has done photo work for Windsor Essex Community Health Centre. Jen has asked him for a price quote and is waiting to hear from him.

**Facebook Fan Page & Website Update:** Jen created a "fan page" on Facebook for our Chapter. This will help to further increase our web presence & to further engage members in discussion & dialogue. If you have a Facebook account, go to your profile & search for "RNAO Windsor Essex Chapter" & "like" us.

Jen also reported that to date we have had 5,377 page views & 3,026 visitors to our RNAO Essex chapter website ([www.windsorsexsexrnao.org](http://www.windsorsexsexrnao.org))

Mercedes also suggested we set up a Chapter Twitter account to take advantage of this new social media; she has offered look into this & report further about it at our next meeting.

Kim also suggested the Essex Chapter should create a "Linkedin" account. She will report further about it at our next meeting.

**Status Update: U of W Nsg Student Automatic RNAO Membership:** Pat reported that the University of Windsor Faculty of Nursing decided not to include an RNAO student membership fee in their recent referendum. Pat inquired about it & was told that they got feedback from students in the nursing society group that adding the cost of the RNAO membership (\$15) might prevent the referendum from being passed. The Referendum has already taken place. Mercedes will speak to the current nursing society president about this.

Review: Timeline 2012 Chapter Activities: Jen distributed the draft 2012 Timeline for our chapter & discussion followed. A couple items were added. Kelly will speak at a Resume writing workshop at the nursing career fair on Monday Mar 26<sup>th</sup>. As well, we may have a lawyer come in October. It will be a lawyer who RNAO head office will endorse so we this will be financially supported by RNAO Home Office. Veronika will take the lead on this.

Independent Nurses' Practice Interest Group – Workshop: Jen reported that she spoke with Doug Bishop who is the chair for this RNAO interest group. He will bring 3 or 4 nurses who will do a presentation for us on different models for supporting nurses interested in developing their own independent practice. Jen will discuss with him what the best format would be. The group also discussed inviting local independent practice nurses to share their knowledge at this event. It is scheduled for Saturday March 31 from noon to 2:30pm. Either The Other Place catering centre or the Ojibway nature centre were suggested as venues. More to follow at Feb 13 meeting.

CARE Centre for Internationally Educated Nurses' Office Launch: Jen let everyone know that there will be an grand opening celebration on Friday Jan 27<sup>th</sup> at WEST from 12:00 to 1:30. All are invited.

RNAO Queen's Park Day: will take place Feb 29 to Mar 3 this year. Kim will attend, but she will likely go on her own. Veronika may be able to attend. If she is not able, Mercedes may go. Jen will forward the information to them about it.

Newsletter: Kelly circulated the draft & some minor suggestions were made. She will finalize & send to RNAO head office.

Round Table:

Kelly will be doing an information session at the Health unit about RNAO. Amanda is working on arranging the date & time. The date

Mercedes is going to speak to the 4<sup>th</sup> year nursing students at the university about the CRNE exam & she will also speak to them about the benefits of joining RNAO. We all agreed that we could sponsor 5 free memberships & she will hold a draw for them that day. Jen will prepare some RNAO information for Mercedes as well as give her 5 of our chapter logo mugs.

Jen circulated the info on the Nursing Research day which will be held on Saturday, Sept 29<sup>th</sup> at Caesar's Windsor. Our chapter is helping to sponsor it.

Lynda corresponded with Jen to bring forth some suggestions for next meetings. Lynda suggested that we start planning for the 2012 Lois Fairley award at the Feb Executive Meeting. Lynda also suggested that since this is the 5<sup>th</sup> year, that we feature the winners from the past 4 years, as well as this year's winner in the nursing week insert. It would mean though we will need to announce this year's winner very early in May, prior to the nursing week insert being published, which will likely be May 3<sup>rd</sup> or 4<sup>th</sup>. Lynda has already updated the nomination form for this year. Pat will take the lead on this award. We will discuss this more at the Feb. meeting.

Adjournment at 8:45pm

Next Meeting Scheduled for: Monday February 13th, 2012. Note change from previously scheduled date of Feb. 20th

Location: The group talked about having a meeting in the East End to keep it fair for all members, so Crystal will contact the Smoke & Spice restaurant 7470 Tecumseh Road East (former Montana's Restaurant) to see if we can make a reservation for there. They do take reservations so we have we are meeting there at 7pm.

Scheduled RNAO Executive Meetings 2012

Monday January 16<sup>th</sup> – Armando's on Cabana

Monday February 13<sup>th</sup> – Smoke & Spice 7470 Tecumseh Rd. East

Monday March 19<sup>th</sup> -

Monday April 16<sup>th</sup> -

Monday May 14<sup>th</sup> -

Monday June 18<sup>th</sup> -

July – Summer Break

Monday August 20<sup>th</sup> -

Monday September 17<sup>th</sup> -

Monday October 15<sup>th</sup> -

Monday November 19<sup>th</sup> -

Monday December 10<sup>th</sup> -