

Meeting start: 6:32 p.m.

Attendance: Linda Odell (Chair), Debi Cross, Mershonda Berry, Denise Vassar, Gala Damato, Rhonda Gianturco, Donna Dooley, Ingrid Kross, Rita Crawford, Vicki Marsh, Gina Vivian, Pat McNabb, Lee Taylor, Marilyn Rivera and Jeanne Surber.

Linda shared the symposium preliminary page for posting to the web. Nothing will be posted until all information is in. Information still needed is the list of teachers, their pictures, and class descriptions. Also still needed is the information for using the credit card payment system. The registration form has been completed and provided. To use the credit card payment system, it will cost the Guild approximately \$1.17 per transaction.

- Include “evening” or time for the lecture with Michelle May
TASK: Rhonda will update flyer to include lecture time
- Need class information
TASK: Linda to contact Carol with set deadline for providing all information
- Advertisement for symposium launch date is still November 8 to the members
 - Need same information on flyer for public advertisement with public costTASK: Linda to contact Candi Byrd to set deadline for providing advertisement(s)
- Big discussion regarding revision of registration form
 - Registration form to include vendor mall hours at bottom of form

Minutes: Pat McNabb motioned, Vicki Marsh seconded, to approve the October 1, 2019 minutes as submitted. Motion passed.

Vendors: Lee Taylor reported four of the five vendors she contacted has paid to be at the symposium. The fifth vendor has given verbal commitment but not paid yet. There is room for one more vendor but has not received any contact information to get in touch with Quilters and Friends. Brief discussion on keeping it to five vendors or adding the sixth. Vendors will receive one table and two chairs. Lee will mark the room in advance of the spaces to avoid conflicts among the vendors. Spaces will be 10x10'. Lee reported the following for vendors.

- Pens by GG
- Very Special Collection
- Academy of Applique
- Sewlovelee
- Keep On Quilting (verbal agreement only)

It was noted during this time that the Richmond Bernina dealer is taking the store front recently vacated by Nancy's Calico Patch. It would be great to have them participate but the timing may be off; they do not move in until after the symposium.

It was noted during this time an individual sent a bolt of fabric and wanted attendees to make a block to be raffled off at the symposium. It was agreed this was not the appropriate time to do this.

TASK: Lee to send paper report to Linda.

Publicity: No report from Candi, but Marilyn reported she will bring the mock card at the next meeting. The mock cards will be placed out in public locations for advertisement. It was agreed that if the classes are 95% full from membership there will be no need for the mock cards. Rhonda said they will have some registration forms printed but are hoping majority of members will print and turn in.

Directional Signs: Denise Vassar reported she cannot do the directional signs until the class locations are established, and the needs of the teachers. Denise will have the signs done in January.

Lunch: Church ladies have decided on the lunch.

Door prizes: Donna Dooley reported the donations for door prizes is doing good; more are continuing to come in.

Registration: Rhonda reported a committee lunch meeting was held. Rhonda reported how the committee has already set a plan of action on how to handle registrations at the table right when members are signing up. After a discussion on opening registration to day meeting versus night meeting was held, it was agreed that prior events opened registration to whichever chapter met first. This event will hold registration the same. Also discussed was opening registration online before the first meeting in attempt to offer opportunity to everyone at same time.

During this discussion, topic changed back to the urgent need for the class information. The committee cannot move forward in any form until classes are established and confirmed.

TASK: Gala Damato to get in contact with Carol Richardson to help finalize classes and teachers.

Treasurer: Pat McNab reported she has nothing to report. She pointed out that the event is looking to be a \$10,000 expense. She is unable to give a budget without knowing the teacher costs. She has a tentative budget only.

Welcome: Marilyn Rivera reported no change. She has 100 ready and if attendance is more she needs to know.

Mershonda reported she works with Candi on Publicity, but has nothing to report.

Peninsula Piecemakers Quilt Guild
2020 Symposium Meeting Minutes

October 21, 2019

It was agreed another meeting needs to be held before the November guild meetings. The next meeting will be Monday, November 4 at 5:00 pm.

Linda reported only the following must be in attendance at this meeting.

Carol Richardson

Pat McNabb

Rhonda Gianturco

Yvette Cinski

Meeting adjourned 7:24 p.m.

Respectfully submitted,
Debi Cross
Symposium Secretary