

**RIVENHALL PARISH COUNCIL.
MINUTES OF THE MEETING HELD ON 1ST NOVEMBER 2011.**

Present: Cllrs. Abbott, Bills, Brailey, Wright, Prime and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 3 members of the public.

511.. To receive any apologies for absence.

There were no apologies received at this meeting.

512.. Declarations of Interest relating to Agenda items.

There were no Declarations made relevant to this meeting.

513.. To approve and sign the Minutes of the meeting held on 4th October 2011.

The Minutes were **unanimously approved** and then signed by the Chairman.

514.. Public Forum for 10 minutes.

The following matter was brought to the attention of Members:

- Tarecroft Wood - Management by ECC (See Minute 515(111) below.

515.. Matters for Discussion:

- i. Play Area, Henry Dixon Road: Possible future minimum maintenance.
Proposed by Cllr. Wright, seconded by Cllr. Bills and agreed by a vote of 4 to 1 with 1 abstention that the Council retain 50% of the grass nearest to the road as a maintained play area; arrange for the removal of some major overhanging tree branches; remove the unsteady and unsuitable goalposts and leave the remaining 50% of the field as a wild flower/natural habitat area. The Clerk to link these recommendations with the request to the landowner for a revised longer term lease.
- ii. BDC's Mi Community Scheme.
Proposed by Cllr. Bills, seconded by Cllr. Wright and unanimously agreed that the Council register an interest in this Scheme for the financing of the 7.5 tonne weight restriction in Oak Road as submitted to the Braintree District Local Highways Panel.
- iii. Consultation on ECC Woodland Management Plan - Tarecroft Wood.
Members agreed that the Clerk contact ECC regarding their relationship with the Green Light Trust in regard to this Management Plan. Also that further consideration be given the proposals under 'Silviculture' as pertaining to those older more mature trees within the woodland and that a tree survey be undertaken of the specimen trees prior to any further action.
- iv. Braintree District Local Highways Panel - Reserve Scheme List.
There is a meeting of the Braintree District Local Highways Panel on 17th November 2011. The original notification indicated that only the 7.5 tonnes weight limit at Rivenhall End was to be included on the Reserve Scheme List. It would appear that responsibility for the implementation of the revised parking scheme along Church Road has yet to be resolved. The one-way traffic signalling at the Railway Bridge along Oak Road is to be 'considered' for future inclusion on the Reserve Scheme List.
The Chairman and Clerk are to liaise in the completion of the necessary requirements regarding the rationale behind the request for the weight restriction in Oak Road.
- v. Footway problems along Church Road.
Due to infirmity, the resident of number 23 Church Road has great difficulty negotiating a path to the local shop. A previous attempt to extend the pathway along Church Road was aborted due to lack of local support.

- It was agreed** that Cllr. Prime speak to local residents so that access to the local shop may be obtained across their frontages, without the necessity of either crossing or walking in the roadway.
- vi. ECC Consultation on proposals to change the general oversubscription criteria for schools in Essex for admission in the 2013-14 academic year.
This document was placed in the Circulation File for Members' further consideration and comment.
- vii. Overnight HGV parking at the South Bound BP Filling Station, Rivenhall End.
The Chairman informed Members that permission was in force for overnight parking at this Filling Station.
The problem with the lack of toilet facilities and the accumulation of litter are Environmental Health issues.
- viii. Possible provision of a Neighbourhood Plan in 2012.
It was agreed, after discussion, that the PC wait receipt of the BDC letter regarding the LDF Allocations before taking any further action; however, Cllr. Prime will be attending the Community Led Planning Network Event at the RCCE on Saturday 12th November 2011.
- ix. General Maintenance required in the parish.
- (a) BDC provision of the Jubilee Oak.
Delivery of the tree is scheduled for w/c 14th November 2011. Cllr. Clark assumed responsibility for receiving and arranging for the planting of the tree.
 - (b) Purchase of hedging and stakes for the recycling site.
Cllr. Clark has submitted an estimate for the supply of the above in the sum of £55.00. **Proposed by Cllr. Brailey, seconded by Cllr. Prime and unanimously agreed** that this estimate be accepted and for Cllr. Clark to obtain the items.
 - (c) Topsoil & turf to replace the relocated salt bin.
The Clerk has received an offer that if the PC would obtain a suitable planter a local resident would plant it and maintain it during the whole year. **Proposed by Cllr. Wright, seconded by Cllr. Bills and unanimously agreed** that the site be repaired by the removal of the salt infused soil, delivery of new topsoil, turfing the area followed by the provision of a suitable planter for the introduction of plants/bulbs provided by the local resident.
The Council's Maintenance Contractor is requested to repair and repaint the notice boards outside Oak Stores and in Rickstones Road.
- x. Royal British Legion wreath and Parish Christmas Tree.
Proposed by Cllr. Abbott, seconded by Cllr. Bills and unanimously agreed that £40.00 be paid for a wreath at the War memorial and that £180.00 be paid towards the cost of the Parish Christmas Tree provided that suitable electrical connectors are provided for the lights on the tree.
- x. Essex County Fire & Rescue Service Consultation Event, 3rd November 2011.
It was agreed that Cllrs. Abbott and Wright attend this event on behalf of the Council.
- xi. EALC Training Courses.
The Clerk has not received any course notifications at the date of the meeting.

516.. Planning Matters:

Applications:

11/01429/FUL: Erection of a single storey woodland education and management facility. 333 Rickstones Road.

Although Members approved the design of the building there were reservations as to its actual siting as it appears from the drawings to intrude beyond the boundary and onto the adjoining farmland.

Planning Results:

11/O1114/FUL: Vehicular access - 469 Rickstones Road.

Application granted.

Planning Enforcement:

The Chairman had again contacted BDC regarding the HGVs using Appleford Farm.

Ongoing Planning Matters:

i. Local development Framework.

The next meeting is to be held on 9th November 2011.

ii. Rivenhall Airfield.

ECC has given approval to the application for minerals extraction at site A2 of the Bradwell Quarry.

It was agreed that the Chairman and Clerk liaise regarding a request to 'call in' this application for final consideration by a Government appointed Inspector.

iii. ECC Minerals Development Document: Colemans Farm, site A46.

The Council's observations/recommendations were forwarded to ECC within the time allocated.

iv. New Rickstones Academy.

There is still no date for the Academy meeting.

It was reported that there is yet a further delay in the opening of the new Academy building beyond the start of the January term.

517.. Correspondence received since the date of the Agenda.

- * ECC Waste Development Document: Preferred Approach Consultation briefing meeting will be held on Thursday 17th November 2011 from 14.00 until 16.00 in the Picture Room at the Shire Hall, Chelmsford.
Cllrs. Abbott and Wright agreed to attend this meeting.
- * NALC consultation document re. Community Infrastructure Levy.
This document was placed in the Circulation File for Members' further consideration.

518.. Finance Matters:

To agree accounts for payment.

Proposed by Cllr. Prime, seconded by Cllr. Bills and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

789	Solagen Ltd.	£479.40	Balance payment re Church Road VAS
790	Kempco Ltd.	£59.50	Letters re Minerals Site A46
791	D. Clark	£39.96	Flower bulbs
792	R. Turner	£180.00	Parish Christmas Tree
793	Royal British Legion	£40.00	Memorial wreath
794	CAB Witham	£25.00	Annual grant 2011/2012
795	RCCE	£50.00	Course attendance fee
796	EALC	£40.00	Course attendance fee
797	Rivenhall PCC	£350.00	Annual grant re Parish Magazine
798	K. P. Taylor	£266.72	Clerk's salary/expenses (October)
799	A. Walsh	£244.00	General Maintenance (October)

519.. Information exchange and items for the next Agenda.

- PC insurance for the Jubilee Fete in 2012 - the Clerk will contact the Insurance Company
- Pothole adjacent to a drain cover in Rickstones Road at the bottom of Stoverns Hill.

- The salt bag scheme has been implemented.
- A malfunction of the VAS in Henry Dixon Road has been reported.

520.. Dates of future meetings:

Tuesdays 6th December in The Henry Dixon Hall and 3rd January 2012 in Rivenhall Village hall, both commencing promptly at 20.00 hours. Items for the December meeting to the Clerk by 25th November at the latest.

Members are reminded that the annual Precept meeting is scheduled for the evening of **Thursday 17th November 2011, commencing at 20.30 hours.**

521.. Closure.

The Chairman closed the meeting at 21.53 hours.

Signed:

CHAIRMAN

Date: