

**Philly's Got Dance Studio
Parent / Student Handbook
2018-2019**



4226 Spruce St 19104

3359 Friendship St 19149

(267) 304-0860

www.phillysgotdance.com

phillysgotdance@gmail.com

2018-2019

Dates to remember

Saturday September 15th

Class begins

Saturday October 20th

Bring a friend to dance

Wednesday October 31st

No Classes

Wenesday November 21st

No Classes – Thanksgiving Week

Thursday November 22nd

No Classes – Thanksgiving Week

Saturday November 24th

No Classes – Thanksgiving Weekend

Saturday December 22nd - Friday December 28th

No Classes – Winter Break

Saturday April 20th – Saturday April 26th

Saturday June 1st

5th Annual Dance Recital



Dates are subject to change

Dress Code

Ballet

Baby ballerinas and P1

Shoes: Pink leather ballet shoes

Attire: Leotard (any color, skirt optional) Pink or black tights

Hip-Hop

Shoes: Any rubber soled sneakers

Attire: Jeans, sweats, leggings (regular street wear)

P2 & P3

Ballet & Jazz

Shoes: Pink leather ballet shoes (black jazz shoes needed for recital)

Attire: Leotard (Black only) Pink or black tights skirt optional

Hip-Hop

Shoes: Any rubber soled sneakers

Attire: Jeans, sweats, leggings (regular street wear)

P4 & P5

Ballet & Jazz

Shoes: Nude half-sole lyrical/ ballet shoe.

Attire: Black tights black t-shirt or tank top

Hip-Hop

Shoes: Any rubber soled sneakers

Attire: Jeans, sweats, leggings (regular street wear)



Policies and other important information

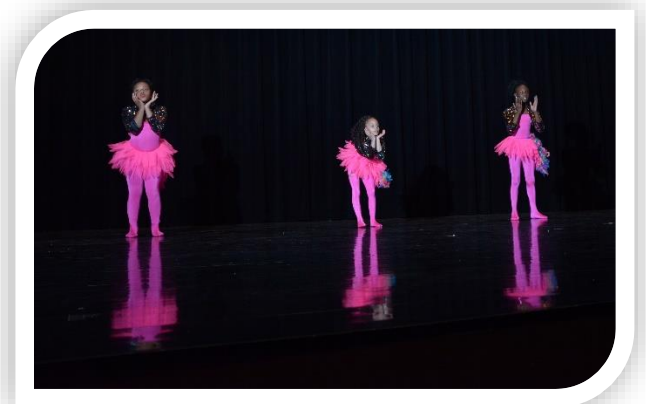
Payment Information

- Tuition is due prior to the start of the class each month.
- A \$10 late fee will be added to all payments not received with 5 days of due date.
- There are NO tuition deductions for missed classes.**
- Prepaid tuition, deposits, and costume fees are non-refundable.
- Written notice is required to terminate enrollment, otherwise tuition will be due and payable.
- All past due accounts must be paid in full in order to participate in the Annual Dance Recital.
- Payments may be made via check, cash, paypal, venmo, cash ap or on the website.
- There will be a \$30.00 charge for returned checks.
- Please DO NOT send your child to class if tuition is not up to date. **NO**

EXCEPTIONS

Attendance Policy

- The teacher and studio administration will reschedule make-up sessions for classes missed due to weather or studio related cancellations only. No other make-up classes will be allowed, unless at the alternate studio
- Contact the studio as soon as possible if a student is going to miss class.
- If a student is more than 20 minutes late for class, the student will be asked to observe the class. Each class is structured to provide proper warm-up that if missed would be detrimental to the dancer.
- Student must attend at least 80% of classes in order to participate in the annual dance recital.



Code of Conduct

- Students are to arrive at least 5 minutes before class.
- When entering the studio, enter quietly and be courteous to those already in class.
- Use the restroom before or after class. Students may leave class only for emergencies and at the discretion of the teacher.
- When observing a class, sit politely & quietly and do not distract the other students.
- NO SMOKING anywhere within the dance studio.
- Parents of students under 12 years old, MUST come into the studio to pick up their child.
- Absolutely NO gum or candy during class.



Injury

Students with injuries are requested to attend their regular class times if possible. Listening and watching will keep them current with technique and choreography.

Class Cancellations

- Classes are automatically cancelled if school has been cancelled for the entire day or for early dismissal due to weather. Classes will occur if school is on a 1 or 2 hour delay.
- In the event that classes are cancelled due to weather conditions or other emergencies, information can be found in one of 4 ways:

- 1) An email will be sent to all students
- 2) There will be a posting on PGD's Facebook and Instagram page
- 3) A message will be recorded on the studio voicemail
- 4) A text will be sent from the studio to your cell phone.

***Be sure to register to receive our emails (via our website.)**

www.phillysgotdance.com

****Like us on Facebook & Instagram**

*****Register to receive text notifications**

- Philly's Got Dance Studio reserves the right to cancel a class as the year progresses. All cancelled classes will be rescheduled.



Lost or Stolen Property

- Philly's Got Dance Studio is not liable and/or responsible for property that is lost or stolen on or around the premises of the dance studio.
- Students have a responsibility to care for their own property, the property of their fellow students, and for the preservation and good use of those facilities that belong to Philly's Got Dance Studio and or UCAL

Students are expected to:

- Label all dance clothing with their name.
- Keep all of their belongings together.
- Be observant and respectful of the property of others.
- Report all damage done to studio property as soon as possible.
- Be respectful of the studio's property by keeping it clean and by not abusing the studio space.

Observation Policy

- We request that parents drop off students into our care and pick them up promptly at the end of their class time.
- In our experience, students are much more focused and learn more when parents are not present. We greatly appreciate your cooperation in creating a high-quality environment without distraction.

Feel free to email all of your questions and or concerns to phillysgotdance@gmail.com



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Confirmation of Receipt of Handbook; Sign, Detach, and Return This Page to Philly's Got Dance Studio

I, as a parent or legal guardian have read and understood all the points in the PGD Studio Youth Handbook. The signature below implies agreement to abide by the rules and policies of PGD Studio. This includes, but is not limited to, behavior that exhibits respect to fellow students and the teacher as well as the facility.

Parent or Guardian Signature:

Date: _____

I, as a student have read and understood all the points in the PGD Studio Handbook. The signature below implies agreement to abide by the rules and policies of PGD Studio. This includes, but is not limited to, behavior that exhibits respect to fellow students and the teacher as well as the facility.

Student Signature:

Date: _____