

Approved
4-16-19
RM

EMS PTA General Meeting Minutes
March 28, 2019 at 3:15 pm in Library

1. Call to Order & Introductions – Dana Reif

Dana called the meeting to order at 3:15pm.

2. Attendance and Presentation of Previous Meeting Minutes – Linda Hauptman

14 people were in attendance for this meeting, including PTA Board members. (See sign in sheet for complete list of attendees). Linda presented the January 29, 2019 General Meeting Minutes for approval. The Minutes circulated during the meeting prior to vote for approval.

3. President's Report – Dana Reif

A. Committee Updates:

i. 8th Grade Year End Social Dance – Friday, May 17, 2019

A signup genius will be sent out by the end of the week to parents to donate decorations and other items for the dance. Paige Feuchter is coordinating the rental of photo booth. Work on sending out the invitations will start

ii. 8th Grade Promotion Ceremony – Tuesday, May 21, 2019

Dana is coordinating the construction of the arch that will decorate the stage.

iii. 8th Grade Activity Day – Monday, May 20, 2019

Typi Finnegan, 8th Grade Science Teacher and Kateri Waters, 8th Grade Social Studies Teacher request that the PTA help with the selling of the tickets for Activity day. Ideas that were suggested on how to best distributed and collected permission slips. Permission slips could be distributed by the 8th Grade Social Studies classes. Arm bands will not be distributed to students who have not turned in the permission slips. A list of student not permitted to attend will be submitted. 8th Grade Activity Day is at Cliff's.

4. VP of Fundraising's Report – Paige Feuchter

A. Direct Donation update/recap:

Currently \$10,066.06 has been raised from Direct Donation funds and other fundraiser activities.

5. VP of Membership's Report – Dana Reif for Diane Lopez

A. Current Membership count:

There were no new members added since the last meeting.

6. Treasurer's Report – Dana Reif for Nicole Piatt:

A. Current bank balance & financial status:

Current bank balance as of 03-28-19 is \$33,165.01

7. Secretary's Report – Linda Hauptman:

A. Motion to Approve Previous Meeting Minutes:

All members reviewed the January General Meeting Minutes. Linda moved to have the previous meeting minutes approved. The motion was seconded by Paige Feuchter and approved unanimously.

"To make every child's potential a reality by engaging and empowering families and communities to advocate for all children."



8. Principal's Report – Victor Sanchez:

A. 2019 -2020 Eisenhower Mid School Budget

Principal Sanchez went over the report for next year's budget for EMS. He discussed the cuts that the district and school will have to make due to the educational mill levy and bond not passing the vote in February. See the attached report for details.

- 9. New Business:** Susan Ellenwood, School Nurse, would like to submit a write-up into the PTA 5 Star Newsletter informing families about hosting a Foreign Exchange Student next year. The write-up will also be included in the email that Principal Sanchez sends out every Sunday.

10. Adjournment – Dana Reif

Dana moved to adjourn the meeting at 3:45pm. Victor Sanchez seconded the motion and the meeting was adjourned at 3:45pm.

Ronda Hauptman
2018-2019 EMS PTA Secretary
4-16-2018

Instructional Council Budget Planning Report for 2019-20

Coleen Ferrier
Dede Romine
Gloria King
Jamison Davis
Melissa Pool
Sandra Spiess
Rebecca Moore
Holly Hargrove
Victor Sanchez
Jessica Thomas
Ashely Daniels
Peg Fleetwood

It is time for our team to discuss budget and prioritize our spending for next year. Our budgets are due March 22nd and we will have our retreat March 19th. In order to facilitate our conversation at the retreat around the budget, I am presenting you with the current financial situation so that you can discuss with your teams, and be prepared to make decisions either before or at the retreat on the 19th.

Current financial situation school/district and impact on us as a school.

SIP (School Improvement Capital funds) have been frozen and most likely will be taken away from all sites to compensate for bond election not passing –

- we are likely to lose \$61,000 that goes towards, furniture, equipment, and capital improvement to our site.
- The district's failure to pass the bond and mill levies will lead to a \$30 million-dollar funding hole to keep buildings in working order over the next two years.
- We will not be able to replace broken or used furniture in the near future unless we use operational monies.

Technology Refresh Money –

- Refresh monies will not be coming in the foreseeable future due to the Mill Levy not being renewed.
- Last year we received \$97,000 in refresh money to purchase Promethean Boards, Chrome Carts, laptops and document cameras.
- Any technology purchases will have to be made out of operational monies in the near future.

Instructional Coaches –

- The position of Instructional Coach has been eliminated at all schools across the district.

- C and I has developed a district/zone model to replace the Instructional Coach position that involves district level support, zone level support, and stipends for teachers at the school level.
- All schools have been given \$70,000 in discretionary funds to use as a way to keep their current Instructional Coach in a similar role with a different job description and title, or spend on other needs as determined by the school site.
- This may or may not be a recurring allotment, but we have it so we need to decide what to do with these monies.

Current Budget Information -

FTE for site -

2019/20 - Reg Ed 31.0
SE 7.0
Gifted 9.0

2018/19 - Reg Ed 33.0
SE 6.5
Gifted 9.0

Discretionary \$\$ -

2019/20 - \$158,500

2018/19 - \$85,900

Spending Plan for 2018/19 last year -

LINE ITEM	COST/FTE	NOTES
EA TIPS	1.5 FTE	NONE
INST. CONTRACT SVCS	7500	4000 - IREADY, 500 - PLANBOOK, 3000 ST PLANNERS
INST PD SUBS	5600	50 SUB DAYS (5 PER MONTH) 6 SUBS FOR RETREAT
INST SOFTWARE	3800	CODE COMBAT CODING CURRICULUM
INST PROF DEV	3500	2400 - WEB TRAINING ONE PERSON, 1100 - KAGAN TRAINING 5 PEOPLE AUG 1
INST SUPPLIES	16675	CAN USE TO PURCHASE TI INSPIRES/NOVEL SETS ECT.
INST SUPPLIES SPED	500	PAPER FOR IEPS AND OTHER PROCESSES
ADM SOFTWARE	300	IDENTAKID SOFTWARE
ADM CONTRACT SVCS	1000	500 SWIS ACCESS, 500 POSTAGE

ADM ASSESSTS	1000	OFFICE EQUIPMENT AS NEEDED
ADM SUPPLIES	4000	NONE
CUST SUPPLIES	5500	NONE
CUST EQUIP <999	2000	FLOOR STRIPPER AND OTHER EQUIPMENT
TITLE III	1140	TEXTBOOKS FOR ELD CLASSROOMS

My Recommendations for Spending 2019/20 –

- Use \$70,000 plus \$900 to pay to keep Coleen Ferrier in a job similar to Instructional Coach
 - That leaves us a balance of approximately \$85,600 in discretionary funds which is very similar to last year's discretionary allotment of \$85,900.
- Continue to fund EA for Room 1 – Costing approx. \$36,700
- Keeping the budget status quo for the following things
 - I ready \$4000
Student Planner \$4000 - cuts \$1500 mandatory 6th grade optional other supplies
 - SE Supplies \$500
 - Ident-a-kid software - \$300,
 - SWIS Software- \$500
 - \$5500 and \$2000 for custodial supplies and equipment
 - The balance is then placed in instructional supplies which would depend on the issues below.
- Do not renew Code Combat subscription (we lose a coding class elective) – saving \$3800 – ok to cut
Decrease PD subs from 50 days to 30 days - agreed to 40 days for PD during year
- Do not renew Planbook subscription – saving \$500 – ok to cut – ask PIA to fund
- Do not pay for Kagan or WEB training – saving \$3500 – ok to cut.
Reduce postage expenses by 2/3 - saving \$250 - fund at 500
- Eliminate office equipment spending – saving \$1000 - ok to cut
- Reduce Office supply expenses by ½ - saving \$2000 - Ok to cut
 - This will provide us with about \$13,200 to use to buy technology and/or furniture as needed throughout the school year.

These are recommendations and are up for discussion – you will have access to a google form that will gather data on these issues/decisions in order for us to build a budget that addresses our priorities, while recognizing the realities of reduced technology/equipment funding and reduced FTE in regular ed.

LINE ITEM	COST/FTE	NOTES
EA TIPS	1.5 FTE	NONE
SPD Teacher	1.0 FTE	WILL GATHER INPUT FOR JOB DESCRIPTION PRIOR TO ADVERTISING
INST. CONTRACT SVCS	5500	4000 - IREADY, 1500 ST PLANNERS
INST PD SUBS	5060	40 SUB DAYS (pprox 4 PER MONTH) 6 SUBS FOR RETREAT
INST SUPPLIES	26591	13 000 FOR INST SUPPLIES, 13590 FOR TECH/FURNITURE IF NEEDED (SURVEY)
INST SUPPLIES SPED	500	PAPER FOR IEPS AND OTHER PROCESSES
ADM SOFTWARE	300	IDENTAKID SOFTWARE
ADM CONTRACT SVCS	1000	500 SWIS ACCESS, 500 POSTAGE
ADM SUPPLIES	2000	NONE
CUST SUPPLIES	6500	NONE
CUST EQUIP <999	1000	EQUIPMENT AS NEEDED