

CITY COUNCIL MEETING FEBRUARY 4, 2020

The meeting will be called to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE & PRAYER

ROLL CALL

Alves, Buzaid, M. Esposito, Levy, Salvatore, Stanley, Taborsak,
Fox, Priola, DiGilio, Palma, Arconti, Cavo, J. Esposito, Santos,
Perkins, Visconti, Chianese, Rotello, Cammisa and Molinaro

_____ **PRESENT** _____ **ABSENT**

PUBLIC SPEAKING

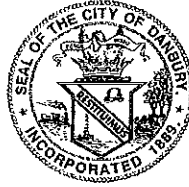
MINUTES - Minutes of the Council Meetings held January 7, 2020

CONSENT CALENDAR

AGENDA

1. COMMUNICATION – Appointment – Board of Appeals
2. COMMUNICATION – Re-appointment of Commission on Persons with disAbilities
3. COMMUNICATION – Donation – to Police Department
4. RESOLUTION – PCLB Foundation Grant
5. AD HOC REPORT – Richter Park –Seasonal Cash Flow
6. AD HOC REPORT – HACD- Request for Proposals
7. REPORT – C.O.W- Snapp 2020 –Proposed Bond
8. DEPARTMENT REPORTS – Police, Fire, Health-Housing & Welfare, Public Works, Permit Center, UNIT, Elderly, Library, Dream Homes –Bd. Of Ethics
9. ADJOURNMENT

Copies of Agenda Items are available in the Legislative Assistant's Office
And the city web-site



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810
www.danbury-ct.gov

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666
m.boughton@danbury-ct.gov

January 27, 2020

Honorable Members of the City Council
City of Danbury, Connecticut

Dear City Council Members:

I hereby submit for your confirmation the appointment of the following individual to serve on the Zoning Board of Appeals:

Juan Rivas (R)
59 Dana Road
Danbury, CT 06811

Mr. Rivas is a long-time resident of the city and he is looking forward to an opportunity to serve his fellow residents and the City of Danbury.

Thank you for your consideration of this appointment.

Sincerely,

Mark D. Boughton
Mayor



CITY OF DANBURY
OFFICE OF THE MAYOR
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

MARK D. BOUGHTON
MAYOR

(203) 797-4511
FAX (203) 796-1666
m.boughton@danbury-ct.gov

January 27, 2020

Honorable Members of the City Council
City of Danbury, Connecticut

Dear Council Members,

I hereby submit for your confirmation the re-appointment of the following individuals as members of the Commission on Persons with disAbilities, with terms to expire February 1, 2023.

Rose Marie Bouclier (D)
14 Kevin Dr.
Danbury, CT 06811

Annie Dance (R)
17 Elsworth Ave
Danbury, CT 06810

John Gentile (D)
23 Rose Ln.
Danbury, CT 06811

Joanne LaPorta (R)
24 Topfield Rd.
Danbury, CT 06810

John Neumuller (R)
8 Coach Rd.
Danbury, CT 06811

Frank Reed (R)
22 White Oak Dr.
Danbury, CT 06811

Frances Ryan (U)
100 Park Ave
Danbury, CT 06810

Chad Sinanian (D)
128 Osborne St, Apt 201
Danbury, CT 06810

The individuals listed above are active members of this Commission and are dedicated to fulfilling their roles and responsibilities for the Commission on Persons with disAbilities.

Sincerely,

Mark D. Boughton
Mayor



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
375 MAIN STREET

PATRICK A. RIDENHOUR, CHIEF
SHAUN J. McCOLGAN, DEPUTY CHIEF
(203) 797-4614

January 27, 2020

MEMORANDUM 20-03

To: Members of the City Council ✓
Cc: Hon. Mark D. Boughton, Mayor
From: Patrick A. Ridenhour, Chief of Police
Subject: Request to Accept Donation

We respectfully request permission to accept a donation of several pieces of used office furniture in good condition from Summit Development Corporation of Danbury. The specific items are as follows:

- 2 wood credenzas
- 2 lateral file cabinets
- 7 lounge chairs
- 1 coffee table
- 5 plastic outdoor tables
- 4 plastic chairs
- 3 metal storage lockers
- 2 metal shelves

The items will be used in various offices and other locations inside of police headquarters. The total fair market value of the items is approximately \$3,350.⁰⁰.

Thank you in advance for your consideration.

Sincerely,

Chief of Police
PAR:



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CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DAVID W. ST. HILAIRE
DIRECTOR FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: 1/15/20
TO: MAYOR MARK D. BOUGHTON VIA THE CITY COUNCIL
FROM: DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DWS*
RE: RESOLUTION – PCLB FOUNDATION GRANT – ELDERLY SVCS

Attached for your review is a resolution that will allow the City of Danbury Department of Elderly Services to apply for and accept funding from the 'Peter and Carmen Lucia Buck' (PCLB) Foundation.

This funding will assist the Director in continuing to provide staffing to help coordinate programs and services to the City's elderly clients for Fiscal Year 2020-2021.

The maximum current year funding request is \$40,000 and there is no City Match required.

It is respectfully requested that the City Council consider this resolution at its next meeting.

Attach.

DST/sk

Cc: S. Tomanio



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____A.D. 2020

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the Peter and Carmen Lucia Buck Foundation, Inc., provides funding opportunities to various organizations to enhance the quality of life in communities; and

WHEREAS, the City of Danbury Department of Elderly Services has once again been given the opportunity to apply for and accept funding to be utilized for services at the Elmwood Hall Senior Center including a part-time coordinator of services for the City's elderly clients; and

WHEREAS, this funding request, not to exceed \$40,000, will be used with remaining funding from previous Foundation awards, if any, to benefit the City's elderly clients by providing services for outreach and referrals as well as activities; and

WHEREAS, there is no City match required.

NOW THEREFORE BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, or Susan M. Tomanio, Director of Elderly Services, as his designee, is hereby authorized to apply for and accept said funds and to execute all contracts and agreements necessary to effectuate the purposes thereof.



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING
ELMWOOD HALL
10 Elmwood Place
(203) 797-4686

DATE: December 18, 2019

TO: Honorable Mayor Mark D. Boughton
Members of the City Council

FROM: Susan M. Tomanio, LCSW
Director of Elderly Services

RE: Impact Statement
The Peter & Carmen Lucia Buck Foundation Grant - F/Y 2020/2021

The Peter and Carmen Lucia Buck Foundation has again requested that this department apply for funding in an amount not to exceed \$40,000. The funding will be used to continue to support a part-time position of Activities Scheduler / Outreach / Resource & Referral. Through this grant we are able to help seniors with CHOICES (Medicare) counseling and outreach, Rent Rebate applications, new program initiatives and much more. There is no local city match required. The foundation is committed to assisting Danbury seniors "Age Well." The department is grateful for the invitation to apply for such funds as we continue to work in partnership with the Peter and Carmen Lucia Buck Foundation to help meet the needs of Danbury seniors.

~AD HOC REPORT~
Richter Park – Seasonal Cash Flow
Thursday, January 23, 2020

5

Chairman Irving Fox called the meeting to order at 6:00 p.m. on Thursday, January 23, 2020, in the Caucus Room, 3rd Floor, Danbury City Hall, 155 Deer Hill Avenue. Present was Committee Members Joe Cavo and Duane Perkins. Also present was Ex-Officio Members unintelligible, and Frank Salvatore. Director of Finance David St. Hilaire, Treasurer of Richter Park Don LoRusso, and Richter Park Finance Chairman Leroy Diggs were also present. Ex-Officio Members arrived as follows Warren Levy at 6:05 p.m.; Ben Chianese at 6:06 p.m., Robert Taborsak at 6:20 p.m.

Mr. Fox stated the purpose of the meeting to review January 7, 2020 City Council Item 3 Richter Park Seasonal Cash Flow.

Mr. St. Hilaire reviewed the request from Richter Park for \$150,000 as a short bridge loan to get ready for the upcoming season and the reasons for the shortfall. He suggested an instrument wherein if this type of request comes to Council in the future, that an instrument is in place to handle it. He responded to Mr. Cavo's questions regarding how that instrument would work, but that it would always go before Council and that \$150,000 would be the high end of what may be needed at this time. Mr. St. Hilaire also responded to Mr. Perkins' questions regarding concerns about expense increases and flat revenue.

Mr. Diggs commented on the Men's Club numbers, greens fees, competition, and marketing. He noted there is no longer a General Manager. The Executive Committee and Finance Committee is looking at ways to improve financing in the future and noted they have an auditor who ensures all checks and balances are followed. He responded to Mr. Perkin's questions regarding the status of the cell tower and the driving range. Mr. Diggs responded to Mr. Chianese's questions regarding resident vs. non-resident use.

Mr. LoRusso responded to Mr. Perkin's questions regarding their revenue streams, the driving range revenue and cost overruns due to drainage issues, and percentage of expense increase. He responded to Mr. Fox's questions regarding winter activities.

Mr. Chianese requested a draft of the 2019 audited financials and the budget.

A motion was made by Councilman Cavo, and seconded by Councilman Perkins, that the City Council, at it's next meeting in February, adopt the approval of an up to \$150,000 credit line to Richter Park Authority to be repaid back by Fiscal Year ending June 30, 2020 and that any further approvals or money required would require Council approval. The motion passed unanimously.

A motion was made by Councilman Cavo, and seconded by Councilman Perkins, to adjourn. The motion passed unanimously. The meeting adjourned at 6:39 p.m.

Respectfully Submitted,

Irving Fox, Chairman

Joe Cavo

Duane Perkins

~AD HOC REPORT~
HACD - Request for Proposals
Thursday, January 23, 2020

6

Chairman Joe Cavo called the meeting to order at 6:45 p.m. on Thursday, January 23, 2020, in the Caucus Room, 3rd Floor, Danbury City Hall, 155 Deer Hill Avenue. Present was Committee Members Warren Levy, and Robert Taborsak. Also present was Ex-Officio Member Ben Chianese, unintelligible, Frank Salvatore. Assistant Corporation Counsel Robin Edwards, Director of Health and Human Services Lisa Morrissey, Associate Director of Health and Human Services Kara Prunty, Affordable Housing Administrator Mark Nolan, and Chris Halper Member of the Public.

Ms. Morrissey provided an overview of the plan for supportive housing at 90 Elm Street and the request to promote greater independence and provide healthcare, treatment, and employment services for the homeless with goals of providing shelter, putting them into permanent housing and keeping them stable. She responded to questions from Mr. Levy regarding definition of the homeless. Ms. Morrissey discussed joining an existing program Fairfield County Coordinated Access Network program (CAN) for point of entry and noted various letters of support. The Housing Authority would provide subsidized housing and their program was outlined. She discussed the existing emergency shelter. She responded to questions about the program details from Mr. Taborsak, and noted the program is an effort to assist Danbury residents. Additionally, she responded to Mr. Chianese regarding the makeup of the individuals who will receive assistance and to Mr. Salvatore regarding public relations.

Mr. Nolan discussed noted the building in the back of the property is the proposed location. He discussed supportive housing model in further detail, provided examples of how the program would work, and responded to questions regarding the homeless. Mr. suggested the building in the front of the site be removed and discussed previous activity at the property, the current state of the property, and reiterated that permanent housing is the goal. He responded to questions from Mr. Taborsak regarding the program, goals, and timing.

A motion was made by Councilman Levy, and seconded by Councilman Taborsak, to recommend that the City Council, adopt the Resolution as submitted to the Council authorizing the Mayor, or the Director of Health as his designee, to submit a response to the RFP to the HACD Corporation for support of residential housing and to execute all contracts and documents necessary to accomplish the purpose of the support of housing program should the City ultimately be awarded the RFP. The motion passed unanimously.

A motion was made by Councilman Levy, and seconded by Councilman Taborsak, to adjourn. The motion passed unanimously. The meeting adjourned at 7:53 p.m.

Respectfully Submitted,

Joe Cavo, Chair

Warren Levy
Robert Taborsak

(2)

**City Council Committee Meeting as a Whole
DANBURY CITY COUNCIL
SNAPP 2020 - Proposed Bond
January 27, 2020**

Honorable Mayor Mark D. Boughton
Members of the City Council

Mr. Cavo called the Committee meeting to order at 8:15 p.m.

Roll Call:

COUNCIL MEMBERS PRESENT: Roberto Alves, Emile Buzaid, Mike Esposito, Frank Salvatore, Warren Levy, Robert Taborsak, Irving Fox, John Priola, Vinny DiGilio, Joe Cavo, Elmer Palma, Chris Arconti, Fred Visconti, John Esposito, Ben Chianese, Farley Santos, Duane Perkins, Nancy Cammisa, Paul Rotello, and Richard Molinaro.

COUNCIL MEMBERS ABSENT: Colleen Stanley is away on family business.

PRESENT: 20, ABSENT: 1

ALSO PRESENT: Les Pinter, Deputy Corporation Counsel; David St. Hilaire, Director of Finance

Recess

A motion was made by Paul Rotello, and seconded by Vinny DiGillio, to recess for ten minutes. The motion carried unanimously.

The Committee recessed at approximately 8:17 and reconvened at approximately 8:25 p.m.

SNAPP 2020 - Proposed Bond

The bond was discussed at length by the Council of the Whole with staff responding to questions .

A motion was made by Vinny DiGilio, seconded by Irving Fox, to recommend to the full Council the adoption of an Ordinance appropriating \$62,000,000 for various capital improvements to schools, neighborhoods, paving, and parks within the City, and authorizing the issuance of \$62,000,000 in bonds of the City to meet said appropriation and pending the issuance thereof, the making of temporary borrowings for such purpose together with the adoption of a Resolution providing for a special City meeting of electors and voters on April 28, 2020. The motion failed 10 to 10 with Emile Buzaid, Mike Esposito, Warren Levy, Elmer Palma, Vinny DiGilio, John Priola, Irving Fox, Chris Arconti, Joe Cavo, Nancy Cammisa voting yes; and Paul Rotello, Duane Perkins, Roberto Alves, Ben Chianese, John Esposito, Farley Santos, Frank Salvatore, Robert Taborsak, Fred Visconti, Richard Molinaro voting no.

The bond details, including deadlines for the election, was further discussed by the Council of the Whole

A motion was made by Mike Esposito to move the question. The motion failed 10 to 10 with Emile Buzaid, Mike Esposito, Warren Levy, Irving Fox, John Priola, Vinny DiGilio, Elmer Palma, Chris Arconti, Nancy Cammisa, Joe Cavo voting yes; and Robert Alves, Frank Salvatore, Robert Taborsak, John Esposito, Farley Santos, Duane Perkins, Fred Visconti, Ben Chianese, Paul Rotello, and Richard Molinaro voting no.

A motion was made by Paul Rotello, and seconded by Duane Perkins, to amend the motion below to divide the Ordinance in that the first five subsections: paving and draining, downtown streetscape improvements, various park improvements, energy efficiency, and fire apparatus storage facility be question one on the ballot, then question two would comprise the sixth and seventh subsections: City School District classroom space initiative at \$20,000,000 and replacement/repair of elevators.

The amendment to divide the Ordinance was discussed at length by the Committee of the Whole with Mayor Boughton commenting on the package and Deputy Corporation Counsel Pinter, Finance Director David St. Hilaire and School Superintendent Pascarella responding to questions.

The motion failed 10 to 10 with Paul Rotello, Duane Perkins, Roberto Alves, Ben Chianese, John Esposito, Farley Santos, Frank Salvatore, Robert Taborsak, Fred Visconti, Richard Molinaro voting yes; and Emile Buzaid, Mike Esposito, Warren Levy, Elmer Palma, Vinny DiGilio, John Priola, Irving Fox, Chris Arconti, Joe Cavo, Nancy Cammisa voting no.

Adjournment

There being no further business before the Committee, a motion was made by Warren Levy, and seconded by Nancy Cammisa, to adjourn. The motion carried unanimously. The meeting ended at 9:55 p.m.

Respectfully Submitted,

Lori Goor
Recording Secretary

Attest,
Mark D. Boughton, Mayor



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
375 MAIN STREET
(203) 797-4614

PATRICK A. RIDENHOUR, CHIEF
SHAUN J. MCCOLGAN, DEPUTY CHIEF

January 23, 2020

MEMORANDUM

To: Mayor Mark D. Boughton
Members of the City Council

From: Patrick A. Ridenhour, Chief of Police

Subject: **Police Department Monthly Report
January 2020**

I submit this report of the activities of the Danbury Police Department for the month of January.

Personnel

Department Strength:

Sworn Personnel	145
Injury/Extended Leave	2
Light Duty	1
Effective strength (as of 01-21-20)	142

*0 pending retirements

Community Services (See attached)

Training

1/13-17	FCPTOA Recert Training – Numerous Personnel
1/20-23	Basic Photography – P.O. Marino
1/27-2/7	Critical Incident Management – Train the Trainer – Sgt. Scocozza
1/29	How to Spot the School Shooter – P.O. Iaquinto

Chief's Significant Meetings

12/21 NOBLE
12/21 Union Children's Christmas Party
1/02 Lions Club Meeting
1/02 Union Grievance Meeting
1/07 Emergency Management – Mayor's Office
1/07 City Council Meeting
1/08 Mayor's Cabinet Meeting
1/09 Meeting w/Women's Center
1/11 DPD Entry Level Exam – Welcome
1/13 Danbury Housing Authority Director Meeting
1/13 Commission on Racial & Ethnic Disparity in the CJS
1/14 Fairfield County Chiefs Meeting
1/15 Reading Buddies
1/16 Prayer Service
1/17 COPS Grant Meeting
1/18 NOBLE
1/20 MLK Service
1/21 DPD Staff Meeting
1/22 Reading Buddies
1/22 Internal Affairs Meeting
1/22 Beamon Scholarship Meeting

E-Commerce Trading Location – no issues reported this month

Respectfully submitted,

Patrick A. Ridenhour
Chief of Police

PAR:mrl
Attach.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

Patrick A. Ridenhour, Chief
Department of Police
375 Main Street

Lt. Vincent P. Daniello
Community Services Division
(203) 797-4577

To: Patrick A. Ridenhour – Chief of Police

From: Vincent P. Daniello – Lieutenant

Re: Community Services Division - Activity Reports & Staffing Levels
December 15, 2019 – January 15, 2020

Date: January 23, 2020

Community Conditions Unit:

(Sgt. Antonelli, Officers T. Zalenski, S. Cameron, M. Morrill)

(-1 Officer)

-See attached report - **Sensitive Information** -

Community Affairs Unit: No officer assigned

(-1 Officer)

-No report attached

GTF/UNIT:

(P.O. K. Utter)

See attached report - **Sensitive Information**

City Center Liaison: No officer assigned

(-1 Officer)

-No report attached

Police Activities League:

(No police personnel assigned)

No Report

School Based Officers:

(P.O. S. O'Brien, P.O. M. Martinez, P.O. B. Hayes, P.O. R. Morlock,
P.O. M. Iaquinto)

*****Current Staffing Levels*****

- 1 Lieutenant
- 1 Sergeant
- 9 Patrol Officers (-3)



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Department of Police
375 Main Street

Matthew McNally, Lieutenant
Patrol Division

January 16, 2020

MEMORANDUM

To: Chief Patrick Ridenhour
From: Lt. Matthew McNally
Subject: **Police Explorer Monthly Activity Report – December 2019**

December is traditionally a very active, albeit short, month for the explorer program. The way the holidays fell this year, it seemed that Thanksgiving came and a couple of weeks later it was the holidays. This was not as busy a month as it has been in the past. The explorers erected a Christmas Tree in the lobby this year. They also decorated the lobby with festive lights and wall decorations. Some of the ornaments are handmade and represent law enforcement with shields, police vehicles, police gear, etc. The decorations remained up until January 2nd.



December 7th had a team of our explorer cadets and Color Guard participating with the **Pearl Harbor Day Remembrance at the Danbury War Memorial**. Then later in the day a small contingent assisted the American Legion members/veterans in bringing in the US Flags from the CityCenter area again. The flags were displayed as we remembered the events of 12/7/1941 when our country was attacked at Pearl Harbor.



Also on **December 7th**, a select detail of our explorers assisted the **Special Investigations Division** and the **Liquor Control Division** of the State of Connecticut Department of Consumer Protection in

conducting over forty “*age compliance checks*” of stores in Danbury that sell alcoholic beverages and vaping products. Approximately 10% of the stores checked were found to be out of compliance, and will be facing administrative and criminal penalties. See news article below:

(DANBURY, CT — The police and the state Liquor Control Division conducted compliance checks at 47 businesses selling alcoholic beverages on Saturday. Six retailers were caught selling alcohol to minors, according to police.

The locations investigated included liquor stores, grocery stores and various other locations where alcohol could be purchased but not consumed legally. Several members of the Danbury Police Department Explorer post assisted, under the direction of the post commander.

Explorers are young people aged 14-21 interested in a career in law enforcement who participate in training, practical experiences and other activities sponsored by the Police Department.

Explorers, all of whom "were well under the legal age to purchase alcohol," entered each business in an attempt to purchase alcohol. "No deception of age was exhibited verbally, through appearance or through identification," according to police.

Six retailers failed to comply with regulations forbidding sale of alcohol to minors.)

Also, on the night of **Saturday, December 14th**, the explorers held their annual Holiday Party. This year it was at the Danbury Moose Lodge, rent free, as a thank you for the explorers taking care of the annual Danbury Dip ice plunge. Each explorer and advisor brought home made foods to share and enjoy. There was a gift exchange, of course dancing, and much socializing. A good time was had by all.



Scenes from the Holiday Party

December 27th, the adult staff had its annual end of the year meeting/dinner, which was held at Armando's Restaurant. Planning for the new year was the topic of the evening and an end of the year recap of was discussed as well. The Post Committee also discussed the challenges of raising funds for the 2020 year to service our ever growing program. We also addressed space needs for program delivery.



Also, during the month, planning and committee work was assigned to various explorers and advisors in preparation for the upcoming annual Awards Dinner Dance to be held in February on Saturday the 29th at Portuguese Cultural Center. We are celebrating 52 years of the Danbury Police Explorer Program! This is always a great night with good food and awards presentations, while we honor our explorers for their hard work throughout the past year. Besides awards, there will be some farewells to the explorer leaders who have aged out from the program. Invitations are going out as you read this, but as always our awards dinner is an open event. Tickets are on sale at the price of \$30 per explorer cadet; \$40 for anyone else age 13 or older. Anyone interested in attending and purchasing a ticket should contact us at the Danbury Police Department. Tickets must be purchased by Friday, February 14th, 2020.

The month of December closes with our Post having 205 police explorer cadets. We have 61 explorer cadets in our BEST class slated to graduate upon the return from the holiday break. For most programs like ours, that is two times the size of the average Post. This is the most explorers we have ended a year with in the 30 years that I have been the Post Advisor.

In reviewing the past year, our explorers again were involved in over 35 different community service events throughout 2019. They accumulated 19860.75 hours of Law Enforcement Leadership Training, (an increase from the 2018 year) and completed 12,586.00 Event & Activity hours (Community Service), while working those events. Several of the events, required multiple shifts of explorers, but are counted as one event. Many explorers had over 150 hours of community service this past year. Several explorer cadets had over 400 total hours of commitment to our program individually, for which they will be recognized at the annual awards dinner.

During 2019 we were fortunate enough to continue our in-house First Aid, CPR/AED training, and each youth and adult is currently certified. Also, all of our adult advisors have recertified (annually) with Youth Protection Training and now the Anti-bullying Program, as well.

Also during 2019 we have seen many of our most senior explorers “age out” and they will be moving on to the military, college and professional career pursuits. Some of the explorer’s command staff will be given their “Honorable Discharges” at our awards dinner as well, as we bid them farewell. We still have a very young post with many new faces. There will be a large explorer cadet leadership turnover in the 2020 year, and the new youth leaders who fill their positions will have their work cut out for them to continue the successes of the outgoing youth leaders.

All said, the Danbury Police Explorer Post is continuing to grow. 2020 should bring another banner year of successes to our program!

Respectfully submitted,

Lt. Matthew McNally

Lt. Matthew McNally

Post Advisor/Program Coordinator

I. Membership	Enrolled Amount
# of Explorers Enrolled	205
# of Advisors Enrolled	19

II. Hours-Explorer	Hours
Total Job Hours	73.75
Total Training Hours	1092.25
Total Explorer Hours	1166.00

III. Hours-Advisor	Hours
Total Job Hours	6.00
Total Training Hours	38.50
Total Advisor Hours	44.50

2019 UNIFORM CRIME REPORT CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	0	0	0	0	0	0	1	0	0	0	1
Forcible Rape	0	0	1	1	1	0	0	0	0	0	2	0	5
Robbery	2	0	1	2	2	1	1	4	1	3	2	4	23
Assault	4	6	2	4	2	5	1	3	4	3	2	5	41
Burglary	9	15	4	6	7	6	14	18	6	5	3	4	97
Theft	70	63	52	44	60	55	63	66	56	55	38	35	657
Motor Vehicle Theft	7	12	4	6	3	6	8	1	7	3	3	7	67
Arson	0	0	0	0	0	0	2	0	0	0	0	0	2
Totals	92	96	64	63	75	73	89	92	75	69	50	55	893

2018 UNIFORM CRIME REPORT CITY OF DANBURY

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Rape	2	2	0	1	1	1	2	1	2	0	0	0	12
Robbery	2	2	3	1	5	0	6	4	1	4	1	1	30
Assault	7	1	5	5	1	4	8	3	3	3	3	1	44
Burglary	12	6	3	15	9	9	6	11	8	4	8	4	95
Theft	79	65	81	51	85	66	79	70	64	56	59	36	791
Motor Vehicle Theft	3	2	10	3	9	18	13	11	8	6	3	4	90
Arson	0	0	0	0	1	0	0	0	0	0	1	0	2
Totals	105	78	102	76	111	98	114	100	86	73	75	46	1,064

*Please Note: UCR Stats are subject to change due to monthly crime modifications

2019 DANBURY POLICE DEPARTMENT STATISTICS
CITY OF DANBURY

CALLS FOR SERVICE

2019

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,757	3,892	4,019	4,385	4,356	4,266	4,785	5,202	4,180	4,174	3,949	3,583	50,548

2018

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,929	3,635	4,463	4,904	5,253	5,124	5,426	5,133	4,527	4,856	4,269	3,679	55,198

TRAFFIC ACCIDENTS

2019

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	296	291	302	336	333	332	338	315	276	328	382	351	3,880
Personal Injury	39	32	40	41	58	46	40	40	47	40	56	42	521
Total Traffic Accidents	335	323	342	377	391	378	378	355	323	368	438	393	4,401

2018

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	330	317	327	295	379	319	328	335	323	415	358	328	4,054
Personal Injury	47	39	35	23	49	47	34	42	38	43	39	46	482
Total Traffic Accidents	377	356	362	318	428	366	362	377	361	458	397	374	4,536

TRAFFIC ENFORCEMENT

2019

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April*</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	150	164	172	169	189	153	158	199	189	186	178	187	2,094
Written Warning	6	6	3	7	9	5	16	10	11	11	9	14	107
Moving Violation	222	295	266	586	362	197	548	583	299	266	283	120	4,027
Total Enforcement Action	378	465	441	762	560	355	722	792	499	463	470	321	6,228

2018

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April*</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	154	186	191	204	165	133	194	180	132	191	139	111	1,980
Written Warning	21	23	13	3	11	9	8	12	15	23	7	12	157
Moving Violation	332	340	328	802	318	246	689	646	309	346	260	137	4,753
Total Enforcement Action	507	549	532	1,009	494	388	891	838	456	560	406	260	6,890

*Traffic Enforcement Grant(s)



**CITY OF DANBURY
FIRE DEPARTMENT
19 NEW STREET
DANBURY, CONNECTICUT 06810**

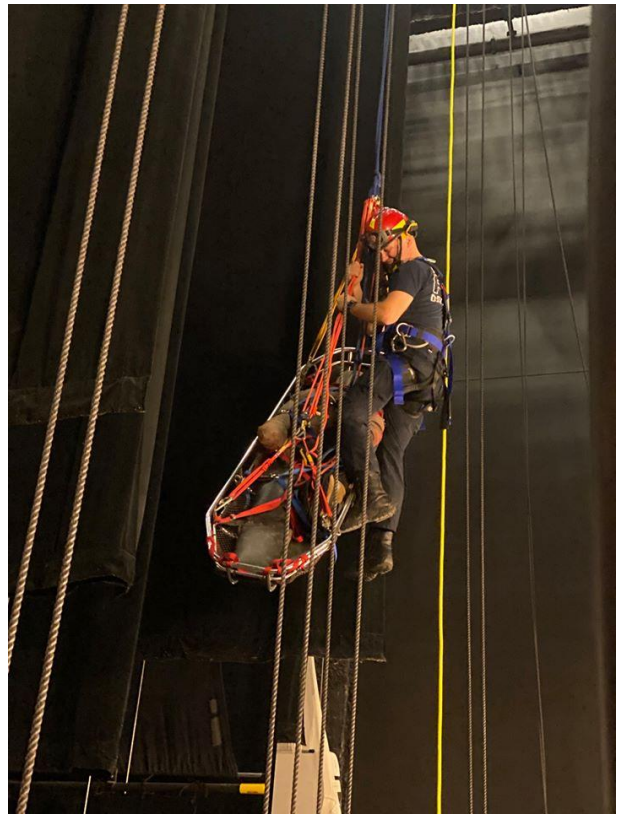
**T. J. Wiedl
Fire Chief**

**Phone 203-796-1550
Fax 203-796-1552**

FIRE CHIEF'S MONTHLY REPORT

I hereby submit my report as Fire Chief of the Danbury Fire Department, which covers the period of December 21st, 2019 through January 20th, 2020 and details our activities.

Training is an important component working in the fire rescue service. During this period, crews conducted rappelling training at Patriot garage, report writing training, high angle rope training, stokes basket training, and man in machinery training, where crews are trained with scenarios of persons trapped in machinery with focus on snow blower rescues.



Public Education / Prevention / Public Relations

E24 preplanned Riverbend Condos. E26 toured Matrix.

DC Meehan and Lt Cabral gave a presentation on Active Assailant events at the Danbury Hospital Trauma Lecture Series with DPD Sgt. Marc Scocozza.

Lt. Lorinda Arconti's retirement party was attended. The annual Red Cross blood drive was held at HQ.

Suppression / Response Activities of Note

E22, E23, Truck 1, Rescue 1, Car 30, Car 61, Car 51, Car 44 and TAC 1 responded to a reported fire at the Glitz car wash at 391 Main Street. Upon arrival of first due units, smoke was visible from many areas of the building. Upon investigation, there was a small fire in a basement compressor. An employee of the car wash was transported to the hospital for smoke inhalation. Federal OSHA was called to the scene to address some house keeping issues in the basement.

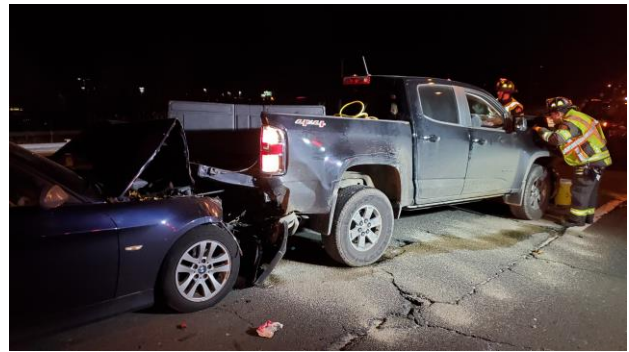
Crews extinguished a car fire on Balmforth Avenue on December 31st.



Crews extinguished a car fire in the Lake Waubeeka community during the snowstorm on January 18th.



Crews have responded to numerous motor vehicle accidents on Rt 7 and I-84.



Command and Staff Activities

- Volunteer Fire Council meeting
- City Council meeting
- Dispatch oversight meetings with IXP and the PD
- Monthly EMS/Dispatch steering committee
- Purchasing Board of Awards
- Council Meeting
- City Cabinet Meeting
- IXP monthly status meeting
- Meetings regarding Apparatus Facility
- Retirement dinner for Lt. Lorinda Arconti
- Budget meeting with Finance Director
- DARF dinner meeting
- Bond workshop at City Hall
- Communications truck meeting
- Meeting regarding IT updates
- Nuvance Health ambulance transition meeting

EMS/HAZMAT – Coordinator Rey Rodriguez

Region 5 HAZMAT

- Service, calibrate and clean all 4-gas photo ionization meters
- Conference call with Region 5 confirming funding from Region 5 to repair Engine 22 and Engine 23 4-gas/PID meters
- Met with US Environmental to deliver meters that needed to be serviced
- Instructed HAZMAT technicians on proper calibration of QRae 3 meter
- Calibrated Hydrogen Cyanide meter from Car30
- Statewide HAZMAT Teams conference
- Phone conference with DEMHS HAZMAT Coordinator Robert Drozensky
- Submit Orders to US Environmental, Fire Craft, and Laurus Systems
- Submit plan to Region 5 for upcoming HAZMAT technician refresher with Jeff Chandler

Meetings – Functions – Classes

- Phone conferences Kerry Baker, Department of Public Health
- Phone conference with DPH Education Director Joel Demers, submit CME plans for upcoming year
- Region 5 phone conference with Region 5 STEERING Committee Chair on request to expedite spending of 2017 HSG grant funds
- EMS Supervisors Meeting with Nuvance Health systems
- Joint Fire, PD, and EMS meeting at Hospital on Tactical Rescue Team Concept

Administrative activities

- Monitoring and ordering EMS supplies as needed
- Verifying new recruit EMS Certifications and setting up OSHA Exposure files
- Working with Andi Grey on payroll verification for backfill reimbursement from Region 5

EMS Wednesday

- Yearly OSHA Mandated Blood borne Pathogen classes 1/8/20, 1/15/20, 1/21/20

Training – Training Officer Steve Rogers

Volunteer Division

Volunteer Fire Fighter One Class

Class has been started and students have been eager to learn. We have been welcoming inclusion and diversity as students participate and start their careers as firefighters.

Quarterly

1st quarter training is in scheduling process.

Career Division

Multiple career units have been training at various locations in the city.

Ice Rescue Training

Ice rescue will begin in near future at Town Park with various crews.

Fire School Burn Building

Burn building has been used by different crews for hose deployment strategies and tactics.

SCBA Evaluations

Participation for crews will begin for SCBA evaluations of Scott, MSA, and Dragger.

Driver Training

The vast majority of both career and volunteer have completed classroom portion of EVOC training.

Communications – Coordinator Jamie Gagliardo

- This month I responded to a few incidents as the communications officer. Car 61 responded to the following incidents:
 - Mutual aid drone request – 1 River Road Wilton
 - Drone request / Assist PD – St. Peters Cemetery
 - 1st Alarm Fire – 391 Main Street
 - Motor Vehicle Accident – 20 Germantown Road
 - 1st Alarm Fire – 29 Park Ave



20 Germantown Rd MVA

- Assisted with the CT DEMHS MCV 5 equipment checks and maintenance
- Attended the Emergency Service Function 2 (Communications) monthly meeting in Watertown
- Assisted Candlewood Amateur Radio Association with transportation and equipment upgrades at Spruce Mountain Radio Site
- Hosted a training event with the Fire Marshal's Division on the Zello software we are implementing
- Attended multiple meetings regarding the Mobile Communications Vehicle
- Attended a meeting with our City IT partners regarding multiple projects that are in progress
- Worked with our GIS partners on mapping issues for our CAD system
- Continued work with Northeastern Communications on our new radio site in Abbey Woods. The site ground work is complete and we are now in the process of planning the installation of the hardware. Project completion is expected to be at the end of February.
- Worked through some station alerting issues at Engine 26
- Repaired a mobile radio issue on Engine 25
- Removed radio equipment from Reserve Engine 3 which has been decommissioned
- Please keep an eye on our [Facebook](#) and [Twitter](#) pages for information and incidents throughout the month!

Ongoing projects

- UAS (Drone) Program implementation which includes purchasing of equipment, training, along with policies and procedures
- Radio system infrastructure upgrades (phase 2) with assistance from Northeastern Communications
- CAD call types and response modifications/updates are continually ongoing
- Public Safety IT projects, tickets, and upgrades as they are received

Apparatus – Superintendent Chris Ryan

Following is a list of work started or completed in the Apparatus Division for the month of January 2020.

- Repaired broken recoil on Rescue 1 forcible entry saw
- Belardinelli tire repaired r/f tire, slow leak at valve stem on E-23
- Replace shoulder straps on 0702 air pack
- Remove screw from E-26 front right tire, no leak found
- Replaced quick connect on E-25 Hurst tool hose assembly
- Took Truck 2 to Firematic for module diagnostic
- Return Truck 2 to service after repairs at Firematic

- Replace faulty Kussmaul charger on E-22
- Install new lower R/F cab door step on E-22
- Put new snow blower (SB1) in to service
- Repaired carbide saw off of Rescue 1
- Replaced broken spot light on rear of Truck 1
- Straightened bent lower L/F cab door step on E-22
- Replace rotted section of brake line on 2003 plow truck
- Perform stationary regen on E-22
- Adjusted shift cable / neutral safety switch on 2003 plow truck
- Dropped off new plow truck at Fleet for lights and decals
- Replaced bad starter on Car 43
- Repaired wiring issue with plow on 2003 Ford truck
- Replaced broken recoil on Truck 1 carbide saw
- Replaced bad valve on Scott bottle 1031
- Replaced belly straps on Scott pack 067
- Performed service on Car 51
- Winterized the pump on Ranger-1
- Pick up new plow truck from Fleet
- R & R right side low beam headlight bulb on E-24
- R & R steering shaft with bad universal joint on Rescue 1
- Jump start Car 44 at City Hall
- Replace 6 bad batteries on E-22
- Replaced broken switch on electric Tempest fan for Truck 1
- Assist outside vendor with all ground ladder testing and repairs
- Replace ladder rack up & down control switch on E-22
- Replaced TIC charger on Rescue 1 with good used unit
- Replaced old bulb type handlights in E-25 with new LED style
- Replaced old bulb type handlights in 08PD2 with new style LED
- Installed USB charging ports in Rescue 1 and 08PD2
- Repaired right rear light on DFM Smiths Car #42
- Replaced both mirrors on driver's doors of E-22 and E-23
- Installed USB charging port in Truck 1
- Repaired broken bolt on Truck 1 carbide chain saw
- Repaired driver's door window regulator on Car 30
- Ford recall on FM Timan's Car 41
- Replaced worn rear brake pads on Car 41
- Detroit / Allison repaired shift issue with Rescue 1
- Serviced TAC-1
- Checked and replaced battery in Car 1, checked charging system

Community Risk Reduction – Fire Marshal Terence Timan

Inspections

The shortened holiday and vacation season did not slow down the Fire Marshal's team from their continued dedication and effort in ensuring everyone's safety. The Office of the Fire Marshal conducted 37 residential inspections, totaling 363 units. Other inspections included 1 mercantile occupancy, 7 liquor inspections, 8 businesses, 2 educational buildings, 1 healthcare inspection, 1 boarding house, and 1 fueling station facility. Staff members attended to no less than 4 complaints and worked diligently with other City agencies to resolve all issues. During the period, 11 parking summons were issued.

Plan Reviews

The Fire Marshal's team continues to dedicate numerous hours working on plan reviews ensuring their completion in a timely manner. For the period, the Fire Marshal's Office has received 12 requests for plan reviews/permits, completed 2 site plans, and have inspected and approved 16 Certificates of Occupancy.

Fire Investigations

For the period there were 2 structure fires, 1 chimney fire, 6 vehicle fires, 2 rubbish/dumpster fires, and 1 fire classified as "Other." All fires were investigated for origin and cause.

Training

Marshals continued with their state-mandated continuing education, attending a class entitled "Fire and Smoke Protection Features." DFM Anderson attended a one-day seminar focusing on the inspection of inspection of multi-family dwellings.

Special Events

The Fire Marshal's Office held its annual voting for the Fire Prevention Poster Contest. All City employees were welcome to join and choose their favorite. Ballots were cast, and this year's winners were: 4th Grade, Arianna Ramos, Hayestown Elementary School and 5th Grade, Aeden Pignoloni, Pembroke Elementary School. Both winners now move on to compete against other Fairfield County town winners. Congratulations and good luck Arianna and Aeden!

DFM Anderson continues to work on the Keystone Place project, assisting with plans for large temporary heating. DFM Bruce teamed up with DFM Bergemann to inspect the 352 units at Hill Croft Apartments. DFM Bergemann has been busy scheduling upcoming hotel inspections. DFM Rozzi, with members of the Board of Education and City Public Buildings, continued inspections of the educational facilities. DFM Smith continues his work with fueling facilities and the airport, as well as a proposed cogeneration plant. All personnel continue working on scheduling and inspecting multi-family inspections, with many scheduled for the upcoming month.

With the winter season upon us, please remember to check on your elderly neighbors, and shovel out nearby hydrants and your walkway so that emergency personnel, police, fire and EMS, can reach you in a timely and safe fashion.

Dispatch Statistical Reports

Public Safety Answering Point

Total 911 calls	4,519
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**CITY OF DANBURY
HEALTH & HUMAN SERVICES DEPARTMENT**



**155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
TEL: (203) 797-4625 FAX: (203) 796-1596**

**Mayor
Honorable Mark D. Boughton**

**Director of Health and Human Services
Lisa Michelle Morrissey, MPH**

January 27, 2020

Dear Mayor Boughton and Members of the City Council:

Recently, there has been a lot of media coverage of the respiratory virus impacting Wuhan, China. We here in Connecticut shouldn't be overly concerned about this virus at this time. The Department of Public Health is currently prioritizing observation of individuals who traveled to that part of China and are ill or had direct contact with someone who was confirmed to have the virus.

The CDC is closely monitoring the outbreak which was caused by a novel (new) coronavirus (termed "2019-nCoV") that was first detected in Wuhan City, China and which continues to expand. Coronaviruses are transmitted most commonly through person-to-person contact, much like the cold or the flu through coughing and sneezing, some strains of coronavirus can be spread through close contact. As of right now, what we know is that this new strain of coronavirus causes a wide range of symptoms. Some of which are mild, such as those you'd see with the common cold and some symptoms have been more severe. DHHS will continue to regularly update our webpage with up to date information as the situation unfolds.

The Prevent T2 Diabetes Prevention Lifestyle Change program kicked off on January 9, 2020 with an open house event. This was an opportunity to have interested participants learn more about the program, meet their lifestyle coach, and ask questions. We are continuing to recruit participants for this free, 12 month, evidence-based program for people who are at risk of developing Type 2 diabetes.

The DHHS also welcomed an intern to our department this month. Ms. Shawna DeHoff from Western Connecticut State University is working towards a degree in Health Promotion Studies and is interning in our Community Health Division.

The following pages contain the reports from each division, providing details concerning ongoing activities. Should you have any questions regarding any of the submitted reports, please call me at (203) 797-4625.

Respectfully yours,

Grant Status Update
(July 1, 2019 - June 30, 2020)

Grant Agency	Program Supported	Award Amount	Award dates	Project Status
FDA Voluntary National Retail Food Regulatory Program Standards	Food Protection Program	\$4,549	1/1/19 - 12/31/19	Awarded
CT Dept. of Public Health (CTDPH)	Preventative Health	\$67,701	10/15/16 - 9/30/19	Completed
CT Dept. of Public Health (CTDPH)	TB Prevention	\$125,000	7/1/17 - 6/30/22	Active
State of Connecticut Lead, Radon, and Healthy Homes Program	Child Lead Poisoning	\$24,999	9/30/18 - 9/30/19	Completed
CT Dept. of Public Health (CTDPH)	Diabetes Education	\$24,378	10/1/19 - 9/30/20	Awarded
CT Dept. of Public Health (CTDPH)	Emergency Response	\$47,960	7/1/19 - 6/30/20	Awarded
EFSP - Phase 36	Emergency Shelter	\$3,858	8/1/18 - 3/31/20	Awarded
CT Dept. of Public Health Per Capita 2020	All Programs	\$90,531.26	7/1/19 - 6/30/20	Awarded
CT Dept. of Housing Emergency Shelter Grant	Emergency Shelter	\$138,264	7/1/19 - 6/30/21	Awarded
CDBG	Affordable Housing	\$10,000	7/1/19 - 6/30/20	Awarded
CDBG	Emergency Shelter	\$47,000	7/1/19 - 6/30/20	Awarded
CDBG	Human Services	\$25,000	7/1/19 - 6/30/20	Awarded

Environmental Health Division

Tiziana Covacci, Associate Director of Environmental Health

The Environmental Health Division provides a multitude of services, which include but are not limited to the following:

- Land use plan review and inspection
- Foodservice establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability
- Public swimming pool code compliance and inspection
- Housing Code enforcement
- Recreational water sampling
- Hazardous material storage inspection & code enforcement
- Staff support for Environmental Impact Commission.
- Numerous community-level projects including the maintenance of the Lake Kenosia Garden Buffer and the maintenance of the Still River Trail.

December 2019/January 2020 Activity

The environmental division has been working on Elevated Blood Lead Level cases by conducting home inspections and reviewing lead abatement plans. This month, a total of 560 inspector hours were devoted to 4 comprehensive lead inspections and 2 home education visits. Inspectors have also been focusing on subsurface sewage program assignments.

The Associate Director of Environmental Health has been attending training from the CT DPH to become a Food Inspector Training Officer (FITO). A Food Inspection Training Officer is a certified food inspector who has received training that has been developed or approved by the commissioner and been authorized by the commissioner to train candidates for food inspector certification. This training was developed under an FDA grant program to improve conformance with the FDA Retail Food Program Standards as a part of the Self Assessment/Quality Assurance (SA/QA) program. Once this training is completed at the end of the month, the Associate Director of Environmental Health will be one of ten individuals in the State of Connecticut with this training. This will allow the department to better train the rest of the environmental staff in food establishment inspections and increase compliance with the FDA Food Code.

December Results

Potable Water	
Private Well	
Well Permits	
Environmental	
Grading Permit Review	2
EIC	1
HazMat	1
Erosion Inspections	11
Complaint Investigation	

Odor Complaints	
Misc.: (Describe)	
Sewage Disposal	
Plan Review	12
Inspections	20
New, Replace, Fail, Plan Review	4
100% Replacement Plan Review	
Soil Testing (List by Appointment Only)	8
Additions	1
Dye Tests (Initial)	
Septic Permits (To Construct)	
Solid Waste	
Garbage Complaint	
Misc. (Describe)	
Pest and Animal Control	
Rodent Complaint	
Insect Complaint	
Domestic Animal Complaint	
Misc. (Describe)	
Housing	
Residential/Commercial Inspection (Not Indoor Air)	
Housing Complaints	4
Child Day Care Inspection (Initial)	
Child Day Care Plan Review	
Body Care Inspections	3
Body Care Plan Review	
Body Care Construction Visits	
Massage Establishment Inspections	1
Massage Establishment Plan Review	
Lead Inspection for all Properties	13
Lead Abatement Plan Review	4
Certificate of Apartment Occupancy (CAO's)	17
Reinspections	
Healthy Homes	
Hotel/Motel Inspections	5
Total # of Hotel/Motel Rooms Inspected	134
Food	

Food Service Establishment Inspection (Initial)	5
Construction Visits	
Food Service Walkthrough Inspections	6
Itinerant Vendor Inspections	
Complaints	2
Re-inspection (voluntary)	
Re-inspection (involuntary)	
Plan Review	1
Plan Revisions	
Foodborne Illness # of Complaints	1
Temporary Food Service	
Certified Food Protection Manager Courses	1
Food Handler Courses	
Seasonal	
Indoor Pool Inspections	1
Outdoor Pool Inspections	
Indoor Public Pool Water: # of Samples Collected	
Outdoor Public Pool Water: # of Samples Collected	
Public Beaches: # of Samples Collected	
Drinking Water: # of Samples Collected	
Marine Dock Facilities Inspected	
Orders Issued	
Notices of Violation, etc.	
Other	
Social Services Issues and Referrals	12
Fair Rent Issues	2
FOI Requests	29
Pump Truck Permits	30

December Environmental Compliance Report

Joe Mead, Environmental Compliance Officer

Date	Type	Location	Reason	Action Taken
12/5/19	E&S	Pilgrim Dr	Pre-inspection	Application review
12/5/19	E&S	E. Gate	Routine	None
12/9/19	E&S	Cleveland St	Complaint	None
12/9/19	E&S	Federal Rd	Routine	None

12/9/19	EIC	Westville Ave Ext	Complaint	Not verified
12/10/19	E&S	Ganville Ave	CO	Completed
12/10/19	E&S	Reserve Rd	CO	Completed
12/10/19	E&S	Pilgrim Dr	Routine	None
12/11/19	E&S	Shelter Rock Ln	Routine	None
12/11/19	E&S	South St	Routine	None
12/19/19	E&S	Morton St	Routine	None
12/19/19	E&S	Pilgrim Dr	CO	File incomplete
12/19/19	E&S	Osborne St	Routine	None
12/23/19	E&S	Highfields Dr	Routine	None
12/23/19	HazMat	Ball Pond Rd	Other	Care fire response. DEEP involved. Incident report done

Community Health Services Division

Kara Prunty, Associate Director of Community Health

Our division develops and implements initiatives to help community members maintain and improve their health, prevent the spread of infectious diseases and prepare for natural disasters. We also provide direct patient care to individuals that require further evaluation and those that are diagnosed with Mycobacterium Tuberculosis. Our Community Health Coordinator has the responsibility of implementing the discharge/treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy, continued treatment adherence, and contact investigations. We work in cooperation with all community health care partners in need of our services and the State Public Health Department (CTDPH).

Community Medicine Section

Prepared by: Maureen Singer, Community Health Coordinator

Patients Seen in December 2019

Tuberculosis patients	38
PPD testing/read	
QuantiFERON/T-Spot	1
eDOT	21
Hospital Visits	2
Home Visits	
Total Services:	62

The following are highlights from the Office of Community activities for November 2019

1. A total of 14 new persons were evaluated in the Tuberculosis Clinic, these referrals came from:
 - 5 Medical
 - 4 Immigration
 - 5 School PE
2. Continuing case management of approximately 62 cases of latent TB and 3 active pulmonary TB, 1 pulmonary suspect.
3. Initiated new contact investigation pulmonary TB. Completed contact investigation.
4. Ongoing surveillance and epidemiological review of individuals with positive AFB, suspected or confirmed TB.
5. Ongoing communication with health care providers, school nurses, WCHN and various State and Local Public Health Agencies.
6. Continuing patient enrollment for TB Medicaid.
7. Continuing Education:
 - Youth Vaping an Epidemic, US Surgeon General Declares; 0.25 CNE
 - Are We Close to Target with Vaccination Rates; 0.25 CNE
 - Tuberculosis Screening, Testing, and Treatment of US Healthcare Personnel: Recommendations from the National TB Controllers Association & CDC; 0.50 CNE

Community Health Services:

New Street Shelter Utilization for 12/24/19- 1/22/20:

Shelter Utilization	# of Nights	# Bed Nights Available	# Bed Nights Used	# of Beds Available
80%	30	600	481	20

Our immunization program hosted an additional flu clinic this month on Saturday, January 18th at Rogers Park Middle School. We are in the throes of a particularly bad flu season, and we are continuing to encourage everyone to get vaccinated for influenza. As of January 23rd, CT DPH has reported 784 influenza-associated hospitalizations and 3,759 positive influenza tests. There has been a 12.5% increase in emergency visits related to the flu, and DPH has deemed the influenza to be “widespread.” A total of 20 influenza related deaths have been reported in the State of Connecticut, but there have been no reported pediatric deaths. Influenza B virus is the most prevalent strain this season with approximately 1,877 confirmed cases in Connecticut.

The Health Department’s Lifestyle Change Program, as part of the CDC initiative to prevent diabetes, went active on January 9, 2020. The weekly courses are part of a one year program fully funded by the federal government and offered to Danbury residents at no charge. Outreach and participation were focused on urban areas and the minority community as they have been underserved and were most in need of this tailored program. A Health Department trained and certified lifestyle coach facilitates physical activity, stress management, and healthy eating while motivating participants to continue living healthy. An open house was offered on Thursday, January 9th to any Danbury residents interested in learning

more about the program. There were 5 attendees at the open house, and more courses are being offered with local churches. Another class is expected in March.

Emergency Preparedness and Response:

- **January 10, 2020: Monthly ESF 8 Meeting**
 - The quarterly progress report for PHEP has been updated and two new deliverables have been added to the agenda for the end of January.
- **January 14, 2020: Region Five Local Health Department Public Health Emergency Preparedness Meeting**
 - A possible new communication plan is being reviewed, and a pandemic tabletop exercise has been confirmed for 5/12/20.
- **January 21, 2020: Vulnerable and At-Risk Population - After Action / Improvement**
 - Torrington Area Health District will reach out to each jurisdiction's vulnerable population contacts to disseminate information, updates, and training opportunities.

CITY OF DANBURY
DEPARTMENT OF PUBLIC WORKS



155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
(203) 797-4537 FAX (203) 796-1586

MAYOR
Honorable Mark D. Boughton

PUBLIC WORKS DIRECTOR
CITY ENGINEER
Antonio Iadarola, P.E.

RE: Monthly Report for December 2019

Dear Mayor Boughton and Members of the City Council:

I am pleased to present the Public Works Department Report for the month of **December**.

During the month of December, the Public Works Department has remained dedicated and active with winter storm preparations and excellent storm response. We are continuing with necessary drainage improvements, road prep, paving and pothole filling.

As you will see in our individual Division reports, we continue to be intricately involved in many planning and design meetings including the downtown Streetscape Renaissance, Richter House Renovations, Mallory Hat Factory Remediation, Animal Control Facility and the City-Wide Fitness Trails Exercise Stations.

Please take a few moments to review the Division reports for a full scope of the varied activities and projects in which the Public Works Department are engaged. I'd like to wish one and all a happy holiday and peace in the coming New Year.

Should you have any questions regarding any of the separately submitted division reports, please call me at 203-797-4537.

Construction Services Report submitted by Thomas Hughes III, Superintendent:

Animal Control Facility:

The Gordian Group, through our CROOG Cooperative, was asked to submit a proposal for the construction of our new Animal Control Facility. We met with Gordian reviewed their proposal and performed a project scope review. October 30th BOA awarded the contract to Gordian / Millennium Builders. Millennium Builders finalized the contract with the Corporation Counsel's Office. The contract was executed by the City on January 15th, the Notice to Proceed was issued to Millennium Builders on January 21, 2020. The pre-construction meeting is scheduled for January 30th. This is a design / build project and we are entering into the procurement and submittal phase of the project. We expect to break ground early spring with a fall completion.

Danbury High School Track Renovation Project:

This project was completed on time and within budget administrated and managed in house by the Construction Services Division. We are in the close out phase the designer JJA Sports has completed reviewing O&M

manual and warranty documents for acceptance. We will distribute the O&M Manuals to the Parks Department and DHS Athletic Director for their use.

Middle River Road Bridge Replacement:

The Bridge/Culvert was awarded to Hemlock Construction through our CROOG/Gordian Contract. The contract has been signed we are in the shop drawing review phase presently. We have scheduled a preconstruction meeting. The submittal process has begun the design engineer Stantec Engineering is presently reviewing the precast box culvert structure shop drawing, calculations and loading report. We are looking at a spring 2020 start the project will be inspected and administrated by Construction Services.

Crosby Street Bridge over the Still River:

RHS Engineering Consultants is the designer of the bridge rehabilitation project we were accepted into Conn Dot's Local Bridge Program qualifying us for a 50% reimbursement. The contract has been executed and the Notice to Proceed was issued. We are presently in the shop drawing review process. The bridge has a procurement period prior to the contractor breaking ground. We met with Nagy Brothers to discuss schedule and procurement schedules we will have a spring 2020 construction start. This project will be administrated and inspected in house by Construction Services.

Richter House Renovation:

The City Engineer issued the Architectural RFP for the project design. Friar Associates was selected the design has been completed. We met with The Richter House Authority and reviewed the design. CT SHPO reviewed the plan and approved the design. The plans were submitted, to Planning, Engineering and Department of Health and review. The plans, specifications & bid documents have been submitted to the State of Connecticut Department of Economic Development for review which a DECD grant requirement the have been approved. A mandatory pre-bid meeting was held on January 14, 2020. The project is presently out to bid with the bids being opened on February 18, 2020.

Downtown Danbury TOD Streetscape Renaissance Project:

Construction Services has been working with the City Engineer, City Planner and Martinez & Couch Associates. We are moving along at a rapid pace into preliminary design and bid documents. We reviewed the bid documents and plans for the phase one constructability. The review comments have been addressed we are working with the City Planner. The plans are presently being reviewed by ConnDot. We have scheduled a meeting with ConnDot District IV for a review and comment round table January 30, 2020. Phase One will go out to bid shortly once the Conn Dot review is completed.

Signal & Pedestrian Improvements Intersection Crow's Nest, Shelter Rock and Fleetwood Drive:

This project is complete, administered and managed by Construction Services using our in house resources and bid lists. We will return in the spring to complete the turf establishment of the disturbed lawn areas.

Mallory Hat Factory Remediation:

The project was designed by Arcadis Engineering. Construction Services has been working with the City Engineer and the Engineering Department to move this project forward. The plans, specifications and bid documents have been reviewed by the DECD as per the grant requirement. The final flood plan management certificate has been submitted CTDEEP for review and comment as per the revised design. We anticipate final approvals and sign off by the DECD shortly.

Margerie Dog Park:

The project was designed in house by Engineering and Construction Services. We have broken ground using our in house resources. Public Services and Public Utilities supported our efforts supplying trucks for hauling

Material - a great interdepartmental effort working as a team! The parking lot is complete. The fencing contractor has mobilized and the fencing is presently being installed weather permitting we expect to complete install in several weeks. We will install the yard hydrant this spring giving the park onsite access to water for the dogs.

Balmforth Avenue Sidewalk & Traffic Improvements:

Construction Services has been working with the Engineering Department developing this project which will be funded by a CDBG Grant. The first phase of the project is the replacement of sidewalks and driveway aprons from the northerly railroad right away on Balmforth Avenue to the northerly side of the Balmforth Avenue and Osborne Street intersection. Both east and west sides of Balmforth Avenue. This will also include the installation of new ADA compliant sidewalk ramps at the intersection. The traffic improvements will include the installation of new pedestrian signals and video traffic signal detection equipment. We also will be making some pavement marking improvements which include crosswalks at the intersection of Balmforth Avenue and Osborne Street. This project has been designed in house by the City Engineering Department and we expect this project to be bid mid to late February for a spring start of construction.

Construction Services is presently working with the City Engineer / Director of Public Works and Engineering Division in developing our upcoming Capital Projects bridge rehabilitation.

Engineering Report Submitted by Antonio Iadarola, P.E., City Engineer:

Various Bridges:

Designs of the Triangle Street Bridge improvements, Crosby Street Connector and Middle River Road Bridge have been completed. Bids were received in May and contracts were awarded to the low bidder on each project. The Construction Services Division is providing services during the construction on each bridge. The City hired an on-call consultant to inspect, evaluate and design improvements to Kennedy Avenue Bridge over the Still River. At the August 7, 2018 meeting, the City authorized the submission of applications for State Local Bridge Program partial funding for the Kennedy Avenue, Crosby Street Connector and Triangle Street Bridges. Local Bridge Program Commitments to Fund have been received for these three bridges.

DEEP MS4 General Stormwater Permit:

The City's Consultant led a number of workshop meetings with various pertinent City personnel and offices to begin the process of meeting the multitude of ordinance revisions, land use regulation revisions, mapping, web-site creation, inspection, testing, reporting and other requirements of the State DEEP permit. Requirements of the permit take affect over the next several years. The Consultant will continue to work with City departments on an "as needed" basis going forward. The Illicit Discharge and Connection Ordinance was approved by the City Council and is now in effect. The 2019 DEEP MS4 Annual report is in the process of being drafted. The draft report will be posted on the City's website for review and comment prior to the February 15, 2020 DEEP deadline.

Moss Avenue Sanitary Sewer Replacement:

Moss Avenue Sewer Main Replacement Project is rearing completion replacing the existing 1000+ feet sanitary sewer main and sewer manholes on Moss Avenue from the intersection with White Street and Osborne Street.

Former Mallory Hat Factory Site Remediation:

As part of a public-private partnership with the Women's Center of Greater Danbury, the City has worked with Arcadis US, Inc. to develop bid documents for remediation of the former Mallory Hat Factory site. The project will be funded by a DECD Grant. Bids were received and the contract awarded.

Balmforth Avenue Sidewalk Replacement:

The City has applied for and received CDBG funding for three phases of the Balmforth Avenue Sidewalk Replacement project. Phases I and III will be put out to bid over this winter for spring 2020 construction. The design of Phase III sidewalk and signal improvements is underway.

Richter House Expansion:

The Engineering Division surveyed and prepared mapping for the proposed modifications for the building renovation and expansion. The Engineering Division prepared and put out to bid a Request for Proposals for architectural design services. The Division is working with the Superintendent of Construction Services and Friar Architecture, Inc. on the design of proposed improvements. The State Department of Economic Development is providing partial funding for the project. The project is out to bid.

New Animal Shelter:

The City hired one of its on-call architects to prepare 30% plans and specifications for this facility. Bids for this Design/Build project were opened on July 16, 2019. The project has been awarded and is awaiting contract execution.

The RESERVE/RIVINGTON by Toll Brothers: (550 Acre Development with a total of 2150+ Units)

- **The Mews and The Ridge at Rivington:** Progress continues with utility extensions and inspections.
- **The Village at Rivington:** Project is nearing completion.
- **The Enclave at Rivington:** Project nearly complete.
- **Woodland Avenue Bridge:** The Bridge rehabilitation by Toll Brothers at Woodland Avenue is nearly completed.
- **Reserve Road, Milestone Road, Woodland Road:** Progress continues on the completion of these roads.
- **Phase 11** Planning and utility reviews are completed.
- **The Woodlands Phase 4C:** Progress continues with utility extensions and inspections.

Southeast, NY to Danbury Link Feasibility/Planning Study:

The Division worked with Putnam County on their grant request for funding of a feasibility study for the possible restoration of passenger service between Danbury and the Southeast, NY connection to the Harlem Line. A \$1,000,000 grant has been received. The Division will continue to work with Putnam County relative to the scope of the study and the selection of a consultant.

Assessment Projects:

The following assessment projects have been the only projects pending on the list based on residents' petitions. Our office will evaluate these projects and will notify benefitted property owners.

1. Butternut Lane, Bayberry Lane and Boxwood Lane Sanitary Sewer Extension: Working on preliminary design and cost estimate.
2. Hawley Road Extension Sanitary Sewer Extension: Working on preliminary design and cost estimate.

Traffic Engineer and his Technicians: During past month, Traffic engineering prepared a Federal grant application for the Alternative Transportation Program; co-supervised engineering design services for the White Street Corridor; Liaison and attending design as well as construction meetings of various State of CT projects in

Danbury including the I-84 Improvement Study, Route 37 Improvements at Stacey Road and Barnum Road intersections as well as Newtown Road Corridor improvements at Old Newtown Road and Eagle Road Intersections. Personnel on field investigations spent time on preventive traffic signal maintenance, breakdown signal repairs and Call before You Dig Services. Please note our traffic maintenance services are complimented by an on-call contractor who handles breakdown and knockdown repairs after office hours, including weekends.

Staff Engineers: are reviewing various site plans, water and sewer applications, special exception applications, and subdivision applications for various land-use approvals of on-going development projects throughout the City. Field inspections of sanitary sewer, water mains and new roads are performed regularly on various developments including the large Reserve Development by Toll Brothers. The staff engineers also review various drainage problems which may include site visits, analysis and design.

Survey Crew: Our survey crew verifies various R.O.W., and prepares surveys and easements for in-house design of City Projects, and assists other divisions in locating utilities in the field.

Should you have any questions regarding this report or any other issues related to our Engineering Division, please do not hesitate to contact me at (203) 797-4641.

Highway Division Report submitted by Tim Nolan, Superintendent of Public Services: **DECEMBER – 2019**

This was a very busy month for the Highway Division. The weather turned cold and icy. The division prepped and responded to four winter storm events. After each event the equipment was washed, inspected, and repaired. Ice buildup was cut and removed throughout the month.

Two asphalt crews were dispatched daily filling potholes. Leaf collection crews were deployed to collect curbside bags and cleaning bulk pick up areas. Street sweepers continued sweeping picking up road debris. A brush cutting crew cut and chipped brush from various site line issues. Snow fence was installed at Candlewood Park to prevent drifting. Highway Division crew members assisted the Forestry Division with tree removals, pruning, and traffic control.

Employees spent several days checking snow routes and picking litter throughout our city streets. The city garbage truck is deployed daily to empty trash cans, collect litter and clean up illegal dumping. The recycle truck continues to be out at multiple locations receiving the recyclables from our residents.

Winter Season

- Winter Storm Events: 4
- Precipitation: 9.9 inches
- Emergency Call Outs: 2

Maintenance

- Catch Basins Replaced: 1
- Drainage Pipe: 0
- Guardrail Repairs: 2
- Dredging: 0
- Catch Basin Cleaning: 3
- Roads Paved: 0

Signage

- New installs: 0
- Replacements: 5
- Repairs: 27

Personnel

- Total: 44
- Injury: 2
- Restricted Duty: 0
- Retirement: 0
- Seasonal: 7
- Vacancy: 2

Parks Maintenance Report submitted by Tim Nolan, Superintendent of Public Services: **DECEMBER – 2019**

The Parks Maintenance Division responded and assisted Public Buildings with the clean-up during winter storm events of city parks, sidewalks, and schools. Crews were deployed to remove snow at many parks, schools and around city owned properties. All equipment was washed and maintained throughout the month.

The Parks Maintenance Division continued the grounds maintenance of all the City owned municipal properties, parks, schools and greens. Leaf cleanup continued with blowing and vacuuming leaves in various areas. Brush was cut and removed from fence lines at several schools and parks. The department also focused on playground clean ups and safety.

Litter was picked up and garbage cans were emptied in various areas throughout the city. The Parks Maintenance building was cleaned and organized. Trash cans were painted for next season. Winter maintenance of the mowing and plowing equipment continued through the month.

Winter Season

- Winter Storm Events: 4
- Precipitation: 9.9 inches

Maintenance

- Parks: 22
- Schools: 17
- Sports Fields: 25

Personnel

- Total: 16
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 1

Forestry Division Report submitted by Tim Nolan, Superintendent of Public Services:
DECEMBER – 2019

The Forestry Division responded to and assisted Parks Maintenance with the clean-up during winter storm events of city parks, sidewalks, and schools. They also prepped, cleaned, and inspected the equipment after each storm. The division cleaned up or removed several trees damaged by the ice storms.

The Forestry Division continues to maintain, prune and remove dead trees in the City's right of ways. The division responded to several tree calls that include inspections, clean ups, and emergency take downs. Brush piles and tree debris from storms were also cleaned up for safety. City tree contractors as well as Highway Division crew members assisted with several tree removals and pruning. Forestry staff also continues to monitor and remove beaver dam issues throughout the City. The American flags in the City's Parks are also maintained by the Forestry Division.

Winter Season

- Winter Storm Events: 4
- Precipitation: 9.9 inches

Maintenance

- Removals: 43
- Pruning: 4
- Brush: 12
- Plantings: 0
- Emergency Call Outs: 1

Personnel

- Total: 4
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 0

Public Buildings Report submitted by Sean Hanley, Superintendent of Public Buildings:
DECEMBER - 2019

City Hall:

In process of installing new key and cylinder system as part of ongoing security upgrades.

Danbury Public Schools:

Awaiting new quotes from KONE for various elevator upgrades.

Waiting on RTU replacement quotes for media area DHS.

Library:

New drinking fountain installs ongoing.

In process of quoting remaining painting in basement area.

Police:

New server and BMS software update ongoing.
Range fans repaired.

Union Station Train Museum:

Completed 90% of repairs due to basement flooding with 7' of water.

City Center:

Investigating building connection between 2 Ives St. and # post office way.

General:

The majority of time the Maintenance Mechanics spent this month was associated with School building repairs: specifically Heating, Completing life safety PM in schools, Outdoor lighting, building lighting / electrical and plumbing.

Requests for Maintenance Service:

Below please find the statistical report of repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of December 2019.

In the month of December we received 105 new work requests and completed 117 work requests. In reviewing this report, you will find the repair time that was expended in major work categories. Also listed is the total number of work order hours completed.

Public Building mechanics were engaged in General Maintenance and repairs with a total of 341.00 person-hours dedicated to this service. The next largest area of concentration was in Mechanical repairs, utilizing 197.00 person-hours of labor. Electrical repairs came as the third highest category with 84.50 person-hours. Should you have any questions regarding this report, please do not hesitate to contact Sean Hanley at 203-797-4584.

**CITY OF DANBURY
PUBLIC BUILDINGS DIVISION
WORK REQUEST REPORT FOR DECEMBER 2019**

Work Requests received this month	105
Work Requests Completed this month	117

Category	Total Labor Hours
Alarms	0.00
Carpentry	12.50
Electrical	84.50
HVAC	40.50
Locksmith	0.0
Maintenance	341.00
Mechanical	197.00

Plumbing	82.50
Roofing	7.00
Snow Plowing	82.00

Labor Hours City Buildings	635.00
Labor Hours School Buildings	212.00
Overtime	226.30

Public Utilities Report Submitted by David Day, PE, Superintendent of Public Utilities:

RE: Report to the City Council – **Month of December 2019**

Dear Mayor Boughton and Members of the City Council:

Enclosed is the monthly report to the City Council for activities that took place in December 2019. Also attached is the Public Utilities Vehicle Maintenance Report.

As of January 15, 2020 there are 40 hydrants out of service. I will be happy to review the information with you.

Sincerely,

David Day

David Day, P.E.
Superintendent

December 2019 Water Pollution Control Plant (WPCP) Upgrade Project Status

The following is an update of events that occurred and of work that was performed in December 2019 by the Veolia Design Build Team (Veolia, Wright-Pierce and CH Nickerson)

- Wright-Pierce finalized the following design documents for the Tertiary Treatment System Upgrade (phosphorus removal) and for the Stormwater System Improvements:
 - Basis of Design Technical Memorandums
 - 30% Design Drawings
 - Technical Specification Manuals
- Design Technical Memorandums, 30% Design Drawings and Technical Specification Manuals were submitted to City of Danbury and to CT DEEP for review.
- REA began reviewing site layouts for the Fats, Oils & Grease / Biodiesel Facilities

II.	Wastewater Quality	Influent	Effluent	% Removal	Effluent Limit
A)	BOD (mg/l)	170	4	98	30 mg/l and 85%
B)	Total Suspended Solids (mg/l):	224	5	98	30 mg/l and 85%
C)	Total Phosphorus (mg/l):	3.9	1.6	58	0.6 mg/l
D)	Ammonia (mg/l):	23.2	0.10	100	4.0 mg/l
E)	Total Nitrogen (lbs/Day):	2,953	271	91	442 lbs/day
Note: Phosphorus limits apply April - October.				Nitrogen limit for credit trading only.	

III. Pump Station Operation:

A)	Beaver Brook:	744.8	Hours Run
B)	Southfield:	42.0	Hours Run
C)	Mill Plain:	24.5	Hours Run
D)	Backus:	149.4	Hours Run
E)	Tarrywile	66.6	Hours Run
F)	Turner Road:	72.0	Hours Run
G)	Ford Avenue:	24.1	Hours Run
H)	Indian Glen:	122.2	Hours Run
I)	Delay Street:	19.4	Hours Run
J)	Hayestown Road:	76.7	Hours Run
K)	Kenosia Avenue:	3.2	Hours Run
L)	Larson Drive:	74.3	Hours Run
M)	Landfill:	186.6	Hours Run
N)	Thrope Street	18.4	Hours Run
O)	Poets Landing	20.8	Hours Run
P)	Rogers Park	65.7	Hours Run
P)	West Side	84.9	Hours Run
Q)	East Franklin Street	22.7	Hours Run
Total Station Alarms:		2	

TO : City Council - City of Danbury
FROM : David Day, Superintendent of Public Utilities
DATE : January 15, 2020

RE : **WATER DEPARTMENT REPORT: DECEMBER 2019**

I. WATER PRODUCTION:

A) Margerie Water Treatment Facility:	95.6	MG.
B) West Lake Water Treatment Facility:	87.7	MG.
C) Kenosia Well Field:	0	MG.

D) Osborne Street Well
Field: 0 MG.

E) Other: 0 MG.
(MG. = Million Gallons)

II. RAINFALL:

A)
Month: 5.7 inches

B) Past 12 Months (running total): 54.0 inches

C) Current Year (Jan.- Current Mo.): 54.0 inches

III. WATER STORAGE:

date: 12/23/2019

	<u>Current Reading</u>		<u>Historical Average</u>	
A) East Lake Reservoir:	<u>90.9</u>	%	<u>82.5</u>	%
B) Margerie Lake Reservoir:	<u>84.5</u>	%	<u>81.2</u>	%
C) West Lake Reservoir:	<u>73.6</u>	%	<u>79.1</u>	%
D) Total:	<u>80.4</u>	%	<u>80.4</u>	%

IV. WATER PUMPED:

A) Park Avenue Pump
Station: 0 MG.

B) Padanaram (High School) Pump Station: 3.33 MG.

C) Shelter Rock Pump
Station: 1.96 MG.

D) WestConn Pump Station: 1.42 MG.

E) Margerie Pump Station: 1.07 MG.

F) Pleasant Acres: 0.77 MG.

G) Nabby Road: 1.11 MG.

H) Harvest Hill: 1.00 MG.

I) Woodland Road
(Reserve): 3.84 MG.

J) West Lake High Service : 41.2 MG.

K) Total Water Pumped (A-I): 55.7 MG.
(MG. = Million Gallons)

V. WATER TRANSFERRED:

A) East Lake to Margerie Reservoir:	0.0	MG.
B) Padanaram to Margerie Reservoir:	63.0	MG.
C) Kohanza to West Lake Reservoir:	0.0	MG.
D) Kenosia Diversion to West Lake Reservoir:	0.0	MG.
E) Kenosia Wells to West Lake Reservoir:	0.0	MG.
F) Total Water Transferred (A-E):	63.0	MG.
(MG. = Million Gallons)		

VI. ALGAE CONTROL:

A) None
B)

VII. SURVEY OF WATER SOURCES:

A) Daily testing of treated and untreated water by water quality laboratory.
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VIII. SUPERINTENDENTS NOTES:

MAINTENANCE REPORT - BUILDING # 6

GENERAL FUND

December-19

12/5/2019	265-DA	POLICE	FRONT BRAKES, REPAIR HEADLIGHTS
12/7/2019	POLARIS	VEOLIA	CLEAN AND REPAIR FUEL SYSTEM, SERVICE
12/9/2019	133-DA	PBUILDINGS	CLEAN FUEL SYSTEM, REBUILDS FUEL PRIMER
12/13/2019	291-DA	HIGHWAY	CLEAN THERMOSTAT, REPLACE HOSE SWIVEL
12/17/2019	987-XGK	POLICE	SERVICE, TIRE ROTATION
12/18/2019	157-DA	POLICE	SERVICE, TIRE ROTATION
12/20/2019	110-DA	POLICE	SERVICE, REAR BRAKES, STEERING GEAR, DOOR WEATHERSTRIP
12/27/2019	334-DA	POLICE	SERVICE, REAR BRAKES, FUEL PUMP CONTROL MODULE, REPAIR DOOR MOLDING
12/30/2019	246-DA	POLICE	REPLACE EVAPORATOR CORE, REPAIR AFTERMARKET WIRING
	181-DA	POLICE	SERVICE, FRONT AND REAR BRAKES, CHECK TRANNY OPERATION
	3-DA	POLICE	HEADLIGHT, BATTERY

WATER FUND

December-19

12/5/2019	126-DA	WATER	SERVICE, TIRE ROTATION, DEALER FOR WARRANTY
12/10/2019	176-DA	WATER	SERVICE, HEADLIGHT SWITCH, TRAILER PLUG

12/12/2019	51-DA	WATER	SERVICE, TIRE ROTATION
	238-DA	WATER	REPAIR WIRING AND PLUG FOR SANDER
12/20/2019	387-DA	WATER	SERVICE, FRONT + REAR BRAKES, REAR CALIPERS, FRONT U-JOINTS

The Equipment Maintenance Division responded to and repaired the following vehicles during the month.

Below is a list of services provided.

Date:	Vehicle :	Repair Provided:	Department:
12/1/2019	#14	R/F MIRROR	HWY
^	#32	REMOVE LEAF BOX/INSTALL SANDER	HWY
^	#23	BATTERY	HWY
^	#26	REMOVE LEAF BOX/INSTALL SANDER	HWY
^	#32	FREE UP CONVEYER DOORS	HWY
^	#26	FREE UP CONVEYER DOORS	HWY
^	#21	CHECK RADIO	HWY
^	#30	NO POWER STEERING	HWY
^	#2	SPINNER NOT WORKING	HWY
^	#18	CHECK TURN SIGNAL	HWY
^	#3	WIPER BLADES	HWY
^	#37	WORK LIGHTS	HWY
^	#15	WORK LIGHT	HWY
^	#21	CHECK SANDER	HWY
12/2/2019	#54	CHECK SPINNER	HWY
^	#86	CHECK HYDRAULIC FLUID	HWY
^	#33	CHECK DIFF LOCK	HWY
^	#18	CHECK CONVEYER	HWY
^	#28	FIX TAILLIGHT WIRING HARNESS	HWY
^	30-DA	INSTALL WINTER TIRES	ENGINEERING
^	#53	HEADLIGHT ADJUSTMENT	HWY
^	#43	CHECK HEADLIGHTS	HWY
^	28-DA	REINSTALL PLOW PINS	PARKS
^	106-DA	L/R FLAT REPAIR	HWY
^	#3	TIGHTEN SANDER CHAINS	HWY
^	#77	HYDRAULIC HOSE/WORK LIGHT	HWY
^	#54	CHECK CONVEYER	HWY
^	#43	NO HEAT BLOWING	HWY
^	#52	ADJUST SANDER CHUTE	HWY
12/3/2019	#11	CHECK LIGHTS/HYDRAULIC OIL	HWY
12/4/2019	#17	EXHAUST FLEX PIPE/GASKETS	HWY
^	#181	FIX AIR LEAK	HWY
^	151-DA	NO HEAT/THERMOSTAT	TREE
^	#10	SPREADER CONTROL VALVE/OIL/FUEL FILTERS	HWY
^	TW1	CHECK AIR LEAK FOR DUMP PISTON	HWY
^	#53	CHECK LIGHTS	HWY
^	47-DA	TIGHTEN PLOW LIGHTS	PARKS

	^	#5	DOES NOT SHIFT	HWY
	^	#25	TIGHTEN PLOW FRAME BOLTS	HWY
	^	#46	BRAKE LIGHT/PLOW LIGHT	HWY
	^	#23	ABS LIGHT ON	HWY
12/5/2019		#23	ABS SENSORS	HWY
	^	#32	FUEL FILTERS	HWY
	^	TW1	AIR LEAK	HWY
	^	#8	PLOW PISTON UP/DOWN NOT WORKING	HWY
	^	111-DA	SERP BELT AND TENSIONER	ENGINEERING
	^	#58	OIL/FUEL	HWY
	^	TW3	TAILGATE LATCH/L/F HEADLIGHT	HWY
12/6/2019		#14	CLEARANCE LIGHT/R/F MIRROR BRACKET	HWY
	^	#32	FUEL FILTERS CHECK MISFIRE	HWY
	^	49-DA	SERVICE CHECK OIL LEAK	PARKS
	^	266-DA	SERVICE/MISFIRE	AIRPORT
	^	32-DA	BRAKES/SERVICE	ENGINEERING
	^	#10	SPREADER CONTROL VALVE	HWY
12/9/2019		32-DA	BRAKES/SERVICE	ENGINEERING
	^	#10	SPREADER CONTROL VALVE	HWY
	^	#29	CHECK STARTING	HWY
	^	EXCAVATOR	INSTALL GREASE FITTING	HWY
	^	#21	R/F TIRE/BRAKE ADJUSTMENT	HWY
	^	106-DA	L/R FLAT REPAIR	HWY
	^	#32	INTAKE HOSE/RELAY/RUNNING ROUGH	HWY
	^	#14	L/F MIRROR BRACKET	HWY
	^	84-DA	BEACON LIGHT	PARKS
	^	#46	RADIATOR/HOSES/RADIATOR CAP	HWY
	^	#47	MASTER DISCONNECT SWITCH	HWY
12/10/2019		#46	RADIATOR/HOSES/RADIATOR CAP	HWY
	^	#47	PLOW COUPLERS	HWY
	^	84-DA	BEACON LIGHT/L/F HEADLIGHT	HWY
	^	#30	CHECK OIL	HWY
	^	#1	JUMP START/3 BATTERIES	HWY
	^	#32	FUEL INJECTORS	HWY
	^	#43	CHECK LIGHTS/VIBRATION	HWY
	^	#54	CONVEYER SPREADER MOTOR	HWY
	^	#12	L/R INSIDE TIRE	HWY
12/11/2019		#43	OIL/AIR/FUEL/TRANS	HWY
	^	#77	METERING DOOR HINGE	HWY
	^	#32	WIPER BLADES	HWY
	^	#21	FLEX PIPE	HWY
	^	#14	CHECK WIRING HARNESS FOR PTO	HWY
	^	#6	WIPER BLADES	HWY
	^	#25	R/R/ WHEELS ARE CRACKED	HWY
	^	#41	CONNECT PLOW COUPLER	HWY
	^	#15	AIR TANK PURGE VALVES	HWY

^	#21	CHECK EXHAUST	HWY
12/12/2019	#17	CHECK COOLANT LEAK	HWY
^	#54	CONVEYER SPREADER MOTOR	HWY
^	#46	HYDRAULIC BELTS/SERP BELT	HWY
^	288-DA	FLAT TIRE	P/B
^	#87	P/S LEAK	HWY
^	#47	FIX SANDER CHUTE	HWY
^	106-DA	BATTERY	HWY
^	#25	TRANSMISSION COOLER	HWY
^	326-DA	ALTERNATOR	HWY
12/13/2019	#46	HYD BELTS/SERP BELT/TENSIONERS/IDLERS	HWY
^	#25	TRANSMISSION COOLER	HWY
^	#47	SANDER BEARINGS/SHAFT/HUB/SPINNER	HWY
^	#24	CHECK LIGHTS/WIPER SWITCH	HWY
^	#12	L/F PLOW LIGHT	HWY
12/14/2019	#25	SERVICE	HWY
^	#24	SERVICE/CHECK LIGHTS/WIPER SWITCH/FLASHER RELAY	HWY
^	#18	BRAKE PRESSURE SWITCH	HWY
12/16/2019	#25	SERVICE/TRANS COOLER	HWY
^	#24	SERVICE/CHECK LIGHTS/WIPER SWITCH/FLASHER RELAY	HWY
^	#18	BRAKE PRESSURE SWITCH	HWY
^	#5	AIR LEAK	HWY
^	#44	SPINNER LIGHT/GREASE COUPLER	HWY
^	#39	BRAKE ADJUSTMENT/CHECK ENGINE LIGHT	HWY
^	#36	CHECK AIR LEAK	HWY
12/17/2019	#53	CHECK PLOW LIGHTS	HWY
^	#31	CHECK ENGINE LIGHT	HWY
^	#11	CHECK AUGER	HWY
^	#53	NO REVERSE LIGHTS/NO RADIO	HWY
^	198-DA	WIPER BLADES	PARKS
^	#52	CHECK SPREADER	HWY
^	#23	ADJUST AUGER LEVER	HWY
^	#37	CHECK HYDRAULIC LEAK/HYD HOSE	HWY
^	#39	CHECK P/S FLUID	HWY
^	#58	FUEL FILTERS	HWY
^	#32	CHECK TRANSMISSION	HWY
^	#2	TIGHTEN SANDER CHAINS	HWY
^	#30	NO AIR PRESSURE FOR BRAKES	HWY
^	#32	TIGHTEN AIR LINE AND CLAMP	HWY
^	#7	CHECK TRANSMISSION LEAK	HWY
^	#1	TIGHTEN SANDER CHAINS	HWY
12/18/2019	#28	DOES NOT GO INTO GEAR	HWY
^	#7	CHECK TRANSMISSION LEAK	HWY
^	#21	RUNNING ROUGH	HWY
^	49-DA	CHECK COOLANT LEAK	PARKS
^	#30	BRAKE CHAMBERS	HWY

	^	#3	INSTALL SANDER FROM TRUCK #4	HWY
	^	#5	CHECK ENGINE LIGHT	HWY
	^	56-DA	HYDRAULIC HOSE AND FITTINGS	PARKS
	^	#28	WIRING AND LIGHTS	HWY
12/19/2019		#30	BRAKE CHAMBERS	HWY
	^	#28	WIRING AND LIGHTS	HWY
	^	#21	FUEL INJECTORS	HWY
	^	#58	CHECK HYDRAULIC LEAK	HWY
12/20/2019		#3	HYDRAULIC COUPLERS FOR SANDER	HWY
	^	#58	HYDRAULIC LEAK/HOSE	HWY
	^	#33	AIR LEAK	HWY
	^	#1	CONVEYER CHAIN	HWY
12/21/2019		#58	HYDRAULIC HOSES	HWY
	^	#30	BRAKE CHAMBERS	HWY
	^	#54	CONVEYER CHAIN/SPROCKETS/MOTOR	HWY
	^	#14	AIR LEAK ON TAILGATE LATCH	HWY
12/23/2019		#58	HYDRAULIC HOSES/FILTER	HWY
	^	#30	BRAKE CHAMBERS	HWY
	^	#54	CONVEYER CHAIN/SPROCKETS/MOTOR	HWY
	^	#21	FUEL INJECTORS	HWY
	^	187-DA	CHECK ENGINE LIGHT/CHECK EXHAUST	PARKS
12/24/2019		187-DA	EXHAUST MANIFOLDS/SERVICE/BRAKES	PARKS
	^	#21	FUEL INJECTORS/VALVE COVER GASKET	HWY
	^	196-DA	WIPER BLADES	HWY
12/27/2019		187-DA	EXHAUST MANIFOLDS/SERVICE/BRAKES	PARKS
	^	#21	FUEL INJECTORS/VALVE COVER GASKET	HWY
	^	386-DA	OIL/AIR/WINTER TIRES	ENGINEERING
	^	#37	TAKE A LINK OUT OF CONVEYER CHAIN	HWY
	^	#10	SPEED SENSOR	HWY
	^	#55	PLOW FRAME BOLTS	HWY
	^	106-DA	ALTERNATOR	HWY
12/28/2019		187-DA	EXHAUST MANIFOLDS/SERVICE/BRAKES	PARKS
	^	349-DA	SERVICE/HEADLIGHTS	PARKS
12/30/2019		187-DA	EXHAUST MANIFOLDS/SERVICE/BRAKES	PARKS
	^	349-DA	OIL/TRANS SERVICE	PARKS
	^	#28	TOP OFF ENGINE OIL	HWY
	^	365-DA	WIPER BLADES	PARKS
	^	#5	R/R AXLE SEAL	HWY
12/30/2019		#48	SPINNER LIGHT	HWY
	^	#9	PLOW DOES NOT ANGLE	HWY
	^	#32	TOP OFF HYD OIL/ADJUST CHAIN	HWY
	^	#4	REPLACE GREASE FITTINGS FOR LATCH PINS	HWY

Personnel

Total:	5
Injury:	1

Restricted	
Duty:	0
Retirement:	0
Seasonal:	1
Vacancy:	1



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DEPARTMENT OF PERMIT COORDINATION BUILDING DEPARTMENT

DATE: January 27, 2020
TO: City Council
C: Mayor Mark Boughton

Re: City Council Report for Permit Center and Building Department

On behalf of the Permit Center and Building Department the following report is submitted for your review. This report is for the period of December 1st to the 31st 2019. The report consists of statistical data on applications with their associated permits.

Report Outline:

Permit type = Type of subject permit.

Valuation = is the cost of construction for permit type.

Issued = Number of permits issued of that permit type

Fees = Amount of monies collected for permit type.

Sean P. Hearty

DIRECTOR

David Newland

BUILDING OFFICIAL

Record #	Record Type	Date Paid	Est. Const. Value	Property Use	Type of Project
19-191075	Permit Project Application (Residential)	12/10/2019 18:46	58710	Multi Family	Residential Alteration
19-190987	Permit Project Application (Residential)	12/12/2019 17:35	5777	Single Family	Residential Alteration
19-190971	Permit Project Application (Residential)	12/12/2019 13:34	5800	Condo / Townhouse	Residential Alteration
19-190968	Permit Project Application (Residential)	12/12/2019 13:32	3500	Condo / Townhouse	Residential Alteration
19-190964	Permit Project Application (Residential)	12/18/2019 21:19	2654	Single Family	Residential Alteration
19-190956	Permit Project Application (Residential)	12/3/2019 17:09	7920	Condo / Townhouse	Residential Alteration
19-190981	Permit Project Application (Residential)	12/4/2019 20:44	30000	Single Family	Residential Alteration
19-191021	Permit Project Application (Residential)	12/10/2019 13:38	9500	Single Family	Residential Alteration
19-190904	Permit Project Application (Residential)	12/3/2019 23:25	1200	Single Family	Residential Alteration
19-190867	Permit Project Application (Residential)	12/10/2019 15:30	35000	Single Family	Residential Alteration
19-190857	Permit Project Application (Residential)	12/5/2019 20:39	242000	Single Family	Residential New Construction
19-190857	Permit Project Application (Residential)	12/5/2019 20:29	242000	Single Family	Residential New Construction
19-190857	Permit Project Application (Residential)	12/5/2019 20:36	242000	Single Family	Residential New Construction
19-190985	Permit Project Application (Residential)	12/4/2019 21:24	4200	Single Family	Residential Alteration
19-190824	Permit Project Application (Residential)	12/19/2019 15:52	26460	Single Family	Residential Alteration
19-190804	Permit Project Application (Residential)	12/4/2019 19:10	25000	Single Family	Residential Alteration
19-190791	Permit Project Application (Residential)	12/17/2019 15:41	1331000	Condo / Townhouse	Residential New Construction
19-190790	Permit Project Application (Residential)	12/17/2019 15:27	199087	Condo / Townhouse	Residential New Construction
19-190789	Permit Project Application (Residential)	12/17/2019 14:07	250833	Condo / Townhouse	Residential New Construction
19-190788	Permit Project Application (Residential)	12/17/2019 13:30	250833	Condo / Townhouse	Residential New Construction
19-190787	Permit Project Application (Residential)	12/16/2019 21:52	250833	Condo / Townhouse	Residential New Construction
19-190785	Permit Project Application (Residential)	12/16/2019 21:47	250833	Condo / Townhouse	Residential New Construction
19-815	Permit Project Application (Residential)	11/21/2019 22:03	544500		RES THREE FAMILY DWELLING
19-815	Permit Project Application (Residential)	11/21/2019 22:05	544500		RES THREE FAMILY DWELLING
19-815	Permit Project Application (Residential)	11/21/2019 22:06	544500		RES THREE FAMILY DWELLING
16-59541	Permit Project Application (Residential)	12/17/2019 20:21	229395		RES SINGLE FAMILY HOME
19-1616	Permit Project Application (Residential)	11/27/2019 19:07	85000	Single Family	RESIDENTIAL ALTERATION
19-1609	Permit Project Application (Residential)	12/3/2019 21:54	14000	Single Family	RESIDENTIAL ALTERATION
19-1156	Permit Project Application (Residential)	12/10/2019 20:00	4000		RESIDENTIAL ALTERATION
19-1528	Permit Project Application (Residential)	11/12/2019 12:48	150000	Single Family	RESIDENTIAL ALTERATION
19-1599	Permit Project Application (Residential)	12/3/2019 16:43	25000	Single Family	RESIDENTIAL ALTERATION
19-621	Permit Project Application (Residential)	12/5/2019 14:25	2086		RESIDENTIAL ALTERATION
19-1546	Permit Project Application (Residential)	12/5/2019 21:25	45000		RESIDENTIAL ALTERATION
15-56712	Permit Project Application (Residential)	12/19/2019 16:51	7500		RESIDENTIAL ADDITION
15-56599	Permit Project Application (Residential)	12/18/2019 13:20	60000		RESIDENTIAL ADDITION

5730621 Total Valuation

Record #	Record Type	Date Paid	Record Status	Est. Cost of Project
19-191117	Permit Project Application (Commercial)	12/24/2019 16:27	Complete	10000
19-191117	Permit Project Application (Commercial)	12/12/2019 13:37	Complete	10000
19-191058	Permit Project Application (Commercial)	12/6/2019 12:53	Active	26400
19-191058	Permit Project Application (Commercial)	12/18/2019 15:28	Active	26400
19-191049	Permit Project Application (Commercial)	12/9/2019 22:16	Active	138000
19-191048	Permit Project Application (Commercial)	12/9/2019 22:30	Active	75000
19-190878	Permit Project Application (Commercial)	12/4/2019 20:05	Active	50000
19-190878	Permit Project Application (Commercial)	12/30/2019 16:38	Active	50000
19-1640	Permit Project Application (Commercial)	12/9/2019 19:21	Complete	12000
19-1120	Permit Project Application (Commercial)	12/16/2019 12:43	Complete	60000
				457800 Total Valuation



CITY OF DANBURY OFFICE OF NEIGHBORHOOD ASSISTANCE

Shawn Stillman
UNIT Coordinator
s.stillman@danbury-ct.gov

203-796-8026

Livable Neighborhoods 2020
“Building a Better Danbury”

January 2020

January 27, 2020

Honorable Mayor Boughton and City Council Members:

Below is a table highlighting UNIT activity from the time of last month’s City Council report. This does not include any UNIT activity regarding follow up and re-inspection work from previously noted issues. The UNIT works to ensure that each and every issue is resolved as quickly as possible.

Time Period	Dec 23, 2019 – Jan 27, 2020
Number of Quality of Life Issues	50
Year to Date - 2020	42

The top issues addressed by the UNIT were:

- Garbage/Debris and Illegal dumping (14)
- Abandoned vehicles/Unregistered vehicles (14)
- Parking violations/Front lawn parking (8)
- Exterior Blight Order (5)
- Unsafe living/Unpermitted construction (4)

UNIT CLEAN UP PROJECTS:

With the winter in full swing, things tend to slow down a bit until Spring. However, there are a couple of clean up projects on our slate that we would like to coordinate. These tasks are best served to do during the winter when all of the vegetation dies down and the tick infestation significantly reduces.

Still River White Street – this is an area that has accumulated a lot of trash/litter. The challenge is getting to it and removing the garbage, as we need to go down a large cement wall in the canal

with a ladder. Dozens of bags of garbage will be filled, as well as the removal of bulky items, to complete this significant clean up.

Mill Plain Road – there is an area identified by our department where illegal dumping is taking place, It's very frustrating and no items to date have traced us back to the dumpers. Most of the debris is bulky in nature, consisting of construction and demo debris and old furniture.

Additionally, the debris is thrown down a hill making it even more difficult to retrieve and returning it to the top of the hill for disposal. The UNIT has requested that street lights be added to the area, and we will also be installing portable cameras to the area. Hopefully these measures will eliminate this problem.

Our department is coordinating with the Clean Start crew to complete these tasks. They are excellent workers and have done an amazing job in the past. Keep you posted!

PROPERTY UPDATES:

Occasionally our department comes across properties where the enforcement of issues is challenging and the remediation of these problems take longer than we would like. Below are some updates where we have had recent progress:

4 Stark Tor: UPDATE: This property has now been cleaned of all of the garbage, and there was a significant amount. The yard was also cut down. Our department is working with the property management company to have the inoperable vehicle removed, as well as a commercial truck. As of last week, the large commercial box truck is now been emptied as it was filled with garbage, and then it will be removed from the property. To date, almost \$5000 of fines has been accrued.

15 Broad Street: This property fell into foreclosure and was the brunt of complaints from neighboring residents, as there was garbage around the property and some broken windows. Plywood had been put up on some windows, causing the property to look even more unsightly. Last week, our department has confirmed with the property management company that the plywood will be coming off now. This is important because while the house is empty, it is important that the appearance of it is kept up in character with the neighborhood. Over \$5000 in fines has been assessed, due to lack of response and activity. As a result, when the work is complete, all or a portion of the fines will be upheld.

6 South King Street: Last month we reported the poor conditions of this foreclosed property. It was bad. Garbage was everywhere, including in an abandoned boat that was being used as a dumpster. Garbage was also dumped in the rear of the property down a wooded back hill. Our order was received by the bank, and they have enlisted a property management company to begin tending to the property. Already there has been significant improvement.

EXTERIOR AND STRUCTURAL BLIGHT CITATIONS:

As our department sends out orders to property owners seeking remediation for various issues, in most cases, the property owners respond right away with corrective action. In some cases, very few, action is slow to be taken and our department needs to spend additional time reinspecting and following up to ensure that action is taken. In cases where there is no action being taken,

finances accrue and the UNIT submits for the those fines to be assessed as a judgement against the property.

Orders written by UNIT this month (Includes Notice of Violations): 5 (YTD): 5

20 Victor Street: In response to a neighbor complaint, issued order to clean up garbage on the side and in the rear of the property.

49 Coal Pit Hill Road: Issued an order to prohibit front lawn parking at this property. Residents are using the entire front lawn to park multiple vehicles and as a result, the lawn has been torn up, and is a muddy mess. Previous warnings have gone ignored.

27 Farview Avenue: Issued an order requiring the removal of multiple garbage cans being stored daily on the sidewalk in front of the house. To complicate matters, the tenant had not paid the garbage bill and trash continues to get added to the cans, overflowing them. Upon speaking to the tenant, she refused to take care of the problem. As a result, an order was sent to the property owner and he immediately alleviated the issue.

3 Morton Street: Issued an order to remove multiple unregistered and inoperable vehicles from the property. A couple of them are also filled with junk/trash.

19 Wixted Avenue: Issued an order to clean up the rear of the property. Debris, commercial equipment and vehicles, and an unregistered vehicle must be removed.

311 UPDATE: METRICS AND ACTIVITY:

The data below represents service requests created via 311 call center activity. This is not a record of actual calls received.

2020 YTD:

Service Requests created:	117
Service Requests closed:	61
Percent closed:	52%

We continue to provide the community with innovative, efficient and responsive service in order to address quality of life issues in Danbury. Our department makes itself as accessible to our residents as much as possible. We are contacted by phone, email, text and even Facebook. **For those of you not following the UNIT on Facebook, please LIKE us at UNIT City of Danbury.**

If we can be of any assistance to you or residents in your ward please contact us at 796-8026 or 311.

Sincerely,
Shawn Stillman
Coordinator, Office of Neighborhood Assistance



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING
ELMWOOD HALL
10 Elmwood Place
(203) 797-4686

DATE: January 27, 2020

TO: Honorable Mayor Mark D. Boughton
Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW
Director of Elderly Services

RE: Report City Council Meeting
Reporting Period: (12/16/19 – 1/17/20)

Municipal Agent (Benefit and Support Appointments / Resource and Referral): 45 seniors / 72 services provided

Services by Category: CHOICES (Medicare A, B, D, Advantage, Medigap, Medicare Savings) – 38, Housing - 4, Rent Rebate - 7, Supportive Services - 10, Transportation – 3, Nutrition - 2, Other - 7

Protective Services for the Elderly: 1

“911” Emergency Calls: 0

Elmwood Hall Senior Center: 262 senior members attended, 1,681 regular visits by those members

Senior Nutrition Hot Lunches Served: 465

Front Desk Calls: 554

Front Desk In-Person Services: 51

New members this month: 16

Sunshine Smile Care Calls (Friendly Visitor over the Phone): 49

Van Transportation Program: 378 one way rides

Rent Rebate Program: (Program Year 2018) 839

The Prime Timers, Inc., Friends of Danbury Seniors, a 501c3, continues to accept monetary and non-monetary donations in support of the Elmwood Hall Senior Center.

Please refer to our website or follow us on Facebook for all the latest news, information and community events for Danbury seniors – www.danburyseniors.org

Danbury Library Statistics: Circulation, Programs, Services 2019-2020											
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-20	YTD 19-20	YTD 18-19	+/-	%	Comments:
NUMBER OF PEOPLE ENTERING LIBRARY	29,913	29,479	21,407	26,651	24,051	20,408	151,909	154,848	-2,939	-2%	
AVERAGE NUMBER OF PEOPLE PER DAY OPEN	1,151	1,092	765	888	859	704	5,459	5,638	-179	-3%	
COMMUNITY ENGAGEMENT	125,503	82,968	51,030	87,184	93,400	76,031	516,116	402,147	113,969	28%	
REGISTERED PATRONS WITH ACTIVE LIBRARY CARDS *	27,407	27,679	27,964	28,186	28,305	28,391	167,932	153,120	14,812	10%	
USE OF LIBRARY MATERIALS & SERVICES - IN LIBRARY											
Total print circulation	25,169	22,465	18,183	18,469	18,083	16,504	118,873	130,490	-11,617	-9%	
Total Inter-library loan	1,785	1,941	1,576	1,834	1,697	1,512	10,345	9,383	962	10%	
Total program number	172	127	78	141	135	134	787	926	-139	-15%	
Total program attendance	3,162	1,891	2,348	3,371	2,765	2,471	15,941	10,669	5,272	49%	
Meeting room use by outside agencies	48	36	57	64	41	39	285	214	71	33%	
USE OF LIBRARY MATERIALS & SERVICES - REMOTE & ELECTRONIC											
Computer usage	6,393	6,943	6,496	5,812	5,339	4,755	35,738	41,292	-5,554	-13%	
Ebook and audiobook circulation from Overdrive	1,032	1,112	918	876	759	858	5,555	4,536	1,019	22%	
iConn ebook and audiobook downloads	83	78	63	63	53	73	413	446	-33	-7%	
Downloadable content (eSebco, Freegal, Hoopla, Kanopy, Tumblebooks)	6,670	7,046	6,477	6,874	5,512	5,790	38,369	32,027	6,342	20%	
* An active card is one that has been used in the past 18 months or owes money.											

Danbury Library Grant Applications and Statuses, 2019-2020						
Grant Agency	Program Supported	Grant Amount	Award Amount	Application Due Date	Award Dates	Project Status
ALA Revisiting the Founding Era	History	\$1,000	\$1,000	1/31/18	3/8/2018 - 3/31/2020	Awarded - Active
CT State Library Construction Grant	Junior Floor / Children's Programming	\$100,000	\$100,000	8/31/18	11/2018 - 5/2020	Awarded-Active
Library Services and Technology Act Literacy Grant	Literacy, Language Services	\$7,500	\$7,500	4/8/19	7/1/2019- 6/30/2020	Awarded-Active
ALA Great Stories Club: Truth, Racial Healing and Transformation Series	Teen Programming	\$1,200	\$1,199	7/15/19	7/15/2019- 4/30/2020	Awarded-Active Received City
Woman's Club of Danbury/New Fairfield Philanthropic Funding	Digital Services	\$500		1/20/20		Council approval to Received City
Library Services and Technology Act Planning Grant	Marketing	\$5,000		12/1/19		Council approval to apply Received City
NASA CT Space Grant Consortium	Teen STEM Programming	\$4,800		Rolling		Council approval to apply Received City
The Awesome Foundation	Junior Floor / Children's Programming	\$1,000		Rolling		Council approval to apply Awaiting City
Loleta D. Fyan Grant	Children's Programming	\$5,000		1/11/20		Council Approval to apply



CITY OF DANBURY

BOARD OF ETHICS

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

Arthur J. Mannion, Jr., Chair
William Boehm
Joseph Pepin
Hillel Goldman
Mark Schleider

January 24, 2020

The Hon. Mark D. Boughton
Members of the City Council
City of Danbury
155 Deer Hill Ave.
Danbury, CT 06810

Re: Board of Ethics

Dear Mayor Boughton and Members of the City Council:

Please consider this letter the report to the City Council of the doings of the Board of Ethics for the period December 3, 2018 - January 23, 2020.

Members of the Board of Ethics are Arthur J. Mannion, Jr., William Boehm, Hillel Goldman, Esq., Joseph Pepin, and Dr. Mark Schleider. The terms of all members except Dr. Schleider have expired, but all have continued to serve pursuant to Code of Ordinances § 2-101(b).

The resignation of Joseph Pepin was received on November 29, 2019, and was accepted with regret. A vacancy now exists on the Board and the Board requests that the Mayor appoint a successor to Mr. Pepin.

Pursuant to the Charter, the Annual Meeting of the Board was noticed for December 2, 2019, the first Monday in December. As the City Hall was closed that day due to adverse weather, the meeting was rescheduled for December 16 but lacked a quorum. The meeting was finally held on January 23, 2020. Arthur J. Mannion, Jr. was re-elected as Chair.

The Board reviewed its Rules and edited the citations referenced in them to conform to the revised City Ordinances.

No requests for an Advisory Opinion were received this year.

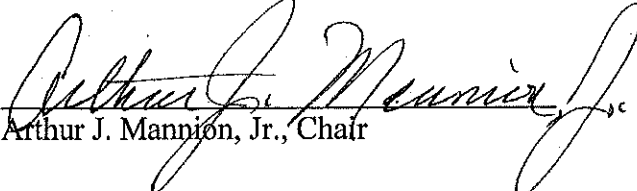
One complaint was received on December 3. Pursuant to the Board's Rules, I, as Chairman, reviewed it to determine if the Complaint alleged facts sufficient to state a claim of improper conduct as defined in Section 8-3 of the Danbury Municipal Charter or Sec. 2-99 of the Danbury Code of Ethics.

The Hon. Mark D. Boughton
Members of the City Council
January 24, 2020
Page 2

Concluding it did not, I requested an opinion of the Special Assistant Corporation for Conflicts, Sharon Dornfeld. Attorney Dornfeld concurred that the allegations do not fall within the definitions in the Charter or Code of Ethics. Therefore, the Complaint will be returned to the Complainant with a letter stating that no action is necessary, together with a copy of counsel's opinion letter. The employee against whom such Complaint was filed and members of the Board will be copied as well.

No other business came before the Board.

Respectfully submitted,



Arthur J. Mannion, Jr., Chair