

**RIVENHALL PARISH COUNCIL
DRAFT MINUTES OF THE COUNCIL MEETING HELD 2ND APRIL 2019
IN THE RIVENHALL VILLAGE HALL.**

Present: Cllrs. Abbott, Wright, Anderson, Prime and Turner

Also present: Parish Clerk and 3 members of the public.

1788. To receive any apologies for absence.

Apologies were received from Cllrs. D. Clark who remains unwell and D. Knubley who was working abroad. BDC Cllr. Kevin Bowers also sent apologies.

1789. Disclosure of any Pecuniary Interests relating to this agenda.

Cllr Abbott declared non-pecuniary interests in all matters relating to ECC, and the BDLHP. He also declared a non-pecuniary interest in item 1793(i), the Vice-Chairman took the Chair for this item.

1790. To approve and sign the minutes of the meeting held on 5th March 2019.

The minutes were **unanimously approved** and then signed by the Chairman.

1791. Public Forum for 10 minutes.

The following matters were brought to Members' attention:

- * The light at the top of the incline leading up to the Greenfield garage site at Tusser Close/Beech Road was not working. This will be reported to Greenfields for action.

1792. Matters for discussion.

i. Distribution of Annual Reports.

325 copies have been printed to be circulated throughout the parish by Members during the last two weeks of April.

The APA agenda will be published on 30th April.

ii. Motor cycle riding in Tarecroft Wood and local fields.

The Chairman has written to ECC requesting the installation of a staggered entrance arrangement to the John Ray Walk, opposite Rectory Lane in an endeavour to stop motorcycles being used along the footpath.

Essex Police will be requested to monitor this local area during weekends whenever possible.

The Chairman has contacted ECC regarding the removal of logs and the marking of trees for felling in this woodland.

iii. Oak Road weight/height restriction measures.

The Chairman is to meet the ECC Cabinet Member on 9th April to further discuss these issues.

HGVs using Oak Road in contravention of these restrictions have been reported to ECC with a request that action be taken against the drivers/companies concerned.

iv. Highway & P.R.o.W. matters:

- (a) Henry Dixon Road/Oak Road junction verge.

The latest information is that the ECC Engineer will be looking to improve this as soon as possible.

- (b) The Chairman has reported to ECC that water was being discharged onto the John Ray Walk.

- (c) The Chairman has forwarded complaints to BDC re the overnight use by HGV drivers at the A12 Petrol Service Station, also requesting advice/action re the use of adjoining land as a toilet which is a public health issue.
 - (d) One of the potholes along Rickstones Road has been repaired but the other, less than 5 metres away, has not.
 - (e) The pothole at the Rickstones Road/Church Road junction has re-opened.
- v. General maintenance.
- (a) The maintenance contractor commenced grass cutting during March.
 - (b) There has been 1 cut of the Village Green grass during March.
 - (c) Local residents have apparently been informed by BDC that the large Village Green is not their responsibility; however it is, and the Clerk will write again to them regarding the vehicles being parked thereon and ruining the grassed area.
 - (d) There was a successful litter-pick during March where an excessive amount of dog fouling was discovered, particularly in the area of Tarecroft Wood and the path leading to it from Rickstones Road. The Clerk will ask BDC if another dog bin can be installed in the John Ray Walk/Tarecroft Wood footpath area.
 - (e) BDC has agreed to site a CCTV at the recycling site.

1793. Planning Applications:

i. New Applications:

19/00482/HH: Erection of detached rear garage - 3 Waterfall Cottis

The Chairman left the meeting during this discussion.

Various comments from local residents were read to Members who, after discussion agreed, by a vote of 2 for, 1 against and 1 abstention, the following: That there is concern regarding the size of this garage in relation to the overall footprint of the property and that the proposed site of the garage is within the local floodplain.

Immediately following the vote on this item Cllr. Turner left the meeting and failed to return.

ii. Planning Results

- Questions raised with BDC regarding the midnight working at Park Gate Farm have not yet been answered.
- BDC has still not replied regarding the questions raised and outstanding relative to the proposed development of the land South of Rickstones Road.

iii. Planning Appeals.

Nothing new at time of agenda.

1794. Ongoing Planning Issues:

i. A12 & A120 Projects.

- (a) A12 - Nothing further to report.
- (b) A120 - Nothing further to report.

ii. BDC Local Plan.

Various developers are proposing 'alternative' growth areas to the BDC Local Plan that will, if approved seriously impinge upon the countryside surrounding Rivenhall and Rivenhall End.

- iii. Bradwell Quarry.
Nothing further to report.
- iv. IWMF.
ESS/36/17/BTE & ESS/40/18/BTE: Additional information.
The ECC consideration of these applications has been deferred at the request of the applicants, which allows time for further comments/observations by RPC to be considered and submitted.
- v. Coleman's Farm Quarry.
Nothing further to report.
- vi. BDLHP
The next meeting is scheduled for Thursday 4th April 2019, 19.15 hours at Causeway House.

1795. Correspondence received since the date of the agenda.

There was no additional correspondence to be considered.

1796. Reports from PC Representatives (if any).

There were no reports brought to this meeting.

1797. Finance matters:

- (i) Exemption from a limited assurance audit review.
As both the council's annual gross income and expenditure during 2018/19 did not exceed £25,000 the External Auditor's Certificate of Exemption was signed by the Chairman and RFO together with the Annual Governance Statement 2018/19. The accounts for that year will be Internally Audited by Mrs. Ann Clarke, ready to be finally signed off at the May meeting.

- (ii) To agree accounts for payment.

Proposed by Cllr. Abbott, seconded by Cllr. Prime and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

1293	£187.20	KempCo Ltd.	Printing annual reports
1294	£6.25	Henry Dixon Hall	Hall Hire (Bal. Mar. '19)
1295	£40.00	RPFA	Hall Hire (Apr. & May '19)
1296	£323.71	K. P. Taylor	Salary/expenses Mar. '19
1297	£230.32	EALC	Affiliation fees 2019/20
1298	£453.00	P. G. Groundcare Ltd.	Maintenance March 2019
1299	£105.75	K. Bridge	Litter picking March '19

1798. Information exchange and items for the May (APCM) or June agendas.

There were no items brought forward.

1799. Ten minute public feedback.

There were no items brought forward.

1800. Dates of future meetings.

Tuesdays 7th May (APCM) in Rivenhall Village Hall and 4th June in The Henry Dixon Hall, both commencing promptly at 20.00 hours.

Items for the May agenda to the Clerk by 30th April at the latest.

1801. Closure

The Chairman closed the meeting at 21.00 hours.

Signed:..... Date:.....

CHAIRMAN