

## RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, Alameda, SK on Thursday, January 3, 2013 at 8:00am.

**PRESENT:** Murray Rossow, Scott Hewitt, Reed Gibson, Howard Sloan, Phil Yanchycki, Jeff Humphries, Marlowe Brown  
Administrator Sentura Freitag, Assistant Administrator Michelle Needham

### CALL TO ORDER:

This meeting was called to order by the Reeve at 8:20A.M.

### FOREMAN UPDATE:

- Tires may be needed for Doug's grader in the spring
- Mowers/tractors discussed
- No information re expected outside wages

*Minutes*      **01/13** Motion Gibson:  
That the minutes of the regular meeting of December 12, 2012 shall be adopted as read. **CARRIED**

*Minutes*      **02/13** Motion Brown:  
*Special mtg*      That the minutes of the special meeting of December 18, 2012 shall be adopted as read. **CARRIED**

*Statement*      **03/13** Motion Brown:  
That the statement of receipts and payments for the month of December shall be approved, and that the cheques 2856 - 2900 in the amount of \$544,105.86 and online payments in the amount of \$34,092.31 for a total of \$578,198.17 shall be approved. **CARRIED**

*Accounts*      **04/13** Motion Yanchycki:  
*Payable 2012*      That the 2012 accounts as submitted shall be paid. **CARRIED**

*Accounts*      **05/13** Motion Yanchycki:  
*Payable 2013*      That the 2013 accounts as submitted shall be paid. **CARRIED**

### OLD BUSINESS:

- Council reviewed meeting minutes for the paper and a change was made
- Councillors Gibson, Sloan, Humphries, Reeve Rossow and Chris Fee will attend Div 1 curling in Weyburn on Friday, January 18th

*Wages*      **06/13** Motion Hewitt:  
*Administrator*      That Sentura Freitag shall be hired as Administrator, Returning Officer, Assessor, Treasurer for the year 2013 with a salary increase of 5%, 63,470.42 plus membership in the RMAA. Furthermore, she shall receive a 5% increase each year for the next 4 years; with any future maternity leave pension amounts to be negotiated. **CARRIED**



*Wages* **07/13 Motion Humphries:**  
*Foreman* That Kirk Brooks shall be hired as Foreman for the year 2013 with a salary increase of 1.5%, 67,822.30. **CARRIED**

*Wages* **08/13 Motion Humphries:**  
That the Assistant Administrator, Michelle Needham and Senior Operator, Chris Fee shall receive 1.5% increase, \$25.04/hr for 2013; and that seasonal employees, Doug Walls and Larry Schnell shall receive an increase of 1.5%, \$21.91/hr for 2013; that Wade Duncan shall receive a wage increase to \$21.91/hr for 2013; and that Office Assistant, Jennifer McNabb shall receive \$19.09/hr at the end of her 3 month probation period pending a satisfactory performance review. **CARRIED**

*Sask Mun Board* **09/13 Motion Yanchycki:**  
THAT application be made to the Local Government Committee for permission to borrow a sum not to exceed \$5,500,000.00, representing the Ministry of Highway's share of 70% of total costs for the purpose of financing a partnership agreement made with the Ministry of Highways and the Rural Municipality of Browning to construct 8 miles of Highway #361;

AND that the amount of said debt shall be payable upon receipt of each of two installments of the Ministry of Highways share of the costs. Each installment is paid to the RM of Moose Creek by March 31 of the year following the construction. Full repayment shall be made no later than March 31, 2015 as per attached agreement.

**CARRIED**

#### **CUSTOM WORK RATES:**

*Custom Rates* **10/13 Motion Hewitt:**  
That custom work rates shall remain as follows:

Grader/Operator	\$125.00
Grader with blade/Operator	175.00
Mower/Operator	100.00
Loader/Operator	100.00
Tractor/Operator	80.00

*Gravel Rates* **11/13 Motion Brown:**  
That gravel rates (hailed only) shall be set as follows:

Gravel Hauled	16.00/yd*
	12.00/yd (pit run)*


\*A maximum of three loads of gravel per year at said costs shall be hauled to rate payers only. These rates will be available to the Town of Alameda, Viterro, Norquay Auction Mart and the Town of Frobisher. **CARRIED**

*Water tokens* **12/13 Motion Yanchycki:**  
That water well keys/tokens shall remain at \$40.00 per year and commercial tokens shall remain at \$20.00 per token for approximately 500 gallons. **CARRIED**

*Fax/copies* **13/13 Motion Yanchycki:**  
That fax/photocopying charges shall remain at \$0.25 per page. **CARRIED**

*Gopher tails* **14/13 Motion Yanchycki:**  
That bounty on gopher tails shall remain at \$0.30 per tail. **CARRIED**

*mr AS*

- D. McNabb* **15/13 Motion Gibson:**  
That Darin McNabb shall be appointed Contract Beaver Trapper and shall be paid \$25.00 per tail as commissioned by a member of council. **CARRIED**
- Pound* **16/13 Motion Humphries:**  
That the Alameda Auction Mart shall continue to act as the pound for the year 2013. **CARRIED**
- PCO* **17/13 Motion Hewitt:**  
That Terry Barnes shall be appointed as Pest Control Officer for the year 2013. **CARRIED**
- Weed Insp* **18/13 Motion Yanchycki:**  
That Les Buckmaster shall be appointed as Weed Inspector for the year 2013. **CARRIED**
- Snow Plow Operator* **19/13 Motion Gibson:**  
That Dwayne Batt shall be appointed as Snow Plow Operator so he may continue to clean the roadway known as the old Boat Launch using a tractor and snow blower provided that he has suitable amber lighting and that the Administrator shall advise SARM to cover him under the RM liability. **CARRIED**
- Tender* **20/13 Motion Brown:**  
That the RM shall tender for road building the final 3 miles of the Manor Road by advertising in the Estevan, Oxbow and Carlyle papers and by invitation to D&R Contracting Ltd., Svein Bryeide Construction Ltd., JJ Trucking, Shaw Earth Moving, and Carlyle Contracting Services Ltd., tenders to be received by February 5, 2013 at 4:00pm and to be opened at the regular Meeting of Council on February 6, 2013. Tendering Policy shall be followed. **CARRIED**
- Strategic Plan Meeting* **21/13 Motion Gibson:**  
That a Strategic Planning Meeting shall be set for January 15<sup>th</sup> at 9:00a.m. **CARRIED**
- Sk Lotteries* **22/13 Motion Gibson:**  
That the Saskatchewan Lotteries TIP Allocation shall be turned over to the Town of Alameda. **CARRIED**
- Excel Training* **23/13 Motion Humphries:**  
That Jennifer McNabb shall attend Microsoft Excel training in Estevan on February 5<sup>th</sup>, 6<sup>th</sup>, 12<sup>th</sup> and 13<sup>th</sup> at a cost of \$231.68. **CARRIED**
- SARM Membership* **24/13 Motion Brown:**  
That the RM shall pay the 2013 SARM membership at a cost of \$3,529.11. **CARRIED**
- Bond* **25/12 Motion Hewitt:**  
That the RM shall pay to SARM the bond for the office at a cost of \$50.00. **CARRIED**
- Self Insurance* **26/12 Motion Gibson:**  
That the RM shall pay to SARM for Self Insurance the amount of \$1,882.82. **CARRIED**
- Short term Disability* **27/13 Motion Brown:**  
That the RM shall pay to SARM for Short Term Disability the amount of \$6,470.53 

**CARRIED**

*Property Insurance*     **28/13 Motion Humphries:**  
That the RM shall pay to SARM for Property Insurance the amount of \$8,233.29.  
**CARRIED**

*RMAA*     **29/13 Motion Yanchycki:**  
That the RM shall pay RMAA membership for 2013 in the amount of \$325.00.  
**CARRIED**

*APAS*     **30/13 Motion Yanchycki:**  
That the RM shall pay the APAS membership for 2013 in the amount of \$12,464.90.  
**CARRIED**

*Memberships*     **31/13 Motion Hewitt:**  
That the RM shall pay the 2013 memberships for the Federal Lobbyist, SE Sask Rural Municipal Association, SE Transportation Planning Committee and Sask Parks and Recreation upon receipt of invoice.  
**CARRIED**

*Hudson Bay Route*     **32/13 Motion Humphries:**  
That the RM shall pay the Hudson Bay Route Association for 2013 membership in the amount of \$300.00.  
**CARRIED**

*FCM*     **33/13 Motion Brown:**  
That the RM shall pay to FCM for 2013 membership the amount of \$168.49.  
**CARRIED**

**CORRESPONDENCE:**

1. Ministry of Tourism Heritage Week

*Corresp.*     **34/13 Motion Brown:**  
That the correspondence having been read shall be filed.  
**CARRIED**

*Feb. Council*     **35/13 Motion Yanchycki:**  
That the next regular meeting shall be held on February 6<sup>th</sup> at 8:00a.m.     **CARRIED**

*Tractor Tender*     **36/13 Motion Humphries:**  
That the RM shall tender for a tractor with 2004 Case MXM 155 s/n ACM231343 to be traded in, by invitation to E. Bourassa & Sons, Nelson Motors and Equipment Ltd., Redhead Equipment Ltd., Maple Farm Equipment Ltd., A.E. Chicoine Farm Equipment and Kramer CAT; tenders to be received Tuesday, February 5, 2013 4:00pm. Tendering policy shall be followed.  
**CARRIED**

*Snowmobile Trail*     **37/13 Motion Gibson:**  
That the RM shall approve the Snowmobile Club's request for permission to cross road allowances and send letter of acceptance for the map submitted.  
**CARRIED**

*Hammell Pit*     **38/13 Motion Humphries:**  
That the RM shall offer to purchase 4,000 to 5,000 yards of gravel at the Hammell pit at a cost of \$5.00 per yard and furthermore that it be moved from that site.     **CARRIED**

Council requested the Administrator to send an invitation for a joint meeting to the Town of



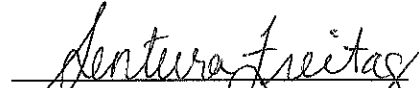
Alameda, to be held on January 7, 2013 at 7:00pm. The purpose of the meeting shall be to meet the Town's new council and to have general discussion on joint issues. It was requested that neither administrator be present at this meeting.

*Adjourn*  
*12:01pm*

**39/13** Motion Yanchycki:  
That this meeting shall adjourn.

**CARRIED**

  
Reeve

  
Administrator