

**RIVENHALL PARISH COUNCIL  
MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 12 MAY 2015**

- 1086. All Members were present** together with the Clerk and three members of the public. There were no apologies for absence.
- 1087. Election of Chairman.**  
**Proposed by Cllr. Bills, seconded by Cllr. Wright** that Cllr. Abbott be re-elected as Chairman. A counter proposition from Cllr. Clark that Cllr. Turner be elected as Chairman did not receive a seconder. There were no other nominations. **It was agreed by a vote of 5 in favour with 1 against and 1 abstention** that Cllr. Abbott be re-elected as Chairman. Cllr. Abbott acceded, signed the Chairman's Acceptance of Office and took the Chair.
- 1088. Members to review their Register of Interests forms also to sign their Declaration of Acceptance of Office.**  
 Members had previously completed and signed their appropriate forms and these were countersigned by the Clerk and will be forwarded to BDC as required.
- 1089. Election of Vice Chairman.**  
**Proposed by Cllr. Bills, seconded by Cllr. Prime** that Cllr. Wright be elected as Vice-Chairman. There were no other nominations. **It was agreed by a vote of 5 in favour with 1 against and 1 abstention** that Cllr. Wright be elected as Vice-Chairman. Cllr. Wright acceded.
- 1090. Disclosure of Pecuniary Interests relating to matters on this Agenda.**  
 Cllr. Abbott declared non-pecuniary interests in all matters relating to ECC and the BDLHLP.
- 1091. To approve and sign the Minutes of the meeting held on 7 April 2015.**  
 The minutes were **unanimously approved** and then signed by the Chairman.
- 1092. Public Forum for 10 minutes.**  
 The following matters were brought to the attention of Members:
- Rectory Lane - increase in traffic usage (June agenda).
  - M/c use of John Ray Walk/Rectory Lane - the Essex Police are aware.
  - Damaged/demolished bollards at Oak Road/Henry Dixon Road - ECC will reinstate.
- 1093. To appoint Council representatives to outside bodies:**  
 The following nominations were **unanimously agreed**:
- RPFA - Cllr. Bills  
 BALC - Cllr. Prime  
 EALC - Cllr. Prime  
 BDLHP - Cllr. Abbott  
 Tree Warden - Cllr. Clark  
 Emergency Contact - Cllr. Wright  
 Footpath Liaison (including ECC P3) - Cllr. Abbott  
 Henry Dixon Hall Charity - Cllr. Clark  
 Essex Police Liaison - Cllrs. Anderson and Bills  
 Passenger Transport Liaison - Cllr. Prime
- 1094. Matters for Discussion.**
- i. Annual Insurance renewal - change of Insurer.  
 Having made a comparison of the insurance schedules and premiums from AON and Zurich the Clerk/RFO recommended a change of insurer to Zurich Municipal, with a 3 year agreement at an annual premium of £658.00.

Proposed by Cllr. Bills, seconded by Cllr. Abbott and unanimously agreed that such an agreement be undertaken with Zurich Municipal.

#### 1095. Planning Matters.

##### New Applications:

**15/00431/FUL:** Erection of 3 canopies to existing courtyard seating areas - New Rickstones Academy, Conrad Road.

Members raised no objection to this application.

**15/00434/FUL:** Demolish existing lean-to shed and utility area and erection of two storey extension - 9 Tusser Close.

Members raised no objection to this application.

**15/00015/COUPA:** Prior notification for change of use of agricultural building to dwelling house - Burghey Brook Farm, London Road, Rivenhall End.

**Members agreed by a vote of 4 in favour with 3 abstentions** to recommend refusal of this application for the same reason as for the previous planning application; namely, that the site is considered inappropriate for such a change of use due to the totally inadequate and unacceptable access/egress direct to and from the A12.

##### Planning Results:

**15/00272/LBC:** Installation of secondary glazing - Hoo Hall Cottage 223 Oak Road. Application granted.

**15/00234/FUL:** Dropped kerb - Hoo Hall Lodge.

Application refused.

##### Planning Appeals:

There were no planning appeals to be considered.

#### 1096. Ongoing Planning Matters.

##### i. BDC Local Plan.

The minutes of the initial meeting with Witham TC regarding possible future local boundary issues are being circulated to Members.

##### ii. Rivenhall Airfield.

**ESS/24/14/BTE:** ECC has granted this planning application.

**ESS/14/15/BTE:** Reply sent to ECC re Bradwell Quarry Construction site compound for minerals Sites A3 and A4 and access/egress via Woodhouse Lane as per the Chairman's circulated comments.

##### iii. ECC Waste Development Plan.

There was nothing further to report at this meeting.

##### iv. ECC Minerals Plan

Colemans Farm Quarry Application. Reply sent to ECC as per Chairman's circulated comments.

##### v. Braintree District Local Highways Panel:

The very latest information remains as follows:

- a. 7.5T weight restriction, Oak Road - Currently being re-assessed by ECC.
- b. Church Road layby at church - Scheme completed. Query raised concerning possible mis-use)
- c. Extended 30mph limit along Church Road - Scheme agreed.
- d. Church Road/Oak Road highway signage - Scheme to be linked with (a) above.
- e. Grass verge outside 51-53 Oak Road - Scheme agreed.

**1097. Correspondence received since the date of this agenda.**

Bellway Homes are to hold another public exhibition re the land north-east of Witham (Forest Road in Rivenhall Parish) on Wednesday 20 May 2015 at Rivenhall Oaks Golf Centre.

As many members as possible agreed to attend the meeting for local representatives from 15.00 to 16.00 hours, the public exhibition runs from 16.00 to 20.00 hours. Letters will be delivered to local residents informing them of this exhibition.

**1098. Reports from PC Representatives.**

Cllr. Bills reported that the RPPFA overhead projection equipment was nearing complete installation and that the RPPFA were considering the terms for its use by hirers of the Village Hall.

**1099. Finance matters:**i. To agree accounts for payment.

**Proposed by Cllr. Prime, seconded by Cllr. Wright and unanimously agreed** that the following accounts be paid. Cheques were then drawn accordingly.

1022	Ann Clarke	£60.00	Internal Audit fee 2014/15
1023	EALC	£195.21	Affiliation fee 2015/16
1024	Solagen Ltd	£1,678.80	VAS re-installation in Henry Dixon Road
1025	K. P. Taylor	£316.00	Salary/expenses April 2015.
1026	A. Walsh	£237.50	Maintenance April 2015.

ii. To agree and sign the Internal Audited Annual Return.

It was **unanimously agreed** that the Chairman sign the internally audited Annual Return for 2014/15.

iii. Binding of Council Minutes.

It was **unanimously agreed** that the Clerk arrange for the bookbinding of the Council minutes for years April 2010 to March 2015 at the estimated cost of £55.00.

**1100. Information exchange and items for the next agenda. No discussion.**

- Reported theft of a handbag from a car parked at the Village Hall.
- The Clerk reported that the Asset Register was up to date for the Insurers.
- Drink cans near Tarecroft Wood/John Ray Walk.
- There has been another RTA along Church Road.

**1101. Dates of future meetings.**

Tuesdays 2 June in The Henry Dixon Hall and 7 July in Rivenhall Village Hall both meetings commencing promptly at 20.00 hours.

Items for the June meeting to the Clerk by 22 May at the latest.

**1102. Closure.**

The Chairman closed the meeting at 21.08 hours.

Signed: ..... Date: .....

CHAIRMAN