

# LIGHTS UNDER THE BIG SKY VOLUNTEERS

Join the holiday fun by volunteering for Lights Under the Big Sky, December 7 & 8-14 & 15-21 & 22, each weekend on Friday and Saturday. **Volunteers receive two free admissions to the event.**

Double the merriment and volunteer with a friend or group! There are a number of volunteer positions available during the Lights event. See below for a brief description of the positions.

Volunteer partners may work together on the same shift and position. Volunteer groups will be working the same day/shift, but will be assigned to positions throughout the event. Students may volunteer for certain positions with parental consent.

Mail forms to: Lights St 300 3<sup>rd</sup> Ave NW Ronan, Mt 59864  
Questions? Call 644-2863 or message us on Facebook at:  
<https://www.facebook.com/MVLightsUnderTheBigSky/>

## Event Volunteer Position Descriptions

### FIRE PITTS

**Fire Pit Prep/Monitor:** This position is responsible for stocking firewood at specific locations and for keeping the fire pits burning during event hours, this includes adding firewood, stoking the fire, etc.

\*Shifts are 4:30—8:30 p.m. on Friday and Saturday.

### SANTA'S HELPER

**Santa's Helper:** This position assists at Santa's House, monitoring the line, assisting with visits to Santa. Ability to help visitors take photos with Santa is helpful but not required.

\*Shifts are 4:30—8:30 p.m. on Friday and Saturday.

### INFORMATION BOOTH

**Information Booth:** This position works with a staff member at the Information Booth, giving out information about the Lights event and programs. Informers will be available to "float" between other Volunteer positions when needed, check in on other volunteers, etc.

\*Shift is 4:30 p.m. to 8:30 p.m. on Friday and Saturday.

## **KID'S ACTIVITY AREA**

Kid's Activity Area: This position oversees the craft/activity areas set up for children. Assist with simple craft instruction, and games, manage supplies, etc. Looking for volunteers who enjoy working with kids one on one and in groups.

## **ADMISSIONS BOOTH**

**Admission:** This position will be responsible for collecting admission fees and stamping all festival partakers hands. This position **REQUIRES** money handling skills (calculating amount owed, counting back change, etc...) There will be two volunteers in the booth (enclosed, heated, with seating) each shift. Greeters will also assist if needed.

\*Shifts are 4:30—8:30 p.m. on Friday and Saturday. \*All the shifts on Friday and Saturday evenings can be divided into two shifts if needed.

**See sign up forms below.**

# Event Volunteer Sign Up Form

Use this form to request your favorite volunteer job for event staff at *The Lights Under the Big Sky*. Please complete the form for each volunteer in your family or group. All volunteers under the age of 14 must be accompanied by an adult

## Contact Information:

First name\*

Last name\*

Address

City/Town

State/Region  Zip code

Email\*  Best Phone #

## I'd like to help with:

- I have previously volunteered at The Lights I
- am willing to handle money
- I am able to stand for long periods of time
- I am available on an on-call basis for last minute openings
- Place me where-ever needed most

\* Select the dates you are available to volunteer:

### Week 1

- Fri, Dec 7
- Sat, Dec 8

### Week 2

- Fri, Dec 14
- Sat, Dec 15

### Week 3

- Fri, Dec 21
- Sat, Dec 22

# Pre-Event Volunteer Sign Up Form

Do you enjoy decorating on a grand scale or like putting together scenes and sets? Youth and adult volunteers are needed to be a part of the Set-up & Installation crew.

- **Outdoor projects:** Assist staff in putting up scenes and sets, tents, artwork on posts, finishing touches of light hanging. Light hanging September - November. Outdoor scenes/sets in November.
- **Indoor projects:** Skilled carpentry work for putting together a variety of stages and displays. Requires a flexible schedule. September - October is fabrication work. November is installation.

**IMPORTANT:** Please complete the form for each volunteer in your family or group. All volunteers under the age of 16 must be accompanied by a parent or adult. If you are bringing a large group or have questions, please contact \_\_\_\_\_  
Contact Information:

First name\*

Last name\*

Address

City/Town

State/Region

Zip code

Email\*

Home Phone

Cell Phone

DOB\*

## I'd like to help with:

- Outdoor Scene & Set installation
- Carpentry
- Painting/Light Display projects

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