

ICRA Fall Business Meeting

Wednesday October 16, 2019
College of Public Health

Meeting called to order at 12:12pm by President Beth Bunn

I. Reports:

- Vice President Erin Hoffa: No changes have been made to the by-laws
- Treasurer Kim Williams: Jan 1st balance of \$4922.11. Expenses are as follows:
 - i. NCRA meeting of \$3007 for the ICRA President to attend as well as the registration giveaway to Tara Hernandez and Lisa Hunter.
 - ii. A CTR exam stipend of \$150
 - iii. Fall meeting expenses \$645.98 so far

Income is as follows:

- i. Annual dues for 2019 of \$1335
- ii. Fall meeting registration of \$2250
- iii. NCRA gift basket proceeds of \$96

Ending balance as of 10/14/2019 is \$4777.79. Treasurer's report was approved.

- Membership Updates: We have 53 total members and 6 new members
 - Melissa Bell
 - Alice Decker
 - Gwen Durham
 - Bonnie Thomann
 - Beth Trask
 - Amy Wenzel
- Secretary Kelsi Fryauf-Perkins: Approval of 2018 minutes. Minutes were approved with no discussion, 1st motion by Carol and 2nd motion by Peggy.

- Library: Bobbi has nothing new to report. There are CTR materials but they may be outdated. The board will discuss updating materials, maybe an AJCC 8th 3rd printing so those taking the CTR could check it out.

II. Old business:

- NCRA: The 2019 was held in Denver and was a great experience. The 2020 meeting will be in Orlando, FL on May 31st. The board will discuss how many registrations to giveaway this year. A discussion came up that while it is great to give money back to our members, the board should also be considered. It is hard to get people to run for the board and that the opportunity to going to a national meeting could be a big incentive.
- Facebook: ICRA does have a Facebook site and everyone is welcome to use it. It is good for personal updates and to stay connected to our members. Lori posts updates and new cancer treatments.

III. New business:

- Website: Our renewal for the website ran out and it is no longer up. The board looked into a companies to design a website was \$3500. The old one was not user friendly. Freda added that she thought we would be able to renew our website. Members would the following to be included on a website:
 - i. Information about cancer registries for those who are looking into the field as a possible career and links to the Iowa Cancer Registry.
 - ii. A person listed to contact to for questions
 - iii. Ability to pay membership dues through PayPal
 - iv. Link to the training library

A motion was made by Lori to renew the website for \$22 a month for 2 years while we look into other option. The board will be responsible for maintaining the website. 2nd motion by Kathy.

Addendum by Secretary: As of 11/21/2019 a new website has been created. It was found that the site that hosted our old website had been bought out and was last

updated in 2012 and was therefore no longer a valid platform. A free trial on Vistaprint web builder was done and Kelsi created a new website. It will be \$13.50/month and it will be maintained by the board. The board unanimously voted to move forward with this option and to delete the old website.

- New CTR/RHIT:
 - i. Beth Trask is a new CTR
- Regional Meeting/Fall 2020 Meeting: There is a regional meeting for 2020 being held in Kansas City, MO with Nebraska, Kansas, and Missouri. We have the opportunity to partner with them. It will be at the Harrah's Resort from October 28th-30th. The rooms would be \$89 and the registration would be \$200 for ICRA members and \$250 for non-members. Bobbi mentioned that the registration fee could be would expensive for the registry to send all of their employees and they would have to look at the budget. There were no volunteers to host a meeting next year. The motion to participate in the regional meeting next year was given by Tania, 2nd by Lauren.
- Thank you to our vendors for sponsoring the meeting today. Drawing for Starbucks gift box went to Kathy Churchill.
- Motion to adjourn made by Carol and Wanda.

Meeting adjourned at 12:48pm

Respectfully submitted,

Kelsi Fryauf-Perkins
Secretary