

RM OF MOOSE CREEK NO. 33

Minutes of the regular meeting of the Council of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5th Street, Alameda, SK on Wednesday, February 12, 2020 at 8:00am.

PRESENT: Howard Sloan Reeve
Reed Gibson Division 2 (left at 11:30am)
Kim Dietze Division 3 (arrived 9:16am)
Jeff Humphries Division 5
Kelvin Luedtke Division 6
Sentura Freitag Chief Administrative Officer
Jennifer McNabb Office Assistant
Kirk Brooks Foreman

ABSENT: Jeremy Nielsen Division 1
Phil Yanchycki Division 4

CALL TO ORDER:

This meeting was called to order by the Reeve at 8:03A.M.

Regular minutes **40/20** Humphries:
That the minutes of the regular meeting of January 8, 2020 shall be adopted as read. **CARRIED**

Special minutes **41/20** Gibson:
That the minutes of the special meeting of January 29, 2020 shall be adopted as read. **CARRIED**

January Statement **42/20** Luedtke:
That the detailed financial report for the month of January shall be approved as read, and attached. **CARRIED**


Accounts Payable **42/20** Humphries:
That the statement of payments being, cheques #5793 – 5814 in the amount of \$46,277.35 and online payments in the amount of \$19,785.22 for a total of \$66,062.57 shall be paid and be attached to the minutes. **CARRIED**

OLD BUSINESS:

5yr Capitol Works Plan **43/20** Humphries:
That the Five Year Capital Works Plan shall be approved as presented. **CARRIED**

Engineering Design/Tender **44/20** Gibson:
That WSP prepare both design plan and tender documents for two projects lying west of 3, 10-04-03 W2M and West of 13, 24,25, 36-04-02 W2M. **CARRIED**

Semi Tender With Trade **45/20** Humphries:
That the RM shall Tender for a new 2020 tractor (semi) unit, with trade in of the 2016 Western Star 4900SF Day Cab Tractor, on Sasktenders.ca, with a closing date of March 18, 2020 at 4pm. RM tender policy shall apply. **CARRIED**



End Dump Tender **46/20 Sloan:**
That the RM shall invite tenders for a 2020 End Dump Trailer on Sasktenders.ca to close on March 18, 2020 at 4pm. Furthermore, the RM tender policy shall apply. **CARRIED**

RM Shops Tender **47/19 Gibson:**
That the RM shall invite tenders for shops located at 400-1st Avenue, and 412-1st Avenue, Town of Alameda, to close on March 18, 2020 at 4pm, to be advertised on the RM Website, Facebook Page, Twitter Page, the Carlyle Observer, and the Estevan Mercury. Furthermore, the RM tender policy shall apply **CARRIED**

Grand Opening **48/20 Luedtke:**
That the RM shall hold a New Shop Grand Opening on April 17, 2020 from 11am-2pm. The CAO shall have a budget of \$1,000.00 for supplies. **CARRIED**

Standing Hay Tender **49/20 Humphries:**
That the RM shall tender standing hay at SW 25-06-02 W2M and at SE 01-04-03 W2M by advertising in the Carlyle Observer and on the RM website and Facebook with a closing date of March 18, 2020 at 4:00pm. Furthermore, the RM tender policy shall apply. **CARRIED**

SARM Voting Delegates **50/20 Luedtke:**
That Reeve Howard Sloan, and Councillor Reed Gibson shall be the Voting Delegates for the 2020 SARM Convention. **CARRIED**

SMHI Voting Delegate **51/20 Sloan:**
That Councillor Reed Gibson shall be the SMHI Voting Delegate for the 2020 SMHI AGM held at SARM Convention. **CARRIED**

Fuel Tank **52/20 Gibson:**
• *Quote* That the RM shall accept the quote from Quality Assured Manufacturing Inc. in the amount of \$41,867.00 plus taxess for a Double Wall ULC S601 25,000 LTR. Tank c/w skid, Piusi tracking system c/w heated cabinet, .75 HP STP pump system, Hi Hose retriever, End Ladder and Bottom inload, plus \$1,500.00 plus taxes for delivery. **CARRIED**

The following quotes were obtained for 2020 audit services:

1. MNP, Moosomin, SK \$8,400.00 plus taxes and admin charges
2. Grant Thornton, Weyburn, SK \$7,995.00 plus taxes and admin charges
3. Dudley and Company LLP, Regina, SK a range of \$8,000.00-\$10,000.00 plus set up fee of \$1,500.00-\$2,000.00 plus admin charges.

Audit Service 2020 **53/20 Dietze:**
That the quote from Grant Thornton, Weyburn SK in the amount of \$7,995.00 plus taxes for 2020 audit services shall be accepted. **CARRIED**

The following Overweight Permitting Service Proposals were obtained:

1. Province and State Permitting, Medicine Hat AB – 15% processing fee for the RM
2. Road Data Service, Red Deer AB – 30% processing fee for the RM (25% single trip fee plus 5% processing fee)

Overweight Permitting **54/20 Sloan:**
That the proposal from Province and State Permitting, Medicine Hat AB for Overweight Permitting Services in the amount of 15% processing fee shall be accepted. Furthermore, the contract submitted for 2020 shall be signed by the CAO. **CARRIED**

Antenna Kits Shop Doors **55/20 Luedtke:**
That the quote from NL Construction to supply and install seven exterior antenna kits for the overhead doors at the new Shop in the amount of \$1,834.50 plus taxes shall be accepted. **CARRIED**

Rescind 164/19 **56/20 Humphries:**
That resolution #164/19 shall be rescinded. **DEFEATED**
(Recorded Vote: Humphries: FOR; Luedtke: FOR; Gibson: AGAINST; Dietze: AGAINST; Sloan: AGAINST)

ADMINISTRATOR'S REPORT:

Admin Report **57/20 Dietze:**
That the RM shall accept the Administrator's Report as presented. **CARRIED**

OIL APPROVALS:

Oil Approvals **58/20 Dietze:**
That the RM shall accept the oil approvals as attached. **CARRIED**

NEW BUSINESS:

WellTraxx pipelines **59/20 Gibson:**
That the RM shall add pipelines and flow lines to their existing WellTraxx Database program at a cost of \$5,000.00 plus taxes. **CARRIED**

WellTraxx Maint. List **60/20 Dietze:**
That the RM shall hire WellTraxx to input SAMA Alt. Numbers into the database, as well as provide a detailed oil and gas maintenance list at an approximate cost of \$500.00 plus taxes. **CARRIED**

Ratify Stinger **61/20 Sloan:**
That the RM shall ratify the purchase of Stinger Boards from Brandt Tractor Ltd, in the amount of \$4,992.96 plus taxes. **CARRIED**

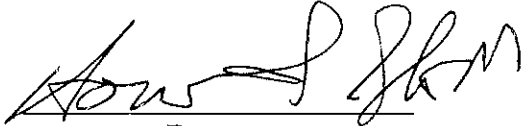
Mack Tires **62/20 Humphries:**
That the RM shall ratify the purchase of 8 tires for the Mack Truck from Hadco Services Inc. in the amount of \$3,447.60 plus taxes. **CARRIED**

- Western Star* **62/20** Humphries:
Tandem Tires That the RM shall ratify the purchase of 8 tires for the Western Star Tandem Truck from Hadco Services Inc. in the amount of \$5,660.00 plus taxes. **CARRIED**
- OH&S* **63/20** Luedtke:
Training That the RM shall send the Foreman and two outside staff to the OH&S 2 day course held by the RM of Enniskillen #3 in March, 2020. **CARRIED**
- RMAA* **64/20** Gibson:
Workshop That the CAO and Office Assistant shall attend the RMAA Spring Workshop in Weyburn on March 26, 2020. Furthermore, the office shall be closed that day. **CARRIED**
- SE 33-06-01* **65/20** Humphries:
Subdivision That the RM shall approve the application for a parcel tie removal on the SE 33-06-01 W2M subdivision. **CARRIED**
- SAMA* **66/20** Humphries:
AGM That the CAO shall attend the SAMA Administrator's Workshop and the AGM in Saskatoon, on April 8-9, 2020. **CARRIED**
- Dust Control* **67/20** Sloan:
Quote That the RM shall accept the quote from Fort Distributers for Dust Control in the amount of \$0.35/Litre with a 2 Litre/m² applicaton. **CARRIED**
- Corresp.* **68/20** Dietze:
- SARM:
 - Letter regarding SUMA proposed name change
 - Convention – March 10 – 12 in Regina (Days Inn)
 - Banquet (tickets \$45/person – Hockey Night in Canada Pats Game and rink reception March 11)
 - Municipal Operator Course (WHMIS/TGD) March 11 830am-400pm \$120/person
 - Letter from Div. 1 Director
 - MLDP those who have been registered must cancel two weeks prior or no refund is available.
 - Lunch can be pre-purchased for each day (\$20/person plus tax) as it is limited
 - Letter from Lake Roy Watershed Assoc. – looking for an outlet for water in Lake Roy. Looking for feedback.
 - email from SaskPower requesting to work through road bans overweight (past years they were told to obtain permits)
 - RCMP letter regarding detachment staffing and member allocation
 - Letter from S/Sge. Ryan Frost, District Commander – introducing himself
 - Letter from Enbridge regarding Line 3 Replacement Program Pipeline Decommissioning update
 - Letter from Estevan Chamber of Commerce – Farm Family of the Year Nominations (March 6 deadline)
 - Thank you card from Shelly Boyse re: Choose Life Ministry.
- That the correspondence having been read shall be filed. **CARRIED**




Next Reg. Meeting **69/20 Dietze:**
That the next regular meeting be held on March 19, 2020 at 8:00am. **CARRIED**

Adjourn 11:58am **70/20 Humphries:**
That this meeting shall adjourn. **CARRIED**



Reeve



CAO