HIGHLAND COUNTY BOARD OF DD

DECEMBER 17, 2019

6:00 PM REGULAR BOARD MEETING

LOCATION: Highland County Board of DD

The Highland County Board of Developmental Disabilities met in a regular session at 6:02 pm, Tuesday, November 19, 2019 at the Highland County Board of Developmental Disabilities. Board Members present: Karen Adams, Charles Fulton, Cheryl Lyle, Elizabeth Fryman, Michael Richards, Paul Pence, and Matthew Roberts

Others present were Debra Buccilla, Superintendent, Sherry Burns, Executive Administrative Assistant, Elizabeth Brennfleck, Human Resource Director, Becky Pollard, Nurse, Kelli Williamson, SSA Director, Larry Gray, Operations Director, amd Kraig Walker, Community First Director

**ROLL CALL:** Charles Fulton, present; Michael Richards present; Cheryl Lyle, present, Karen Adams, present, Elizabeth Fryman, present, Matthew Roberts, present, Paul Pence, present.

**ADDITIONS TO AGENDA**:

**Reports:**

**The minutes of the** November 19, 2019 Regular Board meeting were reviewed and approved in a motion by Elizabeth Fryman, seconded by Cheryl Lyle. Roll Call. All yea, motion carried.

**Roll Call: Charles Fulton, yea; Elizabeth Fryman, yea; Karen Adams, yea, Michael Richards, yea, Cheryl Lyle, yea, Paul Pence, abstain, Matthew Roberts, abstain.**

**New Vendors: Old Hickory Buildings, Benik Corporation, DTB Wholesale, Fun and Function, Plishy Feely Corporation, Child Care Lounge, A.I.D. Training**

Cheryl Lyle made a motion to except the new vendors, seconded by Paul Pence. All yea. Motion carried.

**Roll Call: Charles Fulton, yea; Elizabeth Fryman, yea; Karen Adams, yea, Michael Richards, yea, Cheryl Lyle, yea, Paul Pence, yea, Matthew Roberts, yea.**

**Transfers: None**

**Monthly expenditures for December 2019** were reviewed and approved in a motion Paul Pence, seconded by Charles Fulton. Roll Call. All yea, motion carried.

**Roll Call: Charles Fulton, yea; Elizabeth Fryman, yea; Karen Adams, yea, Michael Richards, yea, Cheryl Lyle, yea, Paul Pence, yea, Matthew Roberts, yea.**

**SUPERINTENDENT’S REPORT**

* Karen Adams was re-appointed to the OACB Board of Trustees. Karen and I participated on a panel with Delaware County at the OACB Conference. I want to thank her for making us look so good.
* Ball vs. Davis (formally Kasich) update: Tentative settlement has been reached. It includes expectations for: expanding access to 10 waivers, integrated housing and employment and day service; options counseling and exploratory community visits following those leaving ICF’s.
* Employment Opportunities: (Visit to Keinhin in Mt. Sterling) We took a group of staff for a visit as the company reached out with employment opportunities for folks we serve.
* Commissioners have approved the re-appointment of Elizabeth Fryman for her second term beginning 2020. Thanks to Liz for her willingness to continue on the board.
* We had a transportation meeting with FRS and Joe Adray regarding the new Highland County Grant. They are gearing up for a spring start, possibly March. We hope these new services will benefit employment opportunities for folks we serve.

**OLD BUSINESS:**

**Project Updates – Larry Gray**

* We have received the buses that the Clark County Board has gifted to the Highland County Board of DD (two 2012 Start Trans Freightliner Paratransit Buses)

**Highco 2020 Lease and Update – Debra Buccilla**

Highco has appointed Miranda Newton as their new CEO. HCBDD has decided to do a lease agreement until the end of April with expectations they will be moving to the West location. If issues occur with bathrooms and septic system that makes this impossible, we will extend the lease for 2020 until the end of December at the 3% rate.

Paul Pence made a motion to present HIGHCO with a lease agreement until the end of April providing circumstances makes it possible to move to the West location, seconded by Michael Richards. All yea. Motion carried.

**Roll Call: Charles Fulton, yea; Elizabeth Fryman, yea; Karen Adams, yea, Michael Richards, yea, Cheryl Lyle, yea, Paul Pence, yea, Matthew Roberts, yea.**

**NEW BUSINESS:**

**Personnel Updates – Liz Brennfleck**

* We have hired Allyson McKeehan, Mackenzie Edison, Ciara Farman as Educational Aides.
* Chelsey Seeling’s role will be Preschool Supervisor and Behaviorist Specialist
* Jessica Stanfield the Intervention Specialist on staff will be our Lead Teacher beginning in 2020
* Chelsea Clary resigned her position as SSA. We have hired Bill fife.

**2016 Cost Report Settlement – Debra Buccilla**

We were pleasantly surprised to learn that we will receive $339,270.18 in settlement money from 2016. We would like to deposit this money in our Community Residential Fund for future use for the DSP wage increase and/or excess residential costs.

Cheryl Lyle made a motion to approve the 2016 Cost Report Settlement of $339,270.18 and deposit into the Community Residential fund, seconded by Michael Richards. . All yea. Motion carried.

**Roll Call: Charles Fulton, yea; Elizabeth Fryman, yea; Karen Adams, yea, Michael Richards, yea, Cheryl Lyle, yea, Paul Pence, yea, Matthew Roberts, yea.**

**Overtime Rule Raises Salaries to $35,568- Debra Buccilla**

The new federal overtime rule raised the salary threshold to $35,568 to be considered an exempt employee. Teachers are the exceptions.

Elizabeth Fryman made a motion to adjourn the HCBDD meeting at 6:50 pm, seconded by Matthew Roberts. All yea. Motion carried.

**Roll Call: Charles Fulton, yea; Elizabeth Fryman, yea; Karen Adams, yea, Michael Richards, yea, Cheryl Lyle, yea, Paul Pence, yea, Matthew Roberts, yea.**

Prepared by: Sherry Burns, Executive Administrative Assistant

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Karen Adams, Board President Cheryl Lyle, Recording Secretary