

## **CLERK'S REPORT FOR AUGUST 2012.**

### **Tarecroft Wood.**

Nothing further to report this month regarding the ECC Transfer of Assets Policy.

### **Public Footpaths.**

The first Public Rights of Way survey forms have been collated and forwarded to Adam Jenkins at ECC Public Rights of Way Officer.

A new waymarker post has been erected at the junction of footpaths 43, 45 and 47.

ECC Public Rights of Way Enforcement Officer has been requested to inspect and, if necessary, take action regarding the blocking of Footpath 21 on the border with Silver End.

The notice confirming the redirection of Footpath 35 at Durwards Hall has been confirmed and published.

### **Essex County Fire & Rescue at Durwards Hall/Kelvedon Park.**

Nothing further to report this month.

### **A12 slip & Oak Road junction.**

Nothing further to report this month.

### **Half-yearly report.**

Commenced compilation of this report, hopefully for publication and distribution during October.

### **Braintree District Local Highways Panel.**

All Rivenhall schemes remain on the lists for action.

The next meeting is on 10<sup>th</sup> September 2012, 18.00 hours in Causeway House.

### **BDC - Improvements to Public Open Space within the Parish.**

Details of PC recommendations forwarded to BDC for eventual implementation.

### **ECC Roads Maintenance.**

The Chairman has requested the ECC Highway Rangers to trim the trees on the Oak Junction triangle to increase the visibility of the highway warning signs and, upon request, Mr. Siggers has done the same to the hedge/trees along Church Road.

ECC Highways have been requested to trim the hedge alongside public footpath number 1 in Rickstones Road.

### **Maintenance matters.**

Maintenance Contractor has been requested to recoat with wood preservative the A12 bus shelters and to clean up the area generally including the steps and slopes to the A12 from Henry Dixon Road.

### **ECC proposals for Part-time street lighting in the Parish.**

Details of the PC recommendations forwarded to ECC for consideration.

### **Training Courses.**

Cllr. Clark booked on the EALC Roles & Responsibilities Training Course on 18<sup>th</sup> September.

**Code of Conduct.**

The Code of Conduct has been revised and reprinted. Standing Orders have also been amended and reprinted with a copy for each Councillor enclosed with the September agenda.

**Braintree Branch Line Socio Economic Study.**

Forwarding details to members of the presentation evening by BDC on 17<sup>th</sup> September 2012 in Causeway House. Members to make their own arrangements for attending etc.

**Parish Council Website.**

All relevant information is up to date including revised copies of the Code of Conduct and Standing Orders.

**Planning Matters.**

Communications to BDC and ECC re applications detailed in the Minutes of the August meeting. Receiving details of new planning applications and details of those granted or refused.

**ECC & SBC Joint Waste Development Document.**

Nothing further to report.

**BDC's 'Allocations Development Plan Document'.**

Nothing further to report.

**Finance.**

Reconciling the monthly budget figures and the Bank Statement.

Advertised the satisfactory completion of the 2011/2012 end of year external audit. The external auditor hasn't raised any comment relative to the accounts.

**Coffee Morning PC 'Surgery'.**

Attending this on a fairly regular basis along with Councillors.

**Liaison with Chairman.**

Liaison with the Chairman upon various items of correspondence, and the photocopying/collection, as necessary, of planning applications.

Keith Taylor (Parish Clerk)  
28<sup>th</sup> August 2012.