

# *Developmental Assessment and Counseling Center*

ANDREA L. FOUTZ, ED.S., DIRECTOR  
LICENSED SCHOOL PSYCHOLOGIST

3812 CONCORD PLACE, SUITE C ROANOKE, VA 24018  
PHONE: 540-989-6360

## OFFICE POLICY

**APPOINTMENTS:** Since the time of both the client and professional is limited and valuable, all appointments must be prescheduled. Please telephone **at least one day** in advance if you are unable to keep your appointment. Missed appointments without notice (phone message or email) will incur a \$25.00 charge.

**INCLEMENT WEATHER:** In the winter months when we have snow and ice if **Roanoke County Public Schools are CLOSED**, our office will be **CLOSED**. When **Roanoke County Public Schools** open on a **DELAYED** Mrs. Foutz will call the client to determine the most appropriate time to complete testing. Any missed appointments will be rescheduled as soon as possible.

**FEES:** The fee for testing and counseling is based on an hourly rate of \$110.00 per hour. Typically, the student will be scheduled for 4 hours of testing, and 2 hours will be charged for scoring the assessments, writing the report, and meeting with the parents to discuss the test results. Fees are discussed with the client/parent prior to scheduling the appointment. **Fees** for services are **due** at the **end** of the **diagnostic evaluation**. Special arrangements can be made if there are extenuating circumstances but this must be cleared prior to the delivery of services. **Cash, check, or credit cards through PAYPAL are accepted at this time.**

**INSURANCE:** Andrea Foutz is **NOT** under contract with any insurance company. The Developmental Assessment & Counseling Center **does not** assume responsibility for submitting or collecting your insurance claim or for negotiating settlement for disputed claim. It should be understood that my professional services are rendered and charged to you. You will be given an itemized statement of services with the information you need for you to file your insurance claim if you wish to do so. Since different companies vary in procedures and coverage, you are advised to contact your insurance company representative on prior approval, proper submission procedures, etc. Most companies **DO NOT** cover psychoeducational diagnostics because they consider the services to be educational in nature rather than medical.

TEST DATES & TIMES: \_\_\_\_\_

---

**COURT TESTIMONY:** *If I am subpoenaed to testify in court on behalf of you or your child, my fee is \$125.00 per hour, including travel time, waiting time, and preparation time (review of file). I will not have anything to say that is not already included in your written report. The same fee applies to due process hearings before attorneys.*

## **DIRECTIONS TO THE OFFICE:**

The Developmental Assessment and Counseling Center  
3812 Concord Place, Suite C  
Roanoke, VA 24018  
Phone: 540-989-6360 or 540-309-6437

**From North of Roanoke:** Take I-81 South. Merge onto I-581 South toward Roanoke. Exit at Rte. 419 North toward Salem. Turn right off the exit ramp and travel approximately 2.3 miles. Turn right onto Brambleton Avenue. At the next signal light turn right onto Valley Forge Avenue. Then turn right onto Concord Place. The Developmental Assessment and Counseling Center is located on the first floor of a two-story, cedar-sided building.

**From South of Roanoke/Martinsville Area:** Enter Roanoke via 220 North which merges into I-581 North. Exit onto Rte. 419 North toward Salem. At signal light turn left onto Electric Road. Continue following Rte. 419N/Electric Road for approximately 2.3 miles. Turn right onto Brambleton Avenue. At the next signal light turn right onto Valley Forge Avenue. Then turn right onto Concord Place. The Developmental Assessment and Counseling Center is located on the first floor of a two-story, cedar-sided building.

**From the Christiansburg/Blacksburg Area:** Take I-81 North. Take Exit 141 toward Salem. Turn onto Rte. 419 S./Electric Road. Travel approximately 7.7 miles on Rte. 419 toward Roanoke. Turn left onto Brambleton Avenue. At the next signal light turn right onto Valley Forge Avenue. Then turn right onto Concord Place. The Developmental Assessment and Counseling Center is located on the first floor of a two-story, cedar-sided building.

**From the Lynchburg Area:** Take 460 West toward Roanoke. Take I-581 South toward Downtown. Exit at Rte. 419 North toward Salem. Turn right off the exit ramp and travel approximately 2.3 miles. Turn right onto Brambleton Avenue. At the next signal light turn right onto Valley Forge Avenue. Then turn right onto Concord Place. The Developmental Assessment and Counseling Center is located on the first floor of a two-story, cedar-sided building.