

## **Vendor Contract Agreement**

**11:00am – 5:00pm December 1<sup>st</sup>, 2018**

**11:00am – 5:00 pm December 2<sup>nd</sup>, 2018**

**Edmonton Metaphysical Market**

**Contract for Vendor Space**

**Between**

---

**(Enter your name to be known as the Vendor or  
Acting on Behalf of the Applicant)**

---

**(Business Name, if applicable)**

**And**

**Edmonton Metaphysical Market**

**Group:**

**I, the above, hereby agree to the following terms and conditions for renting a Vendor Table/Space at the Edmonton Metaphysical Market to be held on December 1-2<sup>nd</sup>, 2018 at The Freemasons` Hall of Edmonton, 10318-100 ave, Edmonton, Alberta.**

### **TERMS & CONDITIONS**

**You are invited to sell materials, readings and healings from your Table/Space in conjunction with the Edmonton Metaphysical Market, where members of the general public will view your materials/ services. Please note NO FRANCHISES, MULTILEVEL MARKETING.**

**A 6`by 2.5`table and two chairs- \$130.00.**

**A readers or healers spot, we provide two chairs, you provide table - \$90.**

**An 8' X 8' space with two chairs, you provide tables- \$150.00.**

**(Note: 8' x 8' spots are extremely limited, first paid, first taken)**

**Readers will share a 400 square foot space on the stage. Healers will share a private library room just off the main entrance. Signage is advised.**

**Set up time is 9:00 am to 10:45 am Saturday, December 1<sup>st</sup>, 2018. Vendors arriving after 10:30 am will not be allowed to set up unless approved by the Edmonton Metaphysical Market Group and his/her table fee will not be refunded. Items can be left overnight. Tear down is Sunday, December 2<sup>nd</sup>, 2018- 5:00 pm – 6:45 pm.**

**Vendors agree to stay set up till Sunday December 2<sup>nd</sup>, 2018 at 5:00PM. No early tear downs! Vendors tearing down early will be banned from returning to further events.**

**There can be *no moving or changing of the layout* once the vendor arrives. Vendors are permitted to sell only the items listed on their application form. Vendors must supply a full listing of all items to ensure there are no conflicts. Any changes to vendor`s wares must be submitted in writing and approved by the Edmonton Metaphysical market in advance. This will enable less duplicating of wares.**

**You, as a vendor, are responsible for providing your own insurance if needed.**

**There is a ramp available in the rear north entrance for loading and unloading. *Please do not block the entrance to the gate.* You can park in any of the 3 spots in the back then move your vehicle immediately for other vendors.**

**Any additional power needs will be extremely limited. Power cords and extensions will be provided by the Vendor. All electrical connections, installations, motors or electrical operating gear must conform to all Federal, Provincial, and local electrical fire codes, and passed inspection as required. (Canadian Standards Association Approved). Please note in the “Other needs” section should you require power and we will attempt to accommodate.**

**No table or equipment shall obstruct access to safety equipment such as exit doors, fire cabinets, fire alarms, etc. All structures and exhibits should be confined to the above noted table and the area immediately surrounding the table.**

**The Edmonton Metaphysical Market Group is not responsible for sales at Vendors Tables and holds no liability for other Vendors conflicting materials.**

**Please note there will be a set, first come, first accepted limit for conflicting products such as jewellery, crystals, etc.**

**During the Edmonton Metaphysical Market, Vendors may be terminated immediately and the Vendor must agree to remove materials forthwith, if, in the opinion of the Edmonton Metaphysical Market Group, the materials being displayed are deemed to offend the morals and values of the event. Or are wares not mentioned in your application form. All materials must fall within Legal specifications of the Provincial or Federal Government. This provision applies to persons, materials sold, things, conduct, printed matter, or anything of a character that is determined to be objectionable to the event. The decision of the Edmonton Metaphysical Market Group will be final. The Edmonton Metaphysical Market Group reserves the right to refuse service to anyone (vendors and /or customers) or to require anyone engaged in inappropriate or illegal behavior to vacate the premises. In the event of such restriction or eviction, The Edmonton Metaphysical Market Group shall not be liable for any refunds, rentals or any other exhibit expense.**

**Vendors are expected to be courteous to all other vendors, customers and organizers.**

**Vendors are required to be present at their Table area during the event. The Edmonton Metaphysical Market Group is not responsible for Vendors Table materials in their absence. Distribution of, and/or storage, or consumption of alcoholic beverage in the Vendor area is prohibited.**

**SECURITY:** Vendors are solely responsible for their own Tables materials and should insure their materials against any loss or damage. All property of an exhibitor is understood to remain in his or her care, custody, and control in transit to or from or within the confines of the event area.

**LIABILITY:** The Edmonton Metaphysical Market Group is not responsible for any injury, loss or damage that may occur to the Vendors or property from any cause whatsoever.

The Vendor, on signing the contract, expressly releases the above named Event and Group from any and all claims for such loss, damage or injury. The Vendor shall be held liable by the Freemasons' Hall of Edmonton for any damage to the Halls carpeting, tables, chairs, or walls within the space surrounding their table from set up time from 9am on Saturday December 1st, 2018 until the Table area has been cleared.

Vendors shall refrain from using, or allowing the use of nails, screws, hooks or other such permanent fixtures for fastening objects to building structures. It is strictly forbidden to paint the floor or place anything on the floor without adequate protection. The table and immediate surrounding area will be the Vendors responsibility. All vendors will be responsible to clean their area after the event.

**CANCELLATION:** There will be no refunds. If the booth is not occupied by 10:30am on Saturday, December 1st, 2018 the Edmonton Metaphysical Market Group shall have the right to use such space as it sees fit.

**ADVERTISING:**

Please note that to make a market work well, everyone must promote this event. The Edmonton Metaphysical Market will be advertising but please remember to share this event with all your friends, event pages and community sites as well.

**Also for advertizing, send in *three clear defined pictures of your product as well as your website link* for our advertising. All these things must be provided at the time you send in your completed application form.**

**METHOD OF PAYMENT**

**Vendors will provide payment to the Edmonton Metaphysical Market no later than 10 days from the date on the approval message.**

**Electronic e-mail transfer to [metaphysicalmarket@shaw.ca](mailto:metaphysicalmarket@shaw.ca) is the only available method of payment. Please recall it is first come, first serve so when full, it is full. The Edmonton Metaphysical Market will have a standby list.**

**NOTE: THE CONTRACT BECOMES OFFICIAL ONLY WHEN PAYMENT FOR THE TABLE IS RECEIVED.**

**For vendors to be confirmed, The Edmonton Metaphysical Market Group must receive payment in full.**

**I agree to the Terms and Conditions noted above:**

**Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

**We thank you for your interest in joining us as a vendor at The Edmonton Metaphysical Market!**

**As we have a limited number of spaces available for this event, vendors will be considered on a “first-come, first-served” basis, and payment received, with preference given to metaphysical, hand-crafted artisans, readers and healers, and subject to vetting. Please note NO FRANCHISES, MULTILEVEL MARKETING.**

**Edmonton Metaphysical Market  
11:00am – 5:00pm December 1<sup>st</sup>, 2018  
11:00am – 5:00pm December 2<sup>nd</sup>, 2018  
The Freemasons` Hall of Edmonton  
10318-100 ave, Edmonton  
Company or Group Name:**

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Website:** \_\_\_\_\_

**List of Items you will be selling. Please note ALL items-There can be no last minute substitutions of goods without notification:  
*(This will be used for vetting and advertisement on our face book page)***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Preferred Location (please note we cannot guarantee due to space conditions but we will try our best):**

- wall (limited)
  - power (limited)
  - Next to another vendor (if possible)
- 

**Additional Location preference :**

**Table Fees:**

- vendors table and chairs \$130
- vendors 8' x 8' space no tables and 2 chairs \$150
- readers and healers with no tables and 2 chairs \$90

**Method of Payment:**

- Electronic E-mail Transfer to **Edmonton Metaphysical Market:**  
[metaphysicalmarket@shaw.ca](mailto:metaphysicalmarket@shaw.ca)  
**Please use the password "market" only.**