**Bolnore Village Pre-School – Local Offer**

**10. How will the early years setting prepare and support my child to join the early years setting, transfer to a new setting/school?**

In order to prepare you and your child for joining the Pre-School we offer a Home Visit and an Induction programme both of which retain an element of flexibility to allow for particular needs.

Our Home Visits are made by in pairs and will always consist of one Early Years Practitioners and either the Manager, Holly Armstrong or the Deputy Manager, Fay Hart. The Early Years Practitioner will be your child’s Key Person. During the Home Visit you will have the chance to chat through your expectations as well as any questions you may have, and your child will be able to meet and play with their Key Person in the comfort and familiarity of their own surroundings. This process helps all of us to get to know one another and can ease the settling in period that all children go through when beginning to separate from home and be part of a wider community. Starting Pre-School does involve some form-filling so either Holly or Fay will talk through the paperwork with you, which you can fill in and bring to your Induction session with you.

We will leave paper copies of essential information with you during the Home Visit which will enable you to absorb some of the ‘housekeeping’ details that inevitably crop up when your child starts Pre-School. You will also be given a scrapbook that has already been started by us. On the first page will be a photograph of and some facts about your child’s Key Person. Please use this information to talk to your child about starting at Pre-School, to make the transition as positive as possible. The scrapbook is for you to add pictures, drawings, photos etc WITH your child so that s/he has something familiar with which to talk about and share in their first few days/weeks of Pre-School life. We will have an example of a scrapbook with us for you to look through during the Home Visit. We will also leave a blue book bag with you for your child to use during their time with us.

Our well established Induction programme enables children to visit the setting with you. You both get to meet all the staff team and have lots of opportunities to play indoors and outside in a very gentle introduction designed to be a positive first experience. Meeting other staff as well as your child’s Key Person is an invaluable opportunity for both of you. We operate a’buddy’ system so that if your child’s Key Person is absent from the setting because of training or illness, you will both still have a familiar point of contact. The ‘buddy’ will work closely with your child’s Key Person, wherever possible to provide continuity of care. You will be given a date and time to come in for the Induction session at your Home Visit as well as an actual starting date. Start dates are staggered to introduce small groups of new starters to the setting without it being overwhelming for either you or your child.

If your child is already at another setting or moving to a new setting we liaise with the other nursery or Pre-School, sharing information that will enable your child to settle as quickly as possible. The sharing of information allows staff to feel that they know enough about your child to begin to form a trusting relationship. We positively welcome visits between settings where possible and in the past we have found this to be very beneficial for children.

*" Bolnore Pre-School have gone out their way to set up visits and exchange progress with my sons other Pre-School. Really happy with the way they have done this, smoothly and efficiently"*

  **S Vosper**

***“****It has definitely been beneficial to Maisie for Bolnore Village Pre-School to liaise with staff at the other ‘setting’ that she attends. I think that it has helped both settings to achieve a better understanding of who she is and about the way she reacts in certain situations etc thus developing a better understanding of her emotional and social needs.*

*It has been useful for the settings to share information about her targets / next steps plus any other information on her Individual Learning and Development Plan to assist with providing some continuity for her throughout her week.*

*I have complete confidence that Bolnore Pre-School will do everything they can to make Maisie’s transition into Reception as smooth as possible. The sharing of information and opportunities to visit /stay and play etc will be invaluable to increasing her level of confidence and happiness at this time of significant change. Her key worker has clearly outlined the support available and made me feel very positive that my child will have the best possible start at school.*

*Bolnore Village Pre-School is an environment which I have 100% confidence in. Staff have put in a lot of effort to develop my child’s confidence and feeling of security away from the home environment. An enormous variety of activities are packed into each day – there always seems to be something exciting going on.*

*It is quite an achievement for my child to now be saying ‘I love Pre-School!’. This is purely down to the dedication of staff, ensuring her emotional well-being at all times.”*

 **B Russon**

When your child moves on from Pre-School to Reception Year at Primary School, we have an ever-developing programme of transition designed to inform, reassure and familiarise your child (and you!) with the changes ahead. With permission, information regarding your child’s individual learning and development as well as their current interests and any particular needs are shared with the Reception Year staff and opportunities are sought to ‘stay and play’ and/or have story sharing sessions. If your child has been receiving additional support from other agencies and/or has a Play Plan, you will be invited to discuss how strategies utilised in the Play Plan will transfer into a Reception classroom. What is available will depend to some extent on which Primary School your child will be attending, but we make every effort as a setting to make strong links with all the Primary Schools in our area. Transition is organised and overseen by our SEN coordinator, Fay Hart.

**Please take a look at our Policies and Procedures section of the website where you will find more detailed information regarding’ Transition’ , ‘Settling in’ & ‘Home Visits’ .**