

# Waiting List Enrolment



Farmhouse Preschool Patumahoe <input type="checkbox"/>	Farmhouse Preschool Karaka Under 2yrs Centre <input type="checkbox"/>	Farmhouse Preschool Karaka 2-3yrs & Over Centre <input type="checkbox"/>
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Child's official surname or family name:		
Child's official given / first name:		Child's official middle name/s:
Language/s spoken at home:	Child's ethnic origin:	Iwi (if any):
Child's date of birth: <i>dd/mm/yyyy</i>	Male <input type="checkbox"/>	Female <input type="checkbox"/>
Child's primary residential address:		
Post Code:		
Parent/Caregiver Surname:		First Name/s:
Is your home address the same as the child? Yes / No. If No, please advise alternative address:		
Phone: Home:	Cell:	Work:
Email address: <input type="checkbox"/>		
Parent/Caregiver Surname:		First Name/s:
Is your home address the same as the child? Yes / No. If No, please advise alternative address::		
Phone: Home:	Cell:	Work:
Email address: <input type="checkbox"/>		

*Please tick beside preferred person for contact/emailing.*

### Enrolment Requirements:

How many days in total do you require?  Do you have a preference of days: Yes  No

If yes, please circle preferred days:  Mon  Tues  Wed  Thurs  Fri

Do you have a preferred start date:  (approximate is fine)

Options: Please specify a preferred booking time:

- long day (between 7.30am to 5pm)
- short day (between 8.30am to 4pm)

*(Please note we require a **minimum booking & attendance of more than 6 hours** with any booking time).*

*Please see our parent information sheet (attached) for our Long & Short day fee rates, and Terms & Conditions.*

We can't always guarantee a place at the exact time you require, due to our busy waiting list, but we will do our best to accommodate your needs. We will contact you via email approximately two months prior to a place being available for your child.

Once your child's days & start date is confirmed we will give you an enrolment agreement form, "all about me" form & information sheet. Please also provide your child's birth certificate (or other legal document), along with their immunisation certificate for us to sight & copy (if this has not been done already). These forms & documents will be required on or before your child's first drop-off visit. **Please remember if your waiting list requirements or email/contact details change please email us to let us know!**

**Signed (Parent/caregiver):** \_\_\_\_\_ **Dated:** \_\_\_\_\_

Please email Odette at: [admin@farmhousepreschool.co.nz](mailto:admin@farmhousepreschool.co.nz) if you have any questions or changes.

Office Use Only: Date Rec'd: \_\_\_\_\_ Ent in SMS #: \_\_\_\_\_ Once start confirmed:  Diary.  S/Sheet.  Online.  Team.  Forms.  SMS.