Bathrooms

· Clean and disinfect toilet and sink

· Clean shower and bathtub

· Countertops and outside of cabinets

· Shine mirror and fixtures

· Garbage emptied

· Vacuum and disinfect floors

· Dust wall hangings and baseboards

Kitchen

· Clean countertops and outside of cabinets

· Clean microwave, refrigerator, dishwasher, and stove top

· Disinfect sink

· Dust wall hangings and baseboards

· Vacuum and clean floors

· Garbage emptied

Living Room & Hallways

· Dust surfaces, wall hangings, and baseboards

· Vacuum and clean floors

· Straighten furniture and pillows

Bedrooms

· Dust surfaces, wall hangings, and baseboards

· Vacuum and clean floors

Optional Add-ons

· Change sheets

· Dishes

· Laundry – wash, fold, dry, & put away

· Upholstery & Area Rug Cleaning \*using nontoxic hot water extraction\*

· Interior & Exterior windows

Miscellaneous Projects

Miscellaneous projects are always welcome. Simply email or text with your special requests so we can add them into our schedule.

Work Hours

Our work days are Monday through Friday 8am-5pm. We do work from a schedule and recommend the same time & weekday for your cleaning to create consistency & convenience for both of us.

Alarm Systems & Keys

It is not necessary to be at home during your cleaning. We will need to know where you keep your house key to access your home for cleaning. If you have an alarm, please provide key code to disarm the alarm on arrival & set it again after the cleaning.

Rescheduling

We understand that things happen. When these things happen, communication is KEY! Call, text, or email as soon as you know there is a conflict & we will do our best to reschedule your cleaning at the next earliest convenience. And we will do the same.

Sick Policy

If you or your children get sick with a contagious illness, please call and reschedule your cleaning. Even though we disinfect your house, it is possible that we may transport germs to the next house or become sick ourselves. And to be fair to all our clients, we prefer to wait until you are well again. On our end, we may have to call in sick as well to protect you & your family.

Satisfaction

We aim to please. If for any reason, at any time you are not satisfied with your cleaning, please let us know and we will do whatever we can to resolve your concerns. On the other end, if you are satisfied with your cleaning, please leave us a review on Facebook!

Payment

Paying with credit/debit card through PayPal is secure (and preferred) and leaves an electronic accounting trail for your records. Simply log on to paypal and [www.paypal.com](http://www.paypal.com) and click send money, then send to: littlegreyscleaning@gmail.com, the amount of today’s services, goods and services and click send. Cash and Checks (made out to Eric Kulpa) are also fine and can be left on the counter in an envelope labeled Little Grey’

s Cleaning.

Thank you for your business!