

**RIVENHALL PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3RD JULY 2012.**

Present: Cllrs. Abbott, Bills, Brailey, Wright, Prime, Turner and Clark.

In the Chair: Cllr. Abbott.

Also present: Parish Clerk and 2 members of the public.

632.. To receive apologies for absence.

No apologies were received at this meeting.

633.. Declarations of Interest relating to matters on the Agenda.

Cllr. Abbott made a personal declaration relative to item 637 as a member of the BDC Planning Committee.

634.. To approve and sign the Minutes of the meeting held on 12th June 2012.

The Minutes were **unanimously approved** then signed by the Chairman.

635.. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Issues over certain footpaths
- Irregular visit to a local residence
- Concern over the possible erection of a building on Rickstones Road at the entrance to the track leading to Tarecroft Wood.
- RPPFA Games Night on Friday 13th July 2012 in the Village Hall.

636.. Matters for Discussion:

- i. ECC Parish Partnership Scheme (P3).
Cllr. Brailey submitted a brief report upon his training session with the ECC Rights of Way Officer (Adam Jenkins).
Volunteers agreed to inspect all the local footpaths to ascertain what immediate remedial action will be required; a list to be forwarded to ECC together with a requisition for any equipment etc.
Adam Jenkins will hold a more practical training session at a date to be agreed.
ECC will progress the formation of a 'permissive' footpath along Church Road.
It was agreed that future expenditure for this P3 project be included within the Precept calculation.
- ii. Proposals for Tarecroft Wood.
No further information has been received from ECC. **It was agreed** that if nothing further has been heard from ECC by the August meeting the Clerk, again, will request details of their policy review for Community Asset Transfer.
- iii. To consider issuing a PC newsletter in the Autumn as well as the Annual Report.
It was agreed that the Chairman and the Clerk produce this report at the end of September (half-year closure) for distribution in October. Consideration was also given to the possibility of distributing this newsletter via email.
- iv. ECC Highway maintenance issues.
No further progress has been made with regard to the many highway defects reported to ECC Highways. It would appear that ECC Highways has been outsourced to Ringway Jacobs for a period of 10 years.
The Maintenance Contractor reported that the footway under and around the Railway Bridge on Oak Road is dangerous in places; this will be reported to ECC via the usual channel.
- v. General maintenance matters.
The Village Green bus shelter requires further inspection before any financial commitment for repair is made.

- vi. ECC consultation re increased capacity of Elm Hall Primary School, w.e.f. September 2013.
A drop-in session had been arranged by ECC for Monday 2nd July 2012, between 14.00 and 18.00 hours at the school. No Councillors managed to attend this drop-in session. The Chairman indicated that he was going to respond to the Consultation Document and other Members could do so on a personal basis.
- vii. Request from a Crossing resident for support in requesting a Sunday bus services on route 132 from Witham to Braintree.
There has been a negative reaction from ECC with a recommendation that such a request be made directly to First Essex Buses. It was agreed that a canvass for future use of this service be included in the mid-year newsletter.
- viii. General Power of Competence, CiLCA 2012.
The Clerk produced his certificate awarded for passing Section 7, General Power of Competence, CiLCA 2012.
- ix. Training Courses.
- (a) RCCE Briefing Session: Getting to Grips with New Community Rights - 11th July 2012, 19.00-21.00 hours, Feering.
Cllr. Clark agreed to attend this Briefing Session.
 - (b) Code of Conduct - BDC training session in Silver End Village Hall on Thursday 19th July at 19.00 hours.
The Clerk and Cllrs. Bills, Clark and Brailey agreed to attend this session.

637.. Planning Matters:

New Applications:

12/00903/FUL: Re-painting of building, doors and frames, new handrail to existing entrance ramp, provision of new bin store and introduction of new outdoor seating area - Little Chef, London Road, Rivenhall End.

Members raised no objection but did comment, via the Chairman, that the site photograph was of an incorrect location.

12/00884/ADV: Display of 3 no. internally illuminated roundel signage, 1 no. totem signage and 2 no. fascia signage (for Starbucks Coffee Shop) - Little Chef, London Road, Rivenhall End.

Members raised no objection but did comment that certain important matters had been omitted from the application form, namely:

The business opening hours

The brightness of the proposed lighting

Were the lights to be operational only during opening hours

Members also recommended that the wi-fi lighting to be in a trough and lit from above.

Planning Results:

12/00300/FUL: Erection of extension to provide for "clean" internal training facilities, incident command training, a relocated service control (999) call centre and improvements to welfare catering and general office. - ECF&RS, Kelvedon Park.
Application granted.

12/00531/FUL: Change of use of land to use as garden - Land south west of Badgers, London Road, Rivenhall End.

Application granted.

Planning Enforcement:

There are currently 9 private objections lodged with BDC regarding Appleford Farm. A photographic survey has been undertaken of HGVs using Oak Road and this has been forwarded to BDC along with another formal letter of objection from the Parish Council.

Ongoing Planning & Highway Issues:

- i. Local Development Framework.
Nothing further to report at this stage.
- ii. Rivenhall Airfield.
Work has commenced on the extended gravel extraction and trees have been removed without BDC's knowledge.
- iii. ECC Waste Development.
Nothing further to report at this stage.
- iv. ECC Minerals Development.
Nothing further to report at this stage.
- v. Braintree District Local Highways Panel.
Four parish representatives will be Earls Colne, Great Bardfield, Halstead and Stisted. Cllr. Abbott will still have a direct representation as a District Councillor.
The all member training session has been cancelled and it would appear that the initial meeting will not now be open to members of the public. Cllr. Abbott agreed to make further enquiries regarding this important issue.

638.. Correspondence received since the date of the agenda.

RCCE 2012 Annual General Meeting.

The Chairman agreed to attend on behalf of the Parish Council.

639.. Finance matters:

To agree accounts for payment.

Proposed by Cllr. Wright, seconded by Cllr. Bills and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

838	J. E. Abbott	£550.00	Chairman's allowance 2012/13.
839	Braintree District Council	£1250.58	Parish Council Election
840	RPFA	£45.00	Hire of Hall (May, July, August)
841	HM Revenue & Customs	£163.80	PAYE (April, May, June)
842	K. P. Taylor	£350.00	Salary/expenses June
843	A. Walsh	£389.50	Maintenance June

640.. Information exchange and items for the next agenda.

- Local Broadband provision is due for improvement by 2015.
- The Clerk will obtain details of accidents at the A12 junction with Oak Road via Essex Police then report the details to both ECC and the Highways Agency.
- Poor visibility from the street lights along Braxted Road at the A12 slip road.
- There has been another RTA at the junction of Park Road and Church Road.

641.. Dates of future meetings:

Tuesdays 7th August, in Rivenhall Village Hall and 4th September in The Henry Dixon Hall, and both commencing promptly at 20.00 hours.

Items for the August meeting to the Clerk by 27th July at the latest.

642.. Closure.

The Chairman closed the meeting at 21.48 hours.

Signed: Date:

CHAIRMAN