

## SOCIAL MEDIA POLICY

Fort Road Daycare and OSC will not share any information pertaining to the center, staff, volunteers, children and families and matters relevant to the center on any form of social media (Face book, Twitter, message boards, MySpace, Twitter, etc.) without proper authorization.

The publication or use of any photos taken at the center, whether online or otherwise, is prohibited outside of the center without prior approval from the Director/Owner and written permission from parents when photos include pictures of children.

Parents are asked to sign a photo permission form for pictures (registration form) that will be used only in the center. If we would like to use photos outside of the center, written parental permission is required for photographs specifically for each occurrence. Only the Director/Owner is permitted to post any information related to the center.

Parents and volunteers are asked not to take pictures of any of the children.

Thank you

Effective Date: Sept 2018