

EVENT COORDINATOR JOB DESCRIPTION

The Event Planner for RIDE HARD NWFL has a very important role! You are responsible for establishing networking connections with venue/event planners to negotiate desirable event venues for our mobile mechanical bull ride units throughout the year. Prepare and keep a database of all contact information, including dates of initial contact. You will be paid on a very generous commission pay scale.

REQUIREMENTS FOR POSITION:

- **BE ABLE TO COMMIT TO RIDE HARD NWFL 100%**
- **BE HIGHLY MOTIVATED, FRIENDLY, PERSUASIVE, AND OUTGOING**
- **POSSESS GOOD MORAL STANDARDS**
- **BE COMPUTER LITERATE AND PROFICIENT IN MICROSOFT OFFICE**
- **BE NEAT AND ORGANIZED WITH THE ABILITY TO MULTITASK**
- **BE ABLE TO COMMUNICATE IN A CLEAR, PROFESSIONAL SPEAKING VOICE WITH EXCELLENT VOCABULARY SKILLS**
- **BE ABLE TO TOLERATE FLASHING LIGHTS AND LOUD NOISES**
- **BE ABLE TO LIFT UP TO 20 POUNDS**
- **AGREE TO WORK WHEN SCHEDULED**