

Please read carefully and fax/email clear copies of all documents

The state of GEORGIA requires the following documents to process an IRP tag. NO EXCEPTIONS!

_____ 5 Proofs of Established Place of Business **OR**

_____ 3 SEPARATE Proofs of Georgia Residence (*Driver's License; Title or Title Receipt; Utility bill-Gas, electric, water, or landline phone ONLY; Personal Tax Return; Property Tax Record*) Address/ Name must match on all 3 proofs; **P. O. Boxes are NOT accepted**

_____ Title Receipt reflecting valid proof of Georgia Title (*include notarized lease agreement if leasing*)

_____ Completed Form T-239 (Schedule G) (*we complete on your behalf*)

_____ Completed Form T-138 (Schedule A) (*we complete on your behalf*)

_____ Copy of Driver's License

_____ Form 2290 reflecting all VINs which will be registered at a weight over 54,999 lbs (*unless truck has been purchased less than 60 days ago or gross weight is under 54,999 lbs*)

_____ Corporation documents are also required if tags are desired in your company name

_____ Liability Insurance Card/Binder or Certificate of Insurance for your vehicle (*with full VIN & expiration date*)

If you're leased on with someone else, the state of Georgia also requires:

_____ Employment Lease or Contract with company you're running under (*1st page, Truck info page, Signature page*)

* lease or contract must list USDOT of Carrier Responsible for Safety

* lease or contract must list name and signature of Authorized Representative of IRP account

* lease or contract must list name and signature of Authorized Representative of Carrier

* Carrier Certificate of Insurance card/binder (*with full VIN & expiration date*)

*Equipment Lease Agreement

_____ Power of Attorney signed and notarized (*we complete on your behalf*)

_____ Actual miles driven for each Jurisdiction (*if applicable*)