

CHECK LIST

Lincoln Medical and Mental Health Center
Generations+/Northern Manhattan Health Network
February 17, 2012-----

2011 EMPLOYEE OF THE YEAR



Daisy Rivers has worked in the Social Work Department for 11 years as a Clerical Associate and is committed to Lincoln Hospital's patients and staff. Her attendance is impressive and she has avoided being late, no matter what the circumstance. Ms. Rivers is dependable and ready to step up to any assignment. Her peers and supervisors consistently commend her on her reliability, work ethic, customer service and efficiency. She has been assigned to several different Social Work offices throughout the network. Each time she has accepted her reassignment with steadfast dedication. Ms. Rivers' annual performance evaluations summarize her work as outstanding. She clearly exemplifies Lincoln Hospital's Service Excellence. We thank you.

LINCOLN ART EXCHANGE PROGRAM



Through the Lincoln Art Exchange (LAX), uninsured NYC-based artists have access to affordable healthcare by participating in a program that allows them a unique opportunity to exchange their creative services for medical care at Lincoln Hospital. The LAX artists are open to work in departments at Lincoln, Belvis and Morrisania.

Departments may submit a request for artists on the intranet by accessing the link: <http://intranet.genplus.nychhc.org/LincolnArtExchange.aspx>. If you would like to invite an artist to participate in a project on your unit or department, please contact the Program Coordinator, Colette M. Barrow at 718-579-6496 or LincolnArtExchange@nychhc.org for more information. See page 8 for the amazing artists enrolled in the program, and ready to work in your area.

JOINT COMMISSION READINESS

HIPAA

The Health Insurance Portability and Accountability Act regulates the way patient information is handled, to ensure the highest degree of confidentiality and mandates safeguards to ensure that medical information is transmitted and received with the highest degree of security.

HHC employees must only use or disclose patient protected health information (PHI) whether in paper or electronic record, only as is necessary to carry out their assigned job functions and responsibilities. Failure to follow HHC policies and procedures regarding access to PHI can result in disciplinary action (including termination), or in criminal or civil charges. Leadership imposes zero tolerance for HIPAA violations.

Need more information? Contact **Lebby Delgado**, extension 5421 or **Robert Hinton**, 6410, both Lincoln Privacy Officers.

QUESTION OF THE DAY

Competition is getting stiffer as more employees are entering the contest to win Lincoln mugs. Winners within the past two weeks had to work hard for their prizes...all from the booklet "What Every Employee Needs to Know".

January 30, **Erosalia DeOcampo**, RN in cardiology could name 6 ways to manage security.

Friday, February 3, **Ruth Dempster**, RN in 1A2,

Johanna Arias, Patient Navigator for the Affiliation and

Bridget Bonaparte, Medical Records could explain HIPAA in detail.

Tuesday, February 7 at 5:45am,

Escarleth Nash, RN in OB and

Harriet Ashamole, RN, Emergency Room, could instantly name 5 ways to protect confidentiality. Ms. Nash

stated that every night the team tests each other from the booklet "What Every Employee Needs to Know".

Tour 1, February 7, **Luz Sanchez**, RN, OB and

Olga Pichardo, PCA, Emergency Department, could instantly (almost) name 4 ways to reduce the risk of health care associated infection.

Also, Thursday, February 9,

Chris Hock, MD, OMS Resident (Dental)

Elizabeth Barnes, clerical associate in the Emergency department and

Jonathan Marehbran, MD, Resident, (Internal Medicine) all won.

Listen out during all tours for the Question of the Day. If you are able to get through on the phone line, quickly give the most thorough answer.

Questions cannot be repeated.

TJC KNOWLEDGE BOWL

The first Knowledge Bowl of this survey year took place on Friday, February 3rd outside of the auditorium. The Joint Commission Knowledge Bowls help staff with information important to our Joint Commission Survey. Employees are asked 5 - 10 questions from the booklet "What Every Employee Needs To Know" and prizes are awarded based on correct answers.



TJC Knowledge Bowl Q&A and prizes!



Fifty three employees won prizes of mugs, tumblers, portfolios, tee shirts and more on February 3rd.

The next Knowledge Bowl will take place on February 23rd and will include new prizes and new questions. Come to the Question Stations with answers.

JOINT COMMISSION READINESS TOWN HALL MEETINGS**

Critically important Town Hall Meetings are taking place to discuss important issues like Leadership, National Patient Safety Goals, Information Management, Life Safety, Nursing, Performance Improvement and much more throughout February, March and April. This is information Every Employee Needs To Know.

Town Halls will be held twice a month on each of the three tours:
 Tour II will begin at 10 am,
 Tour III will begin at 5 pm, and
 Tour I will begin at 5 am.



(l-r) Members of the "Giants" M. Pereira, RN (Lincoln), L. Bailey, DDS, (Renaissance), H. Farooqi (Harlem) and Mr. F. Mercado, (Lincoln).

THE PATIENT SAFETY JEOPARDY BATTLE OF THE NETWORKS...
Generations+ / Northern Manhattan Health Network vs. South Manhattan Health Network
 On February 1, 2012, Harlem Hospital Center hosted the "HHC Patient Safety Jeopardy Battle of the Networks." The Jeopardy games tested and showcased staff's expertise in patient safety, while getting everyone prepared for National Patient Safety Awareness Week, March 4-10, 2012.

The teams were the Generations+ / Northern Manhattan Health Network "Giants" against South Manhattan Health Network's "The Five Rights". Both teams consisted of some of the most knowledgeable patient safety staff. This was quite an impressive and intense competition, but the Giants took the win! The Giants will participate in the Jeopardy finals during National

Patient Safety Awareness Week on March 5 at Goldwater Specialty Hospital. Congratulations Generations+/Northern Manhattan Health Network's Giants for advancing to the finals...

BLACK HISTORY MONTH ACTIVITY



BLACK HISTORY MONTH 2012

During February, which is Black History Month, Lincoln Hospital has a lot of activities surrounding the African American experience and heritage. Movies will be held on Tuesday, February 21st, Wednesday the 22nd and on Friday, the 24th at Noon in the auditorium. Come out and enjoy. There have been top rated movies - *Pride, The Help, For Colored Girls and Amistad.*

Atiba Kwabena-Wilson is back by popular demand, lecturing every Tuesday on provocative and important subjects at 5:00 pm in conf. room 4.

The **Talent and Fashion Show** takes place at 5pm on February 22nd in the auditorium. You do NOT want to miss this again! It is a fantastic show.

On February 29th (Leap Day), "**A Night of Song and Praise**" takes place at 5

PM. Come out to learn and enjoy the fellowship of these free events. Your presence is welcome! (Special thanks to the Committee of Friends.)



Atiba Kwabena, lecturing and Nikki Williams, artist, with Ms. Hernandez

WEAR RED FOR WOMEN'S HEARTS



National Wear Red for Women's Heart Health Awareness took place on Friday, February 3, 2012. Many individuals wore red, but the 7C Unit, along with Dr. Sara Shahim (center), wore their commitment to women's heart with red.

National Wear Red Day was not just a fashion statement, although everyone looked stunning, it was a chance to raise awareness and begin dialogue for women of all ages. Heart disease is still the number one killer of women. Protect your heart by knowing the facts, make healthy choices every day, know the signs and symptoms of a heart attack, and manage your medical conditions.

WELLNESS PROGRAMS

This is as good a time as any to recommit to keeping your body, mind and soul in good condition. Let the activities taking place at Lincoln help you. Simply join one.

TAI CHI

Yes, the Tai Chi class takes place on Wednesdays from 5:15 to 6:30 in the 10th floor conference center. Sifu Daughn presides.

MEDITATION

Meditation helps. Try Sahaja Meditation. A simple, time-honored technique that is easy to learn, it helps reduce stress and increase wellness. Meditation brings better focus and helps people become centered and balanced. Anyone can try it. Always FREE!

Call Bobby at ext 5508 for more info.

We invite you to join the above, free sessions.

WEIGHT WATCHERS AT WORK

WW@W will return! This program works with the support of your colleagues and there is a fee to join. Contact Elizabeth Barnes at extension 3240.

FREE CARDIAC PULMONARY RESUSCITATION (CPR) CLASSES

Join EMTs and Paramedics from the Fire Department's EMS Training Academy in the Lincoln conference center area and learn how simple and easy it is to save a life by performing chest compressions until help arrives.

New CPR Session dates available:

February 23rd at 9 am

February 29th at 4 pm and

March 7th at 1:00 pm

To register, email **Lenny Graczyk** at Leonard.Graczyk@nychhc.org. You must specify the date you will attend.

SECURITY

A Valid Hospital ID is an important security measure in a hospital. In order to ensure that all employees can easily update their ID, Hospital Police will keep the ID Room #314 on the third floor, open from 0730 thru 1500 on Mondays, Tuesdays and Thursdays.

It is HHC and Lincoln policy that employees wear IDs while on the premises at all times.

JOINT COMMISSION READINESS

ADVANCE DIRECTIVES

Patients have the right to participate in their care by developing an Advance Directive, which makes their intention for care known if they become unable to make medical decisions for themselves. An assessment of a patient's Advance Directive status must be available in all patient medical records.

The Guest Relations Department is available (ext 5537) to assist patients in creating an Advance Directive. Follow-up needs for Advance Directives are documented.



**WRAPPING CHILDREN IN LOVE
ONE BLANKET AT A TIME**

Joselyn Perry, founder of the Zaenah's Blanket Foundation, and her daughter Tanesha donated baby items to the newborns and mothers on 5B and 4B on January 28th. Lincoln Hospital was chosen as a recipient of these gifts because Ms. Perry's goddaughter was born here at Lincoln. The organization was founded in memory of her daughter Zaenah Mitchell. The mission of Zaenah's Blanket Foundation is to provide blankets to those who are in need of something warm to wrap their babies in as they bring them home from the hospital.



Lincoln Hospital thanks the Foundation.



FINANCE SUPERBOWL LUNCHEON

The Finance Department celebrated Superbowl XLVI with a luncheon on Friday, February 3rd.



Even Nellie, Mr. Victor Bekker's pet (above), rooted for the Giants. "Unfortunately, the department also has a New England Patriot Fan," stated a victorious New York Giants supporter.

DATES TO REMEMBER

President's Day- Monday, February 20
 Mardi Gras - Tuesday, February 21
 Ash Wednesday- Wednes, February 22
 Leap Day- Wednesday, February 29



FOSTER GRANDPARENTS

The children of Lincoln Hospital smile every time they encounter one of our Foster Grandparents. We have 13 dedicated volunteers that come rain or shine, early morning to play, read to the pediatric patients or to comfort a crying baby. The Foster Grandparents provide activities that grandparents normally do. This is ideal as many of our patients may need this added support. The Foster Grandparents have become mentors, role models and they are seen as friends by many of the families.

We have Foster Grandparents in the nursery where they cuddle, feed and change diapers for our newborn babies. They are in the Reading Room in the Pediatric Clinic educating children about the value of books in the home. We can find them helping in the WIC area and in the outpatient playroom, playing with the children, completing puzzles, interacting with the children and many times eating the fake food that the kids so graciously offer them. They assist the child Life Specialist caring for children admitted to the Pediatric unit. If parents are not at the bedside, they entertain.

Let's not forget how active they are in any activity that involves children such as Bring your Child to work Day and during the Holidays and 3 Kings Day, distributing toys in the pediatric units.

A big thank you to our Foster Grandparents for the hard work, the love and care they give to our pediatric patients, and for the support they provide to families.

NEW QUARTERS

At press time, the second floor of the Annex, above the Medicine Pavilion is being occupied by the Ambulatory Care Administration, Payroll, and the Human Resources Department. Next Check List we will have more about the move.



LINCOLN ART EXCHANGE

Continued from page one...



(L) Giselle Vasquez (actress/singer), Gary Gabriel (playwrite), Colette Barrow, Program Coordinator, and Lawrence Parker (fine artist).

Listed below are artists already enlisted in the Lincoln Art Exchange:

A crochet artist has a fun method of incorporating applied mathematics into the art of crotchet- ranging from hats to blankets.

A doodle/abstract artist strategically incorporates music and images into art, all while opening up the creativity in kids and refreshing the mind.

A performing arts instructor specializes in exercise and body movement such as Pilates.

An art teacher is skilled in a wide variety of arts and crafts ranging from basic painting to complex collages.

A sculptor has years of experience in the arts such as painting, lithography, clay and more.

A crochet artist focuses on making creative hats for all audiences.

A poet works well with teaching children the art of theater and the key to becoming an effective writer.

A certified fitness instructor is versatile in various forms of exercise including hip hop dance and yoga.

A writer/guitarist is eager to share talents with all who may benefit.

An artist has over twenty years of experience in mural designing, canvas art and decorative fine art.

A custom design artist creatively customizes materials from tee-shirts to sneakers.

An artist who paints collages depicting the culture and vibrancy of various communities.

An actor and singer has experience in theatre and especially enjoys introducing arts to youth.

An actress and singer, fluent in English and Spanish, has experience conducting workshops in the *Life is Precious* program.

If you would like to invite one of these artists to participate in a project on your unit or department, please contact Colette M. Barrow at 718-579-6496 or the LincolnArtExchange@nychhc.org.