

**RIVENHALL PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON 1 DECEMBER 2015**

Present: Cllrs. Abbott, Wright, Bills, Anderson, Prime, and Turner.

In the Chair: Cllr. Abbott

Also present: Parish Clerk plus BDC Cllr. Bowers and 2 members of the public.

1183. To receive apologies for absence.

An apology was received from Cllr. Clark who was unwell.

1184. Disclosure of Pecuniary Interests relating to matters on this Agenda.

Cllr. Abbott declared Non-Pecuniary Interests in all matters relating to ECC and the BDLHP.

1185. To approve and sign the Minutes of the meeting held on 3 November 2015.

The minutes were **unanimously approved** and then signed by the Chairman.

1186. Public Forum for 10 minutes.

The following matters were brought to the attention of Members:

- Delay in the implementation of a weight restriction along Oak Road and Henry Dixon Road.
- Footpath 38 concern has been expressed regarding a fallen tree branch and there are others that look precarious - Clerk will contact the landowner accordingly.

1187. Matters for Discussion:

i. The inclusion of an additional Public Forum.

Proposed by Cllr. Turner, seconded by Cllr. Prime that ten minutes be included on future meeting agendas for an additional Public Forum at the end of meetings. This proposal was not carried by the use of the Chairman's casting vote.

Proposed by Cllr. Abbott, seconded by Cllr. Anderson and agreed by a vote of 5 to 1 that a ten minute 'Public Feedback' item be included on future agendas towards the end of the meetings

ii. Possible provision of a Defibrillator.

The Clerk reported that the grant application to the British Heart Foundation for the supply one Zoll AED Plus, one Alvia 210 cabinet and a Call Push Rescue Training Kit has been approved. Equipment delivery is awaited.

Cllr. Wright agreed to organise any relevant training for volunteers and to take care of this equipment after delivery.

iii. Forest Road Section 106 monies.

It was reported that no off site S.106 monies will be made available for Rivenhall projects; all money from this development will be allocated for projects in Witham.

iv. RCCE Active Communities Christmas Coffee morning - Monday 14 December 2015.

Cllr. Anderson agreed to represent the Council at this event and the Clerk will contact the RCCE accordingly.

v. Request from Essex County Fire & Rescue and Essex Police for Home Safety Volunteers.

The Clerk has produced notices advertising this new initiative and these will be exhibited on the Council notice boards.

- vi. A12 Villages Traffic Action Group.
The group - A12VTAG - has a current membership comprising Kelvedon, Feering, Coggeshall, Messing-and-Inworth and Tiptree Parish Councils, along with the Kelvedon and Feering Heritage Society. Their main concern is the reduction of traffic travelling via Kelvedon and Feering from the A12 to both Tiptree and Coggeshall by the future introduction of new A12 junctions where the Inworth Road passes under the A12. Currently the Clerk receives a copy of the minutes of their meetings.
- vii. ECC Highways Maintenance.
- (a) The pothole in Rickstones Road near Stoverns Hall Farm has been repaired.
 - (b) ECC are to be requested to either replace the damaged advisory speed sign near Rectory Lane with a 20mph advisory sign or to remove the damaged sign completely.
 - (c) ECC have indicated a willingness to clean up and repair the potholes along Rectory Lane.
 - (d) Street lights 12, 15 and 19 along Rickstones Road have malfunctioned and will be reported.
- viii. General Maintenance.
- (a) Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed that two additional sacks of flower bulbs be purchased for planting as soon as possible at the Northern end of the parish.
 - (b) One additional grass cut has been undertaken by the Maintenance Contractor this Autumn.

1188. Planning Matters:

New Applications:

15/01357/FUL: Erection of single storey stand alone annex connected to existing dwelling. 53 St. Mary's Road.

Members commented upon the lack of detail within the application regarding the parking of vehicles and recommend that provision included for two parking spaces on site.

15/01394/FUL: Installation of dropped kerb and crossover. 467 Rickstones Road. Members supported this application.

15/01396/FUL: Installation of dropped kerb and crossover. 473 Rickstones Road. Members supported this application.

15/01400/FUL: Erection of outbuilding for workshop/storage use. 43 St. Mary's Road. Members made no comments relative to this application.

15/01415/LBC: Installation of secondary glazing. Hoo Hall Cottage, 223 Oak Road. Members agreed to leave any decision regarding this application with the Planning Officers.

15/000926/FUL: Changes to Rivenhall Oaks Golf Course - to be considered by BDC Planning Committee on 8 December 2015 at 19.15 hours.

Planning Results:

There were no planning results to be reported.

Planning Appeals:

There were no planning appeals to be reported.

1189. Ongoing Planning Issues:

- i. BDC Local Plan.
 BDC revised timetable as follows:
 Consideration of evidence base documents as completed, between now and June 2016.
 Consideration of the detail policies for inclusion within the Plan: Local Plan Sub-Committee December 2015/January 2016; Council January 25th 2016.
 Potential development sites considered by the Local Plan Sub-Committee February to May 2016.
 Draft preferred options Local Plan considered by Council June 2016.
 6 week public consultation on the preferred options Local Plan June/July 2016.
 Feedback on the consultation and changes agreed as necessary September - November 2016.
 Council consideration of the Submission draft Local Plan November 2016.
 Public consultation of the submission draft Local Plan November/December 2016.
 Submission of the Local Plan for examination February 2017.
 Independent Examination May 2017.
 Inspector's Report and final adoption of the Local Plan September 2017.
 The sites along the A12 have been taken out of the housing part of the plan as they are proposed for employment only, but they have not been dropped just moved into a different classification.
 BDC agreed that Mr. Brice's further sites to be listed under Rivenhall; they had been listed as being in Witham adjacent to the edge of the town.
Members agreed to schedule a Public Forum, from 19.00 hours, in advance of the January meeting so as to inform parishioners and receive comments regarding the possible planned housing development sites within Rivenhall Parish
- ii. Rivenhall Airfield - Bradwell Quarry.
 There was nothing further to report at this meeting.
- iii. Rivenhall Airfield - Waste Incinerator.
 As part of their public consultation the Environmental Permit application, the Environment Agency are holding a public drop-in event in Silver End Village Hall on Wednesday 2 December 2015. This consultation process closes on 24 December 2015.
 It was reported that further additional planning application submissions and consultations could be forthcoming early in 2016 due to the Secretary of State requiring further information from the applicants.
- iv. ECC Minerals Plan.
 There was nothing further to report at this meeting.
- v. Proposed Colemans Farm Quarry.
 There was nothing further to report at this meeting.
- vi. Tarecroft Wood.
 There was nothing further to report at this meeting.
- vii. Braintree District Local Highways Panel.
 The very latest information remains as follows:
 - a. 7.5T weight restriction, Oak Road (linked) new signage in Church Road/Oak Road. ECC are to consider yet another report regarding this.
 - b. Extended 30mph limit along Church Road. There will be a public consultation period with implementation by March 2016.
 - c. Grass verge outside 51-53 Oak Road - due November 2015.
 - d. Rectory Lane traffic restrictions - in validation.

- e. Reflector bollards along, Park Road - in validation.
- f. Introduction of a speed monitoring loop on Rickstones Road, approved.
The next meetings of the BDLHP will take place on Monday 18 January 2016 and Thursday 24 March 2016, both in Causeway House.
A suggested height activated warning system just south of the Oak Road/Rickstones Road junction has been referred to the Liaison Panel Officer who replied that this is very unlikely to be considered.

1190. Correspondence received since the date of this Agenda.

- * Highways England (HE) will, subject to weather conditions, be working to improve access to the A12 slip road junction and the advance signing at the Oak Road junction with work due to commence on Monday 7 December 2015 until Friday 18 December 2015 between 20.00 and 06.00 hours. HE have written to local residents accordingly.

1191. Reports from PC Representatives.

There were no reports for this meeting.

1192. Finance Matters:

To agree accounts for payment.

Proposed by Cllr. Abbott, seconded by Cllr. Wright and unanimously agreed that the following accounts be paid. Cheques were then drawn accordingly.

1063	Rivenhall & Silver End PCC	£350.00	Magazine grant for 2015/16
1064	H. M. Revenue & Customs	£215.00	PAYE 3 rd quarter 2015/16
1065	Fred Smith	£210.00	Parish Christmas Tree
1066	K. P. Taylor	£316.70	Salary/expenses November '15
1067	A. Walsh	£81.00	Litter picking November '15
1068	P.G. Groundcare Ltd	£258.00	Maintenance November '15

1193. Information exchange and items for the next Agenda.

- * The Clerk will report to the Environment Agency that Rivenhall Brook is again blocked by fallen tree debris.
- * It was reported that work has commenced to repair the former Fox PH and for it to open as a Farm Shop with Café attached.
- * Copies of plans for large planning applications are to be made available to members of the public at subsequent meetings.

1194. Dates of future meetings.

Tuesdays 5 January and 2 February 2016 in Rivenhall Village Hall, both commencing promptly at 20.00 hours

Items for the January meeting to the Clerk by 23 December at the latest.

1195. Closure.

The Chairman closed the meeting at 21.25 hours.

Signed:

CHAIRMAN

Date: