

# Mad Hatters

## Registration Form



### Child's Details:

First Name:	Surname:	What they like to be called:
Date of Birth:	Current Age:	First Language:
School they attend:	Class:	

### Parents/Guardian Details: (please let us know if either parent does not have parental responsibility)

Title	First Name	Surname	Title	First Name	Surname
Home Address			Home Address		
Work Address			Work Address		
Home Number	Mobile Number	Work Number	Home Number	Mobile Number	Work Number
Email			Email		

### Emergency contact details (please provide at least one other person we can contact)

Name	Telephone	Mobile
Address		Relationship to child
Name	Telephone	Mobile
Address		Relationship to child

### Child's Doctors details

Doctors name	Surgery	Telephone

## Childcare requirements

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club					
After School Club					

About your child	Yes	No	Details
Does your child have any additional / special needs			
Does your child have any medical needs			
Does your child have any allergies			
Does your child have any dietary requirements			
What are your child's favourite activities?			
Is there anything your child doesn't like or is scared of? (food, games etc.)			

### Please read the following statement carefully:

1. I give my consent for a trained member of staff to administer appropriate first aid if required
2. I give my permission for Mad Hatters staff to seek any necessary emergency medical advice or treatment in the event that my child is involved in a serious accident. I expect to be contacted immediately on the number provided.
3. I give permission for staff to administer sun cream to my child if they are unable to do it themselves
4. I am aware that Mad Hatters has a duty to report suspected child abuse or neglect
5. I give permission for Mad Hatters to share information with other professionals
6. I give permission for Mad Hatters to take my child to the local park during their attendance at holiday club
7. I give permission for staff to take my child on public transport when attending holiday club
8. I give permission for photos to be taken of my child for the club album
9. I give permission for my child to have their face painted unless otherwise stated
10. I agree to inform the club if my child will be absent from a booked session
11. I agree to pay a penalty charge of £5 for every 15 minutes I am late (or part thereof after 6pm)
12. I agree to inform the club if I am delayed in collecting my child
13. I agree to pay all fees in advance either weekly or monthly
14. I agree to pay a retainer of £5 per session should my child take part in courses / lessons that are run by their school
15. I understand if my child is absent I will not be refunded the session amount
16. I understand the club does not take responsibility for personal possessions and valuables
17. I understand that if I fail to pay my bill, without notification or good reason, it may result in my child not being able to attend the club
18. I consent for my child to attend this club; I understand that the club has policies and procedures and that there are expectations and obligations relating to both the club and myself and agree to abide by them.
19. I have read and accepted the above conditions for my child attending Mad Hatters.

Parent / guardian signature:	Date:
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