

Agenda for Sept. 16 – 6:30 p.m.

1. Welcome – President of the PPQG – Jeanne Surber **(please discuss asking for donations from Guild members for snacks for the Symposium – form will be developed by Oct. 18 by the Chair).**

Reminder - We will need the following done by Oct. 18 – everyone should bring their documentation/forms to add to the records (give to Jeanne Surber):

Publicity items should be ready by Oct. 18 to advertise (that will be exactly six (6) months before the event); Registration Forms; Name Tags; quilts gathered to bring for decoration – see Denise Vasser; and, a list of preliminary Vendors (rooms needed) and the room they will be in.

2. Minutes approval – **please read before coming to the meeting.** Any change(s) will be voted on and the change(s) will be made.
3. Committee Reports – A paper copy is needed to give to Debi Cross for the records.
4. Remind everyone to keep receipts from your purchased items and a request form is needed (Treasurer has it and it is on the website. Treasurer will answer any questions you may have.)
5. **Starting at the September Guild meetings (Day and Night),** please have a representative from your Committee to report and be prepared to answer any questions the Guild Members may have at the Day and Night Meetings. It's a good time to ask if anyone would like to volunteer or make a donation.

Thanks to everyone for your hard work and dedication to the Guild and Symposium.

Next meeting will be Sept. 16 at 6:30 p.m. - Linda Odell - Symposium Chair

Linda Odell
Symposium Chair