



SCHEDULE OF FEES – REVISED SEPTEMBER 2018

PRIVATE MEDIATION

We are a boutique mediation company, and our small size provides us with more agility than our big, corporate counterparts. As such, we're often able to respond to client needs faster and at more affordable rates. And our distinguished network of Affiliate Mediators means we can cover a significant area spanning Bristol, Oxfordshire, Berkshire, Buckinghamshire and the London metro area.

We work hard to keep our costs low, and so we hope you will find Compass' fees competitive and of good value. The fees represented here are for contracting with **Compass Mediation Group** directly. Fees through our Affiliate Mediators are set directly by them as independent consultants and so may vary.

HOW IT WORKS:

At the initial assessment meeting, our mediators will assess, using a formula, whether or not you qualify for Government-funded Legal Aid. If you do, the whole mediation process is likely to be free for you. This is not to be confused with any legal aid that is available for going to court where you might have to pay a contribution towards your legal costs during the case and/or repay your costs at the end of the case.

If you do not qualify for Legal Aid for mediation, fees will apply which are based on a combination of the amount of time taken for your mediation plus the value/complexity of your situation. Our fees start at £150/pp including VAT per 90-minute session, meaning a typical mediation would cost each of you less than £1000.

Unless stated otherwise, and excluding the first 90-minute session (which is fixed) we will only charge you for the time spent by the mediator during the sessions and for time our mediators spend preparing any necessary documents during the process, such as the Open Financial Summary or the formal Memorandum of Understanding completed at the end of the mediation setting out any proposed agreement. We do not charge for routine emails, or phone calls, but we may charge for postage (as a pass-through) subject to the amount/weight and the number of copies required

Fees for an initial Mediation Information and Assessment Meeting (MIAM) are fixed at either £75 incl. VAT (for an Online MIAM) or £95 incl. VAT (for a face to face MIAM).

In general though, we make a point of explaining the likely costs that you will incur before any mediation starts. Most cases take between 2 and 5 sessions, with an average of 3 sessions. And we're pleased to say that recent research indicates that mediation costs less than 10% of what you might be charged by using a solicitor to negotiate for you or to take a case to court.

All mediation fees represented here are quoted **per party** and are subject to change on occasion. Large or complex, multi-party cases may require two mediators, and we will quote for such an engagement. Venue costs (ie. the cost of renting a room for the session) if any, are added along with

any other reasonably incurred costs (print/postage) and shall be split and billed equally between the parties.

With respect to preparation of documents during and on completion of the mediation, these fees are fixed per the table below. These may include an Open Financial Summary setting out the factual financial circumstances considered and a Memorandum of Understanding summarising agreements reached.

We accept payment by card, direct bank transfer, or cash. Fees are payable on the day, and fees paid by bank transfer are payable and due at least one business day before the mediation session starts or the preparation of any mediation documents.

If by BACS, please transfer to **Compass Mediation and Consulting Limited** as follows:

Bank: HSBC Sort: 40-47-02 Account: 61576208

FAMILY MEDIATION COSTS*	
Description	Fee per person (including VAT)
Initial Consultation , up to 30 minutes	Free of charge
MIAM's (face to face), up to 45 minutes	£80
MIAM's (SKYPE), up to 45 minutes	£65**
Family Mediation , up to 90 minutes	£150
Family Mediation , up to 90 minutes (combined annual income greater than £120K)	£180
Co-mediation (where 2 mediators may be required): this is charged at an uplift of 30% of the mediation costs detailed above.	+30%
Cancellation Fee: For appointments cancelled less than 48 hours in advance or failing to attend the appointment	£50 (first cancellation) <i>Refer our Terms and Conditions</i>
DOCUMENT PREPARATION COSTS:***	
	Fixed per person(including VAT)
Drafting of Parenting Plan/Statement of Child Arrangements	£100
Drafting of Open Financial Statement (financial/all issues mediation)	£150
Drafting of Memorandum of Understanding (financial/all issues mediation)	£100
Interpreter Services	Pass-thru, POA
VENUE COSTS	
	Varies by location (including VAT)
Private meeting venue costs (split evenly between the parties): <i>Typically ranges from £80-120 for a 90-minute session (split between the parties at cost)</i>	Pass-thru, POA

*Fees for an FMC-Qualified Compass Mediator are benchmarked and competitive against the Ministry of Justice Fee Schedule (basic civil mediation tiered rates for private mediation). Rates for a specific, FMC-Accredited Family Mediator may vary and are POA until further notice

** Available from 1 September 2018

***Clients not personally eligible for legal aid must pay for document preparation costs.