

JOB #	<b>2018</b>
JOB TITLE	<b>Project Manager - Construction</b>
JOB LOCATION	Surrey, BC
SALARY	\$70,000 - \$90,000 plus and employee benefits after the probationary period
ABOUT THE COMPANY	Our hiring client is an established and reputable local real estate development and construction firm based in Surrey. The company is hiring a full-time <b>Project Manager</b> to help manage its mid to large scale construction projects in Surrey and also other regions of the Lower Mainland.
JOB DESCRIPTION	<p>Based out of the company's corporate head office and going to their construction sites as required, the PM will report to the Director of Development &amp; Construction, managing critical tasks for a range of low and high-rise multi-family and light commercial construction projects.</p> <p>The role will focus on general project management, working with the executive team, directly with site construction staff (ie. superintendents and project coordinators), the finance department, and also with external project partners. Key job tasks will include:</p> <ul style="list-style-type: none"> <li>➤ Construction and project management duties typical for procuring, directing, and monitoring both self-perform and general contractor delivery methods of construction</li> <li>➤ Project management of consultants, city permitting, occupancy and turnover to operations</li> <li>➤ Project cost and schedule development</li> <li>➤ Monitoring including administration of construction documentation (ie. COs, CDs, RFIs, SIs, etc.)</li> <li>➤</li> </ul>
CANDIDATE COMPETENCIES	<p><b>Education</b> - Equivalent or similar education to BCIT's Building Technician/Technologist or Construction Management programs</p> <p><b>Work Experience</b> - 2+ years of construction management experience, either working directly for a general contractor/trade, or as an Owner's Representative, ideally with experience in the multi-family residential sector for wood frame and concrete projects</p> <ul style="list-style-type: none"> <li>✓ solid experience using Microsoft Project, Excel, and other construction administration software, similar to Procore, Timberline, Field Wire etc.</li> <li>✓ exposure to the development cycle of construction projects is an advantage</li> <li>✓ ideally has been involved in full scope of project(s) from early construction procurement to occupancy and turn-over</li> </ul>

CANDIDATE 'FIT'	<p><b><u>Cultural / Corporate Fit</u></b> - Ideally the candidate is comfortable working with an organization that is not fully developed in their construction management systems but who will want to contribute to the continued enhancement of the department.</p> <ul style="list-style-type: none"><li>- willing to work on a diverse portfolio of projects including residential and potentially assisted care type facilities</li><li>- willing to work on directly owned projects as also with project partners as Owner's Representative</li><li>- a reliable and trustworthy person with a great attitude to get the job done well</li><li>- attention to details &amp; deadlines, administrative accuracy, dedication to success, and a team player</li></ul>
HOW TO APPLY	<p>Please email your resume (cover letter optional) to <a href="mailto:info@philiprecruitment.com">info@philiprecruitment.com</a></p> <p><i>We thank all applicants for their interest, however, only those selected for an interview will be contacted.</i></p> <p><i>If this is not the right time or role for you, but you suspect it could be a great opportunity for a qualified candidate, feel free to forward this information to them and have them contact us directly.</i></p>