

**RIVENHALL PARISH COUNCIL.  
MINUTES OF THE COUNCIL MEETING HELD ON 5<sup>TH</sup> JULY 2011.**

**Present:** Cllrs. Abbott, Bills, Brailey and Salmon.

**In the Chair:** Cllr. Abbott.

**Also present:** The Parish Clerk and 2 members of the public.

**467.. To receive any apologies for absence.**

Apologies were received from Cllrs. Wright, Prime and Clark.

**468.. Declarations of Interest relating to Agenda items.**

Cllr. Abbott declared a Personal Interest in Planning Application 11/00799/FUL.

**469.. To approve and sign the Minutes of the meeting held on 7<sup>th</sup> June 2011.**

The Minutes were **unanimously approved** and then signed by the Chairman

**470.. Public Forum for 10 minutes.**

The following matters were brought to the attention of Members:

- Re-erection of VAS post in Church Road
- Malfunction of street light in St. Mary's Road - Cllr. Bills will notify the appropriate authority.
- Clearing etc around the garages off Beech Road - reported to Maintenance Contractor.
- Glass in Tarecroft Wood - Cllr. Bills has previously contacted BDC Clean Team for action.

**471.. Matters for Discussion:**

- i. Local survey regarding future improvement/development of the Henry Dixon Road play area, Rivenhall End.

It was **proposed by the Chairman, seconded by Cllr. Brailey and unanimously agreed** that a letter be sent to all the residents of Rivenhall End to ascertain the level of interest for the continual development of this play area given the current financial restrictions and the safety issues when crossing Henry Dixon Road. The Parish Council has limited funds, being already required to repair the boundary fence although other sources of funding may become available in the future.

- ii. Possible compilation of a Parish Council e-newsletter.

It was **proposed by Cllr. Brailey, seconded by Cllr. Bills and unanimously agreed** that a Parish Council e-newsletter be regularly created to which local parishioners can subscribe. Information regarding this project will be variably communicated throughout the Parish and administered by the Parish Council's webmaster.

- iii. HGVs in Oak Road & Henry Dixon Road.

To clarify the ECC position, the proposal is for a weight limit in Oak Road only when travelling in a South Easterly direction although all signs will be from the junction of Henry Dixon Road with the A12 slip road.

Objections to this proposal have been raised by Kelvedon and Feering Parish Councils who are of the opinion that this will increase the flow of HGVs through both High Streets.

It was agreed to continue with the request for this partial restriction to be implemented as soon as possible.

The Chairman is to attend the Highways Liaison Panel on 7<sup>th</sup> July 2011 and will urge immediate positive action regarding those matters submitted by the Parish Council.

- iv. Repairs to footway outside the school gate.  
The Chairman agreed to request ECC Highways to repair this footway before the onset of Autumn and the Clerk will reply to the Chair of Governors accordingly.
- v. BDC 2012 "Jubilee" Oak Tree offer.  
It was **proposed by Cllr. Brailey, seconded by the Chairman and unanimously agreed** that the "Jubilee" Oak tree be located between the existing mature trees in Rickstones Road at the junction with Church Road, near to the bus shelter.
- vi. EALC Parishes Broadband Implementation Conference, Monday 18<sup>th</sup> July 2011 at 19.15 in Coggeshall Village Hall.  
Cllr. Salmon agreed to attend this conference.
- vii. Verge erosion in Rickstones Road.  
It would appear that ECC has not taken all their criteria into account when inspecting the verges. The Clerk will contact ECC again outlining the criteria relating to flooding, drainage and general highway defects.
- viii. General maintenance required in the Parish.  
The Clerk will request the Council's Maintenance Contractor to undertake the following:
  - Strim the public footpath at the top of St. Mary's Road
  - Strim round the trees along Church Road, opposite the School
  - Additional rendering to brickwork at the steps leading up to the bungalows in Church Road near the grit bin.
 Cllr. Bills will report the defunct streetlight, number 15, in Oak Road near the Railway Bridge, plus the one at the Tusser Road garage site.

#### 472.. **Planning Matters:**

##### **Applications:**

**11/00799/FUL:** Change of use of traditional building to a residential use and associated amenity area - Ford Farm, Church Road.

Members raised no objection to this application subject to the following:

- That the rural character be maintained
- The removal of Permitted Development Rights.
- The potential on site for renewable energy.
- Lighting to be suitable for a rural location.

**CC/BTE/114/10 & CC/BTE/114/10/LB:** Amendments to covered entrance - Rivenhall Primary School.

It was **proposed by Cllr. Brailey, seconded by Cllr. Salmon and unanimously agreed** that the Parish Council indicate to ECC that with the additional proposed development the application represents an over development of the site.

##### **Planning Results:**

**11/00280/FUL:** Mezzanine floors etc - Abbey House, Eastways.

Application refused..

##### **Planning Enforcement:**

There was nothing further reported at this meeting.

##### **Ongoing Planning Matters:**

- i. Local development Framework.  
BDC indicate that the Inspector's report for fact checking is scheduled for 27<sup>th</sup> July 2011, the Parish Council should know the result in August 2011.
- ii. Rivenhall Airfield - Submission of updated ecological survey & Habitat Management Plan.  
The Chairman, having scrutinised these submissions, has emailed to

Members a copy of his observations for comment prior to the Clerk submitting a detailed response to ECC.

iii. ECC Minerals & Waste Development Framework.

There was nothing further to report at this meeting.

iv. New Rickstones Academy.

The June meeting was cancelled and another has not yet been scheduled.

**473.. Correspondence received since the date of the Agenda.**

- RCCE 2011 Annual General Meeting - 6<sup>th</sup> July 2011. The Chairman agreed to attend if at all possible.

**474.. Finance Matters:**

To agree accounts for payment.

**Proposed by Cllr. Brailey, seconded by Cllr. Salmon and unanimously agreed** that the following accounts be paid. Cheques were then drawn accordingly.

768	Braintree District Council	£55.20	Returning Officer fees
769	RCCE	£55.00	Subscription 2011/12
770	SLCC	£72.00	Subscription 2011/12
771	RPFA	£60.00	Hall Hire to 31/12/11
772	HM Revenue & Customs	£159.00	PAYE April to June 2011.
773	K. P. Taylor	£315.52	Salary/expenses June 2011
774	A. Walsh	£342.00	Maintenance June 2011

**475.. Information exchange and items for the next Agenda.**

- Access to the land west of Oak Road is to be improved by the local farmer.
- The VAS in Henry Dixon Road has malfunctioned - the Clerk will report this to Solagen.
- There was a serious fire along the track to Rivenhall Thicks, which was reported to both BDC and the Police, damage was caused to a mature Oak Tree.

**476.. Dates of future meetings:**

Tuesdays 2<sup>nd</sup> August in Rivenhall Village Hall and 6<sup>th</sup> September 2011, in The Henry Dixon Hall both commencing promptly at 20.00 hours. Items for the August meeting to the Clerk by 22<sup>nd</sup> July at the latest.

**477.. Closure.**

The Chairman closed the meeting at 21.42 hours.

Signed: ..... Date: .....

CHAIRMAN