**Waterford Township Supervisors**

**Regular Business Meeting**

**Wednesday, February 20, 2019**

The regular meeting of the Board of Supervisors of Waterford Township was called to order by Chairman Coffin at 7:00 p.m. at the Waterford Township Municipal Building, followed by the Pledge of Allegiance.

Chairman Coffin presided over the meeting with Supervisors Malinowski and Senger in attendance, as well as Sec’y/Treas. Sharon Risjan, Roadmaster Kevin Cromwell, and Larry Thompson.

**PUBLIC COMMENT** – NONE

**APPROVAL OF MINUTES**

**Motion by Senger, seconded by Malinowski, to approve the minutes of the February 6, 2019 Regular Business Meeting meeting, as presented. Vote: 3/0**

**TREASURER’S REPORT**

**ROADMASTER’S REPORT**

* Kevin had bids to cut trees around the covered bridge. Star Tree Service $985; Trebik’s Tree Service $550; J’s Tree Service $700; Jefferson Tree Service $600; L & D Tree Service $625.00. Brief discussion with no action.
* Replaced brakes on the trailer.
* Took care of some hydraulic leaks; nothing major.
* Has been shopping for a pickup truck. Chevy and Dodge don’t sell anything less than a 4 door. Two estimates for Ford Super Cab. 2WD, 8’ bed $26,000; with added tow hitch, running boards and bedliner $27,000. A 4WD Ford is around $30,000. A Chevy day cab is $24,000. Hondru Ford’s ½ ton 8’ bed is $28,925. Difference is you get a V8, auto start/stop, vinyl seats, rubber floors. Ford is $30,550, 4x4, with running boards and trailer hitch and bed liner. He would like to get to the Ford dealer and see what they are like. Ford has unlimited corrosion warranty, 60,000-mile roadside assistance
* Got new section for the door and the new door opener in on Monday.
* Keeping everything ready to go. Same as it goes every day.

**OLD BUSINESS**

**Logging Ordinance** – Chairman explained that we looked over it and have a draft. Would like the supervisors to look it over and make comments to Sharon or Kevin and we will talk about it at the next meeting and possibly adopt it. Previous supervisors made three different drafts and the third one is pretty good, and we incorporated some things from McKean’s ordinance and put it together.

**Niemeyer Road Bridge Trees** – Discussion on the various proposals we received to cut the tree branches that are affecting the bridge: Star Tree Service $985; Trebik’s Tree Service $550; J’s Tree Service $700; Jefferson Tree Service $600; L&D Tree Service $625. Face trimming the big trees and taking the smaller ones. The little ones should not be a problem. Supervisor Senger doesn’t recognize the name Trebik. Supervisor Malinowski advised that he had looked at it and it looked like there are only a couple branches hanging down. Kevin responded that, if there was a way to get to the other side of the creek, we could cut them off and take them out of there. Senger asked if they should be bonded. Kevin advised that Mike would have to send him something for a bond; the other ones are bonded. Chairman does not want to do anything right now. The cost seems high for just a couple of limbs. Tim agrees. They are going to replace the bridge and, hopefully, it will be done this year. It will probably need to be replaced when they really do the bridge. Kevin noted that State funds cannot be used for matching funds, and this is a matching grant. That is where it is stalled right now.

**Felix and Gloeckler Engagement Letter** - Required in order to have F&G do the required audit for Waterford Township.

**Motion by Senger, seconded by Malinowski, authorizing Chairman to sign the Engagement Letter for Felix & Gloeckler CPA. Vote: 3/0**

**NEW BUSINESS** –

**Troyer Growers Application for Water** – Chairman Coffin explained that the Waterford Municipal Authority cannot do anything about this until it is approved by the Township. He would like to involve the Water/Sewer Authority in this. We will find out if there is a meeting before the next Supervisor meeting. Chairman tabled this matter to the next meeting so we can get advice from the Water/Sewer Authority

**Stancliff Hose Company Banquet** – Supervisor Senger will let Sharon know tomorrow.

**ECATO School March 14, 21 and 28** – Bruce would like to attend on the 14th & 28th.

Motion by Malinowski, seconded by Coffin, approving expenses to attend the ECATO School. Vote: 3/0

**Erie County Planning Appointment** – Chairman Coffin explained that we need to appoint someone to represent Waterford Township at Erie County Planning. He will look into this. Action tabled.

**CORRESPONDENCE**

**Erie County Planning** – Chairman explained what is happening with the Future Land Use Map. It looks like they are updating the map and are not recommending or proposing any changes as it applies to Waterford Township, other than the revision to the Albrecht farm parcel. No action required by supervisors.

**Zoning Ordinance** – Chairman explained that Sharon is working on updating our Ordinance on the website. She will let supervisors know when that is done.

**Keys** – Supervisor Senger asked about the keys from the Planning Board. Sharon responded that they only had one key and that has been returned.

**RECEIPTS**:

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| 614941 | District Justice | Local Fines | 204.85 |
| 614942 | Berkheimer | EIT February | 17,807.42 |
| 614943 | Recorder of Deeds | Realty Transfers | 1,788.50 |
| 614944 | Melissa Oberlander | Real Estate Penalty | 2.21 |
| 614945 | Berkheimer | EIT February | 20,849.94 |
| 614946 | Berkheimer | LST February | 110.61 |
| 614947 | ADP | Employee Uniform Contribution | 80.00 |
| 614948 | ADP | Employee Insurance Contribution | 344.83 |
| 614949 | Anthony Gomo | Sewer Usage | 126.52 |

**BILL PAYMENT LIST**: See attached

Payroll Period: 01/26/19 – 02/08/19 (Check Date: 02/13/2019)

 Checks & Direct Deposits: $ 8,850.79

 Payroll Taxes: $ 3,438.00

 Total: $12,288.79

**Payroll**:

Payroll Period: 12/29/18 – 01/11/2019

Check Date: 01/16/2019

Net Payroll: $ 8,848.37

Taxes: $ 3,431.86

Total: $12,310.23

  **MOTION TO PAY BILLS
Motion to pay the bills was made by Malinowski, seconded by Senger.**

**Vote: 2/0**

**MOTION TO ADJOURN**

**Motion to adjourn was made by Senger, seconded by Malinowski at 7:35 p.m.**

**Vote: 2/0**

Approved: Respectfully Submitted:

Bruce Coffin Date Sharon Risjan

Chairman Secretary