

***** Agreement Between Eagle Commute Vanpool Services, Inc and Vanpool Rider*****

Morning departure:

The van will meet every morning at the following location: _____.

The daily meeting time for the van will be _____ (am), and the van will leave promptly. Vanpool riders arriving after this time will have to wait for the next scheduled departure time or they will need to drive themselves to work and will still be responsible for their seat fee for that day.

Departure from work site:

The van will pick up riders at the end of each day at the following location: _____. The departure time is _____ (pm). Vanpool riders who cannot arrive by this time on a given day must notify the Vanpool Operator in advance of the departure time.

Drivers:

Only drivers that have been authorized in writing by Eagle Commute Vanpool Services, Inc, and who have been approved by the Program Manager upon confirmation by the insurance company are eligible to drive the van. All authorized drivers must operate the van in a safe and reasonable manner at all times.

The monthly personal mileage allowance (200 miles per month total) will be allocated to drivers at the sole discretion of the Program Manager. This privilege requires Drivers to replace (at their own expense) the gas they use if they are using the program outside the normal commuting schedule listed above.

Monthly Membership Fees:

Each vanpool member only pays a monthly membership fee. Currently \$260.00. The monthly fee is subject to change. Membership dues can be paid monthly, quarterly, semiannually, or annually. If paying monthly, Eagle Commute requires a 30-day notice of termination and a \$100.00 security deposit that is fully refundable upon the 30-day notice of termination. The vanpool membership fee is due in advance of each month. Membership in the program will be contingent upon this advance payment. If paying by check, make check payable to Eagle Commute. If a member's check is returned for any reason, Eagle Commute Vanpool Services, Inc can require the rider to pay by cash, cashier's check or money order from that point on.

Termination:

Each full-time rider is responsible for providing the Program Manager Operator 30-days notice prior to permanently leaving the vanpool group. Each rider will be financially responsible for their seat fee for the full 30 days after giving notice to terminate their rider ship.

Vanpool Rules:

Riders must comply with reasonable requests from the driver.

Riders must wear seatbelts at all times.

Food and drinks are allowed in the van, but Rider needs to clean up any trash.

Good personal hygiene is to be maintained by each passenger as a courtesy to the entire Vanpool (this includes using colognes/perfumes in reasonable amounts only).

Volume level and choice of radio station for the stereo system will be decided upon by the vanpool group as a whole, with the Program Manager having the final say.

Smoking in the van is prohibited at all times.

Full-time riders are allowed to sub-lease their seat for days when they know that they will be absent (i.e. vacation).

As a vanpool rider, I have read the Vanpool Rider Agreement and agree to the conditions detailed above and in the program highlights letter.

Signature of Rider

Date

Signature of Program Manager

Date

Printed Name

Printed Name

Address

Tel#