

## RM OF MOOSE CREEK NO. 33

Minutes of the first meeting after the general election of October 26, 2016, which was called by the Administrator of the R.M. of Moose Creek No. 33 which was held in the RM office, 118-5<sup>th</sup> Street, Alameda, SK on Wednesday, November 16, 2016 at 8:00am.

**PRESENT:** Howard Sloan, Jeremy Nielsen, Reed Gibson, Kimberley Dietze, Phil Yanchycki (arrived at 9:55am), Jeff Humphries, Division 6 - vacant  
Administrator Sentura Freitag, Assistant Administrator Michelle Needham

**OATHS OF OFFICE:** All council members

### CALL TO ORDER:

This meeting was called to order by the Reeve at 8:10am

### FOREMAN UPDATE: 8:10am – 8:50am

- Outside staff working summer hours; given layoff notices
- Mowing; one mower needs new seal
- Gravel hauling
- Measuring gravel pits
- Foreman to obtain Henke Plow quotes for December meeting

**DELEGATES:** APAS Bruce Dodds and Bill Neuman 8:50am – 9:15am  
2016 update

*Minutes*      **327/16** Gibson:  
That the minutes of the regular meeting of October 12, 2016 shall be adopted as read.  
**CARRIED**

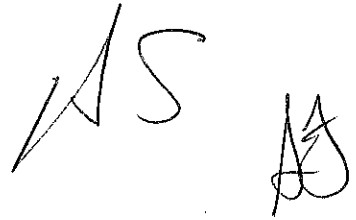
*October Statement*      **328/16** Nielsen:  
That the detailed financial report for the month of October shall be approved as read, as attached.  
**CARRIED**

*Accounts Payable*      **329/16** Humphries:  
That the statement of payments for the month of November, cheques #4400 – 4426 in the amount \$59,833.99 and online payments in the amount of \$22,256.21 for a total of \$82,090.20 shall be paid and shall be attached to the minutes.  
**CARRIED**

### ORGANIZATION FOR THE NEXT YEAR:

*Meetings*      **330/16** Humphries:  
That Council meetings shall be held on the second Wednesday of each month at 8:00am.  
**CARRIED**

*Council Indemnity*      **331/16** Yanchycki:  
That Council Indemnity shall be:  
Council meetings      \$200.00  
Committee meetings      \$100.00 under 4 hours  
Committee meetings      \$200.00 over 4 hours



Supervision \$25.00 per hour  
Phone calls, emails \$500.00 per month **CARRIED**

*Deputy Reeve* **332/16 Nielsen:**  
That the Deputy Reeve shall be Councillor Phil Yanchycki from November 16, 2016 to May 2017. **CARRIED**

*Banking/ Signing* **333/16 Humphries:**  
That banking and signing authority shall be the Reeve or Councillor Reed Gibson and the Administrator or Assistant Administrator. **CARRIED**

*Mileage* **334/16 Dietze:**  
That mileage for RM business shall be \$0.85 per kilometre. **CARRIED**

*Meals* **335/16 Yanchycki:**  
That meals for Councillors and staff on RM business shall be \$60.00 per day including spouses during convention. Furthermore, each councillor shall pay for their own meals and remit their expenses; receipts are not needed to claim the meal allowance. **CARRIED**

*Office keys* **336/16 Nielsen:**  
That the following shall have an office key: Councillor Reed Gibson, office staff and office caretaker. **CARRIED**

#### **COUNCIL COMMITTEES:**

*Committees* **337/16 Humphries:**  
That the following committees shall be:  

<i>General Government</i>	Humphries, Nielsen, Dietze, Div. 6
<i>Protective Services</i>	Gibson, Yanchycki, Dietze, Div. 6
<i>Transportation Services</i>	Nielsen, Yanchycki, Humphries, Gibson
<i>Road Ban Committee</i>	Humphries and Dietze
<i>Road Bond Committee</i>	Humphries and Dietze
<i>EMO</i>	Jeremy Nielsen, Reed Gibson

  
The Reeve sits on each committee **CARRIED**

#### **BOARD APPOINTMENTS:**

**338/16 Nielsen:**  
That the following appointments be made:  

<i>Alameda Library/SE Regional</i>	Murray Rossow (alternate Dietze)
<i>ADD Board</i>	Sloan (alternate Humphries)
<i>Fire Dept.</i>	Gibson (alternate Sloan)
<i>Borderline Housing</i>	Gibson (alternate Yanchycki)
<i>Moose Creek Regional Park</i>	Dietze and Nielsen
<i>Lower/Upper Watershed</i>	Yanchycki (alternate Humphries)
<i>Red Coat Waste</i>	Gibson (alternate Sloan)

<i>Mutual Aid</i>	Gibson and Nielsen
<i>SETPC</i>	Yanchycki (alternate Humphries), Foreman
<i>Galloway Trust</i>	Nielsen and Yanchycki
<i>Rec Board</i>	Dietze (alternate Sloan)
<i>Moose Mountain Health Care Corp</i>	Yanchycki (alternate Gibson)
<i>Oxbow Physician Recruitment</i>	Gibson (alternate Yanchycki)
<i>Lake Roy Watershed</i>	Gibson (alternates Nielsen, Humphries)
<i>Moose Mountain Lodge Foundation</i>	Humphries (alternate Yanchycki)
<i>Fire Rangers</i>	Each Councillor for their respective division

**CARRIED**

**OLD BUSINESS:**

*Report/* **339/16** Humphries:

*Policy 4-5* That the RM shall no longer publish the meeting reports in the Oxbow Herald and Carlyle Observer and furthermore that Policy 4-5 Copies of Minutes shall state that copies of approved minutes shall be provided free of charge to any rate payer who makes this request in person and that all adopted minutes are posted on the RM website.

**CARRIED**

*Advertise* **340/16** Nielsen:

*Policy 4-5* That the RM shall advertise in the Oxbow Herald and Carlyle Observer that the meeting reports shall no longer be published; but that copies of approved minutes shall be available on the RM website and photocopies are available free of charge if picked up at the RM Office.

**CARRIED**

*Bow Valley* **341/16** Yanchycki:

*Villa* That the RM shall donate \$3,000.00 to the Bow Valley Villa.

**CARRIED**

*JJ Trucking* **342/16** Humphries:

*Invoice* That the RM shall pay JJ Trucking the amount of \$8,250.00 plus GST for pushing gravel at the Doty Pit.

**CARRIED**

*Aecom* **343/16** Yanchycki:

*Invoice* That the RM shall pay Aecom's invoice in the amount of \$25,765.60 (\$24,336.14 plus \$1,216.81 GST and \$212.65 PST) for engineering.

**CARRIED**

**ADMINISTRATOR'S REPORT:**

*Admin* **344/16** Humphries:

*Report* That the RM shall accept the Administrator's Report as presented.

**CARRIED**

*Advance* **345/16** Humphries:

*Poll* That the RM shall hold an Advance Poll for election of Division 6 Councillor on Thursday, December 8, 2016 at the RM of Moose Creek Office, 118-5<sup>th</sup> Street, Alameda, SK from 1:00pm to 8pm.

**CARRIED**



CAO           **346/16 Yanchycki:**  
That the RM shall designate Sentura Freitag as Chief Administrative Officer.  
**CARRIED**

**OIL APPROVALS:**

*Oil Approvals* **347/16 Dietze:**  
That the RM shall accept the oil approvals as attached. **CARRIED**

**BYLAWS:**

*Bylaw18/16* **348/16 Humphries:**  
*1<sup>st</sup> reading* That Bylaw 18-2016 Code of Ethics shall be introduced and read a first time.  
**CARRIED**

*Bylaw18/16* **349/16 Yanchycki:**  
*2<sup>nd</sup> reading* That Bylaw 18-2016 Code of Ethics Bylaw shall be read a second time. **CARRIED**

*Bylaw18/16* **350/16 Dietze:**  
*3<sup>rd</sup> reading* That Bylaw 18-2016 Code of Ethics Bylaw shall be read a third time.  
**CARRIED UNANIMOUSLY**

*Bylaw18/16* **351/16 Gibson:**  
That Bylaw 18-2016 Code of Ethics Bylaw shall be signed and sealed by the Reeve and Administrator. **CARRIED**

*Bylaw19/16* **352/16 Gibson:**  
*1<sup>st</sup> reading* That Bylaw 19-2016 A Bylaw to Repeal Bylaws shall be introduced and read a first time. **CARRIED**

*Bylaw19/16* **353/16 Nielsen:**  
*2<sup>nd</sup> reading* That Bylaw 19-2016 A Bylaw to Repeal Bylaws shall be read a second time. **CARRIED**

*Bylaw19/16* **354/16 Dietze:**  
*3<sup>rd</sup> reading* That Bylaw 19-2016 A Bylaw to Repeal Bylaws shall be read a third time.  
**CARRIED UNANIMOUSLY**

*Bylaw19/16* **355/16 Humphries:**  
That Bylaw 19-2016 A Bylaw to Repeal Bylaws shall be signed and sealed by the Reeve and Administrator. **CARRIED**

**NEW BUSINESS:**

*DRO* **356/16 Humphries:**  
That the RM shall pay Deputy Returning Officer Marie Farnden \$25.00 per hour (for 14 hours) on October 26<sup>th</sup> election day. **CARRIED**



*Grader*            **357/16 Yanchycki:**  
That the RM shall accept the Town of Alameda's request for the winter use of the RM grader under the following conditions: that the Town of Alameda shall insure the grader and provide a certificate of insurance; and that in the event of a storm the RM must be able to access the grader by 8:00am. **CARRIED**

*Winter*            **358/16 Gibson:**  
*Weights*          That the RM shall opt out of Ministry of Highways and Infrastructure's winter weight restrictions. **CARRIED**

*ADD*              **359/16 Yanchycki:**  
*Board*            That the RM shall pay to the ADD Board \$7,950.00 for 159 PCO calls (\$50.00 per call). **CARRIED**

*Christmas/*      **360/16 Humphries:**  
*Retirement*    That the RM shall invite the Town of Alameda and Fire Department members and their spouse to a Christmas/retirement supper at the Alameda Legion on December 3<sup>rd</sup> and furthermore shall purchase visa gift cards for Murray Rossow's retirement gift in the amount of \$1,900.00 for 19 years of service to the RM of Moose Creek as per Policy 2-11. **CARRIED**

Councillor Nielsen left the meeting at 12:00pm

Council requested the Administrator and Assistant Administrator to leave the meeting from 12:00pm to 12:10pm

*Employee*        **361/16 Humphries:**  
*bonus*            That the RM shall purchase a \$225.00 visa gift card for each employee. **CARRIED**

- Corresp.*        **362/16 Yanchycki:**
1. SARM –
    - Comprehensive Economic and Trade Agreement (CETA)
    - Infrastructure Investment in Rural Communities
    - TransGas Master Road Crossing Agreement
    - Minister of Transport speech on The Future of Transportation in Canada
    - Nominations for 2017 Lieutenant Governor's Award
  2. Letter from Ministry of Government Relations re Zoning Bylaw Text Change
  3. Ministry of Parks Culture and Sport – Heritage Resource Protection and Gravel Source Development
  4. Andrew Elias Management Systems Inc. Professional Development Training \$850.00/person
    - Effective Presentations Workshop @ Regina Nov 22 & 23
    - Effective Time Management Workshop @ Regina Nov 24 & 25
  5. Provincial Drainage Water Management Conference Dec 1<sup>st</sup> @ Moosomin \$75/person
  6. Request for funds 4-H Saskatchewan Centennial Campaign
  7. Souris Moose Creek Wildlife Federation – request to provide gravel to repair access road to old boat launch
  8. Sask Heavy Construction Assoc Membership for Infrastructure Owner \$425.00 plus GST

That the correspondence having been read shall be filed.

**CARRIED**



*Next  
meeting*

**363/16 Humphries:**

That the next regular Council meeting shall be held on Monday, December 12, 2016  
at 8:00am.

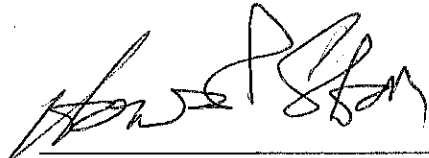
**CARRIED**

*Adjourn  
12:30pm*

**364/16 Yanchycki:**

That this meeting shall adjourn.

**CARRIED**

  
\_\_\_\_\_  
Reeve  
\_\_\_\_\_  
Administrator