

**ROUND MOUNTAIN TOWN BOARD
REGULAR MEETING
DONALD L. SIMPSON COMMUNITY CENTER
650 CIVIC DRIVE, HADLEY SUBDIVISION
ROUND MOUNTAIN, NEVADA
rmtownadmin@gmail.com
TUESDAY, NOVEMBER 08, 2016 – 4:30 P.M.**

MINUTES

Members Present: James Swigart, Chair
Lisa Davila, Vice Chair
Wes Hubred, Clerk
Roger Morones, Member
Liandra Dutton, Member

Also Present: Pearl Olmedo, Town Manager
Rebecca Hansen, Administrative Supervisor
Tini Mittelstadt, Administrative Aide

Citizens Present: Darrick Brown
Tamarah Rascon
Candice Brown
Dave Hendriks
Pearlene Nockideneh
Bob Barber Jr
Vangie Barber



CALL MEETING TO ORDER

Swigart called the meeting to order at approximately 4:30 P.M.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF NOVEMBER 08, 2016 AGENDA

ACTION: Davila motioned to approve the November 08, 2016 agenda. Hubred seconded the motion; the motion passed 5-0.

GENERAL PUBLIC COMMENT (FIRST)

NONE

READING, CORRECTION, AND APPROVAL OF THE OCTOBER 25, 2016 MEETING MINUTES

ACTION: Morones motioned to approve the October 25, 2016 meeting minutes as read. Swigart seconded the motion; the motion passed 5-0.

SEWER UPDATE

Olmedo stated that you have in your correspondence the proposal of Intermountain Electric. We are waiting on the final cost for the plumbing list provided to RMGC, so that is in the works. The major components for the aeration system is on site and they are just waiting to hear back to have all the parts on site before we proceed.

Morones asked if the proposal covers all the electrical that needs to be covered with that sewer project, no surprises.

Olmedo answered yes, he received the plans, the specs from our engineer and he also did a site visit himself. He saw everything on paper and then he went out to the site.

Davila asked if this was the only one we received.

Olmedo answered, this is the only one we solicited.

Morones states, this is the one at the last meeting was asked for right, Intermountain?

Olmedo answered yes.

Hubred asked that is because they are here, right?

Olmedo answered yes.

Davila asked what are the legalities in terms of going out for bid? I thought if anything we had to.

Olmedo answered it is below the threshold.

Davila replied ok.

Dutton asked do we think after we get the donations from RMGC, this price will change much.

Olmedo answered for the electrical, no, I don't foresee a change. The only donations that they could potentially donate would be their electricians, but no we have not asked RMGC for that.

Dutton replied ok, I think this is pretty good, considering we were putting off the screen system, because of this.

Olmedo responded yes we were expecting a higher amount, I want to say, wasn't Mike Hardy stating upwards of 25.

Swigart asked if this includes wiring in the blowers and making sure they operate.

Olmedo answered it includes as it states, the cable, we have to replace some of the amps because I want to say there was at least two that were not in compliance. They will get our electrical box up to code, and then of course run the proper wiring for the aeration blowers. He has been in contact with Mike Hardy as well, and he did review the plans, it includes everything that we said we needed to upgrade our panel box.

Davila asked so there can be no other hidden costs, we aren't going to revisit this in a couple months and it is going to be an additional whatever, this is it.

Olmedo answered this is it.

Swigart asked if we have access to additional electricians that can be there when we start up the blowers and make sure they are running and everything is fine.

Olmedo answered you guys can, if you have questions or concerns, I can ask him, I can of course email him, I can get all of your concerns squared away before I say yeah we are going to sign off on this.

Swigart stated that would be my only concern, upgrading the wiring and the panel box, but until you see the actual operation of the blowers and everything is fine, checks out, the amperage and all the specifications, it would be nice to have someone around.

Morones stated that testing at the time of turning it on would be essential.

Olmedo asked if Lisa had any concerns that she wanted her to address.

Davila answered just ensure that they have everything covered. I personally don't want to go back and revisit, saying oh, this was not looked at, this was not found and now it is going to be an additional whatever amount of money. We can all agree that this sewer project that we originally thought was going to be a specific amount, has gone above and beyond what we were prepared for. That would be my only concern.

Olmedo stated just to let you know, I have not agreed to anything yet. I wanted to ensure that you have all seen this and I won't respond to him right away, so if you have any other questions just call me and let me know. This was just thrown at you tonight, take time to read it and if you have any other questions call me tomorrow and I will respond next Monday with any additional questions.

Morones asked if there is a time frame as to when this electrical has to be ready to go, to tie into the aerations system. Are we under a time limit?

Olmedo answered no, we are not under a time limit. We still have to get things in order with Pearson Construction, and of course waiting for the materials for the piping to come in, we are still in the waiting process getting all the supplies together.

Davila asked if Mike Hardy plans on being at one of the Board Meetings soon.

Olmedo answered if you would like for him to come, I can request that he be here at the next meeting in a couple weeks.

CORRESPONDENCE, AWARDS, AND ANNOUNCEMENTS

Olmedo states that the Board has 3 items on the correspondence list

1. Northern Nevada County Hospital District Board of Trustees Workshop for 11/7/16
2. Tonopah Library Board of Trustees & Town of Tonopah Board Meeting Agenda 11/9/16
3. Intermountain Electrical Contractors, Inc. Proposal for Hadley Town Sewer Treatment Ponds & Duplex Aeration System.

Olmedo states that she has an update on the pool project; we will be starting December 5, 2016. The weather is not a concern, he will bring heating units just in case. December 5th and 60 working days is going to be the completion date. He would rather start as soon as he could rather than wait, just in case there are any hiccups in the construction time, so he is not in a time crunch. I thought you would all like to hear that tonight.

Swigart asked who will be overseeing this, is that Mitch.

Olmedo answered yes.

Dutton asked where we are on the Recreation Director, are we still reviewing that?

Olmedo answered you have the paper work; there was discussion to table that for a future Board Meeting. I am going to go ahead and resend out everything and we will put it back on the agenda for the next Town Board Meeting if that is what you all would like.

Dutton responded with the pool going I think we need to do our part to make sure we get someone good and qualified in there.

Olmedo commented and trained prior to opening next April.

Davila replied I have to agree with Liandra, I think we really need to buckle down and take a look on what is happening with the recreation department and its totality and two positions.

Olmedo responded I agree. I believe it is really needed. I would like to see the programs back; we went from volleyball, soccer, basketball programs and a summer program, afterschool programs, Friday programs, to essentially nothing and asking volunteers to assist us.

Davila replied I thought we were taking that back. You had reported that we were taking that back.

Olmedo responded we are taking it back, but I really think it is essential that we do have somebody, a recreation director, with the help of the facilities aide if needed to incorporate those programs. Someone to come up with programs, it doesn't have to be geared to just the kids, what about the adults. I would like to have someone come in and offer something for the adults. I see on social media a lot of the stay at home moms that would like somebody to spearhead some programs and them just show up and participate and them not have to organize.

Dutton commented if it is a Town sponsored event, you wouldn't have to worry about insurance, renting the facility.

Olmedo replied I know that is what a lot of the ladies are running into, is the insurance liability and the part of organizing themselves. They have things to do, and they would like to drop their kids off at daycare or whatever and just show up and do what they have to do and leave. There are a lot of unique things a person in that spot could do to benefit the community over all, and run the pool, and possibly bring back some water aerobics or I know there was talk in the past and interest in renting out the pool if we had somebody there all the time on staff. We could do something unique like that. Generate some revenue from the pool.

Davila responded I think part of the problem in the past has been that we have limited ourselves so much. There has been talk about people being able to rent it out. We were using it in comparison to Tonopah, Tonopah rents out their pool and they rent it out to be able to pay for a couple of life guards or whatever. I think we have been kind of isolating ourselves and not going any further and not having anything but lap time. I think we really do need to take a look at that and absolutely start generating some revenue, and looking at other options.

Olmedo replied yes utilize it; we don't use it to its full potential.

Davila responded we really don't.

Swigart commented with the pool, one of the main functions is to teach our kids to swim.

Olmedo responded yes, bring back those programs, this is going on our second summer we have not had a swim lesson program. We have not had life guards certified, we lost a lot, when we lost that position.

Swigart asked, the maintenance of the pool, cleaning the filters, keeping the ph. balance, do we have someone that is going to take on those duties.

Olmedo answered the maintenance department can, but we can also incorporate this person to do those types of things as well. So that if our maintenance department goes on vacation, we are not without someone that is able to run it. I think the Recreation Director should have a hand in it and understand how the pool operates.

Davila asked so we are in agreement that we put the Recreation Director on the next meeting.

Olmedo answered yes on the next agenda.

Hubred asked is there a certificate that you also need to teach lifeguards.

Olmedo answered yes, you have to have not only the water safety instructor certification, more than your basic EMT license you have to have the advanced one. You have to have a professional rescuer certification and with the water safety there is also other little titles that you have to have. I think they should also have the Pool Operators certificate under their belt as well. We will get that on the next agenda November 22, 2016.

Davila asked if everybody will be there for that meeting?

(All Board Members indicated that they would be there)

PERSONNEL ACTIONS

a.) Re-approve to hire maintenance worker at \$15.07 per hour due to decline of initial offer of employment to first selection

Olmedo stated that the person that we had on the agenda last week declined so we went with the second selection and we started him off yesterday, November 7, 2016 at the \$15.07 per hour

Swigart asked so that was Darrick Brown, congratulations.

Morones asked if they needed to vote.

ACTION: Morones motioned to approve the \$15.07 per hour wage. Dutton seconded the motion; the motion passed 5-0.

Swigart asked to move the review of the vouchers to after the second general public comment.

Davila asked if it could be put on the agenda that way from now on.

Olmedo answered that the reason she changed it back is we have to have a public comment forum before we adjourn the meeting.

Swigart stated that he didn't think the general public really cared to watch us approve the vouchers.

Davila asked if it has to be before we adjourn, it says that?

Olmedo replied because of the fact they are invoices and they are viewable by the public as well, we have to practice transparency is why. So if they had any public comment about this list.

Dutton responded we have to give them the opportunity.

Olmedo continue yes, we have to give them the opportunity to comment on it.

Davila replied so we should really be reading them out loud, ok.

Olmedo states to practice transparency is what we are trying to get into.

Davila replied you guys all know if you had any questions that you could go to the Town Hall and find out.

REVIEW AND APPROVE VOUCHERS

Hubred asked what the refunds were for.

Olmedo answered for customers that have closed out their accounts.

Davila asked what the Department of Health and Human Services where for.

Olmedo responded permits for the Baby Pool and the Big Pool, you have to have the permits every year, it is the public bathing permit.

ACTION: Morones motioned to approve the vouchers as read. Hubred seconded the motion; the motion passed 5-0.

GENERAL PUBLIC COMMENT (SECOND)

Dave Hendriks from Round Mountain Gold stated that he has a couple comments. You mentioned about the pipe, the pipes have already been ordered. We are purchasing the pipes and donating the pipes, but nothing to do with the electrical system, right.

Olmedo replied yes, nothing to do with electrical.

Hendriks responded ok, I just wanted to make sure I understood right. Our electricians cannot work on the system, because we don't have licensing to work as a contractor off site. We can only do electrical work on things that RMGC owns, we have no liability coverage to work on other things. So if you want someone to take

a look at things, maybe, but he can't sign off, he can't physically do anything electrically on the system down there. I have a question, 5 seats are open in January, all seats?

Olmedo answered yes 5 seats correct.

Hendriks replied so everybody here is running again or being replaced, I thought it was a rotating, or switch of every other year.

Olmedo answered they do rotate; there are 2 year seats and 4 year seats. What happened, my understanding, last spring those who were currently Board Members were notified, I am not sure, I don't know what the process is, for sure, but I was told there was notification that their seat was up for election and at that time those that were on the Board were given a chance to put their name in to be on the ballot for this year. No paper work was turned in from Round Mountain Town Board, so it went into the vacancy. Instead of being part of the election they are now going to be appointed by the Board of County Commissions. With that happening it messed up the staggered seats, so for this cycle until next election we are all on a 2 year seat. If anybody has any other questions, Sam at the clerk's office is very helpful. Thank you for all the plumbing supplies.

Tamarah Rascon commented that since the last meeting, Rebecca Hansen has opened up a real good line of communication and is totally helping to resolve the problem that was stated in the last meeting. Second, Pearl I want to agree with you, I have lived in this community for a real long time. I have been here, after it was brought up before, about there being two positions in the office for the director and like a secretary position. Those programs ran smoothly, and it made the flexibility better. If someone wanted to run an adult volleyball league, they could stagger their schedule, so someone was here during the day and the other person was there in the evening. There were a lot of programs offered at that time, with that being said, I know budget's tight and I know it is tough, but I really do believe that would be a benefit to the community, to have a secretary and a director in that position.

Candice Brown replied I am going to add to Tamarah Rascon, my kids have been here in swimming since they were like five. We did swim team last year, but there were only 4 of us that did it, there were two from Tonopah and my two from here. My daughter Karissa and Payton were around and they were both certified lifeguards at the time and they donated all their time to help out. We made sure that we got to our swim meets and made sure we allowed them to do what they wanted to do. The program was huge there for a while when we actually had somebody that did it and we had parents that traveled everywhere, granted they are getting older and they are getting busier, but my girls now that they are fourteen are still looking forward to swim team. The programs that they did, they killed it during the summer. The best thing that they did was lizard hunting. Just going with Tamarah, it helped with two people there, because all the programs were going when there was two people there and the kids loved it. They always looked forward to doing something and with the swim team and the rec, and hopefully with it being open more than what it is, it will hopefully be more utilized. I think the younger kids now realize how much they missed it and I know my kids are really talking about it. I think it brings it up to everybody else on how important it is to have it.

Davila commented that she wanted to bring to the Town's attention because I think it is important. This last weekend HOPE had their craft fair, and we were given a key to open the conex, I did not realize the key only opens one end, there are two keys to the conex, which created a lot of safety things because the chairs were located in the back and when it got later, we couldn't see back there. It just has the potential for someone to get hurt. I think if we are going to rent out or people are going to enter the conex box that they need to sign out both keys so that both ends can be opened, there is no electricity out there, so that they can see through.

Olmedo asked so the one key does not open both ends?

Davila answered no, and I thought it used to open both sides and we went and tried it and even on the tab, it says only one side.

Olmedo replied ok, we are going to get that changed, it should be both sides, and then we will incorporate a solar light.

Davila responded something needs to be done, because we could not see back there and that is a safety issue, we need to get that handled.

Olmedo answered ok, I will let maintenance know.

Swigart asked, other than that, how was the craft fair and how did things go.

Davila answered it went very good thank you; we were very pleased with the outcome, thank you for showing up. We did very well; it is one of our biggest events of the year. I wish more people could have been here.

Hubred stated that he had a comment as well. After reviewing the vouches, it reminded me, I don't know if it is the proper time to ask, but how is our training going with our employee, with the water treatment centers.

Olmedo answered not appropriate, it is not an agenda item.

Hubred responded ok, could we put it on as an agenda item so we can find out at the next meeting.

Olmedo answered I will get back with you on that one. The only person that can be discussed is the Town Manager and as far as the other employees, that is under the Town Manager, it is pretty much from my understanding through Pool/Pact, it is up to the Town Manager's discretion on that part. If we choose to we can put that particular position on the agenda. It is just to keep us out of liability, out of hot water.

Hubred replied ok, thank you.

Davila commented I have one more question; I was approached after the last meeting and I just remembered, you had indicated that the employees were going to have Thursday and Friday off after Thanksgiving,

Pearl answered correct.

Davila asked is that on their own personal time, like they can chose to take a vacation day for that day.

Olmedo answered no. No, those are holidays that are mandated from the personal policy manual. We get 10 holidays per year and so Thanksgiving and the day after is observed for Family Day.

Davila replied ok, that is in our policy.

Olmedo stated and just a reminder we are closed this Friday for Veterans Day. That is also a Holiday that the Town observes.

Davila asked how the policy and procedures manual was coming?

Olmedo answered it is coming along. We are going to have to make a few adjustments to it, so once we make those adjustments in house; we will send it off to you.

Davila asked, when you think that is going to be.

Olmedo answered, I hope to have it on the next agenda, along with the safety audit. We met with the gentleman for the safety audit. He came down, and we had to do some things on our end, ensuring that we had fire extinguishers and the signs in place at all the exits in all the facilities. We have a couple more pages to target and then our safety audit should be complete, then we will be waiting on the actual diagrams of the facilities. He will put those all together for us.

ADJOURN MEETING

ACTION: Davila motioned to adjourn the meeting at approximately 5:06 pm. Morones seconded the motion; motion passed 5-0